



**EAST (INNER) AREA COMMITTEE**

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**Meeting to be held in Victoria Primary School, Ivy Avenue, Leeds LS9 on  
Tuesday, 3rd September, 2013 at 5.30 pm (Map attached)**

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**MEMBERSHIP**

Councillors

M Ingham	-	Burmantofts and Richmond Hill;
A Khan (Chair)	-	Burmantofts and Richmond Hill;
R Grahame	-	Burmantofts and Richmond Hill;
A Hussain	-	Gipton and Harehills;
K Maqsood	-	Gipton and Harehills;
R Harington	-	Gipton and Harehills;
G Hyde	-	Killingbeck and Seacroft;
B Selby	-	Killingbeck and Seacroft;
V Morgan	-	Killingbeck and Seacroft;

Co-optees

Grace Mangwanya	-	Gipton CLT
Rod Manners	-	Killingbeck & Seacroft CLT
Phil Rone	-	Burmantofts & Richmond Hill CLT
Denise Ragan	-	Burmantofts & Richmond Hill CLT

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**Area Leader:  
Rory Barke  
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# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 24 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <ol style="list-style-type: none"> <li>1. To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</li> <li>2. To consider whether or not to accept the officers recommendation in respect of the above information.</li> <li>3. If the recommendation is accepted, to formally pass the following resolution:- RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-‘</li> </ol>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES</b></p> <p>To confirm as a correct record the minutes of the meeting held on 20<sup>th</sup> June 2013</p>	3 - 10
8			<p><b>MATTERS ARISING</b></p>	
9	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>CHILDREN'S SERVICES ANNUAL REPORT</b></p> <p>To consider the Annual Children's Services Report presented by the Director of Children's Services</p> <p>(time – 10 minutes)</p>	11 - 36

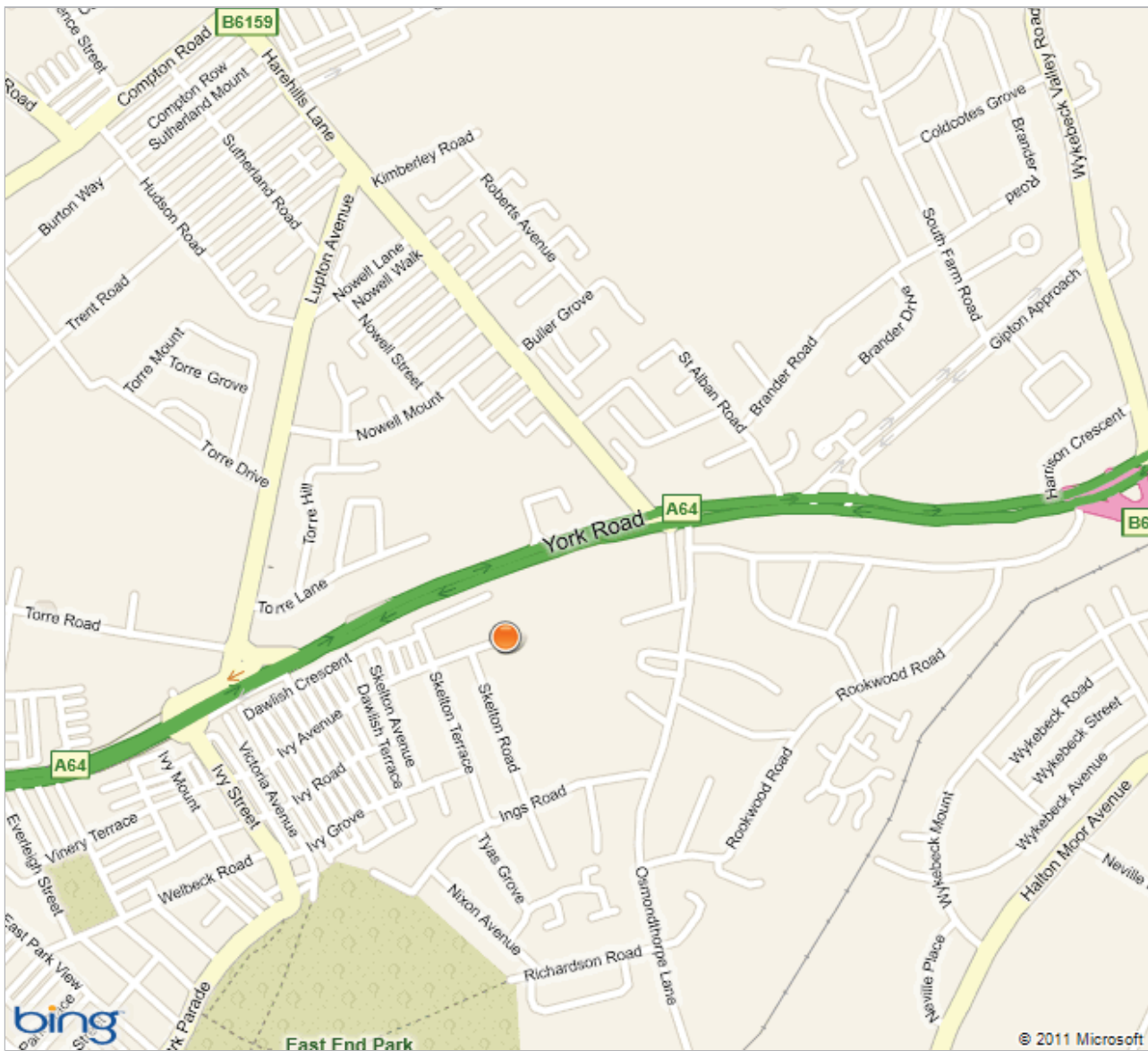
Item No	Ward/Equal Opportunities	Item Not Open		Page No
10	Burmantofts and Richmond Hill; Moortown; Roundhay		<p><b>UPDATE ON WELFARE BENEFIT CHANGES</b></p> <p>To consider the report of the Chief Officer, Welfare and Benefits providing an update on welfare benefit changes</p>	37 - 86
11	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>NEIGHBOURHOOD IMPROVEMENT PLAN (NIP) - UPDATE REPORT</b></p> <p>To consider the report of the ENE Area Leader providing an update on the Neighbourhood Improvement Plan for the EIAC area</p> <p>(Time - 5 minutes)</p>	87 - 106
12	Burmantofts and Richmond Hill		<p><b>NOWELL MOUNT COMMUNITY CENTRE REVIEW</b></p> <p>To consider the report of the ENE Area Leader on proposals for the future use of Nowell Mount Community Centre</p> <p>(Time – 5 minutes)</p>	107 - 114
13	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>YOUTH SERVICES DELEGATION</b></p> <p>To consider the report of the ENE Area Leader setting out proposals for the responsibility and delegation of Youth Services within the EIAC area</p> <p>(Time – 10 minutes)</p>	115 - 124
14	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>WELLBEING REPORT</b></p> <p>To consider the report of the ENE Area Leader providing an overview of spending to date and presenting funding requests from new projects seeking support</p> <p>(Time – 5 minutes)</p>	125 - 146

Item No	Ward/Equal Opportunities	Item Not Open		Page No
15			<p><b>AREA UPDATE REPORT AND EIAC SUB GROUP MINUTES</b></p> <p>To consider the Area Update report provided by the ENE Area Leader, which includes the minutes and recommendations of the EIAC sub groups and highlights the work undertaken in the locality to meet the Area Committees' agreed priorities</p> <p>(Time – 5 minutes)</p>	147 - 166
16			<p><b>AREA CHAIRS FORUM MINUTES</b></p> <p>To receive the minutes of the Area Chairs Forum meeting held 3<sup>rd</sup> May 2013</p>	167 - 176
17			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note the date and time of the next meeting as Thursday 17<sup>th</sup> October 2013 at 5.30pm. This meeting will be held at Seacroft Village Hall.</p>	



### Victoria Primary School, United Kingdom

Victoria Primary School, Ivy Avenue,  
Leeds LS9



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# Agenda Item 7

## EAST (INNER) AREA COMMITTEE

THURSDAY, 20TH JUNE, 2013

**PRESENT:** Councillor A Khan in the Chair

Councillors A Hussain, B Selby, V Morgan,  
M Ingham, A Khan, R Grahame,  
K Maqsood and R Harington

### 1 **Late Items**

There were no late items as such, however the Chair agreed to the following additional item for funding to be considered along with Agenda Item 20, Wellbeing Fund:

- Gipton Community Gala

### 2 **Declaration of Disclosable Pecuniary Interests**

There were no Disclosable Pecuniary interests declared at the meeting, however the Area Committee's attention was brought to the following:

Councillor R Grahame, Agenda Item 13 – Environmental SLA and Agenda Item 19, West Yorkshire Fire Service Annual Report due to his membership of GMB.

Councillor A Hussain, Agenda Item 19, West Yorkshire Fire Service Annual Report due to his membership of the West Yorkshire Fire and Rescue Authority.

Mr P Rone, Agenda Item 16, Children's Services – Investing in Young People: Update of the Future Direction of Youth Services and Delegated Functions for Area Committees due to his position as a voluntary Youth Worker.

### 3 **Apologies for Absence**

Apologies for absence were submitted on behalf of Grace Mangwanya, Gipton CLT.

### 4 **Open Forum**

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee. On this occasion, none of the members of the public in attendance chose to speak.

### 5 **Minutes**

**RESOLVED** – That the minutes of the meeting held on 16 May 2013 be confirmed as a correct record.

### 6 **Appointment of Co-optees to Area Committees**

The report of the Chief Officer (Central and Democratic Services) outlined proposals regarding the appointment of co-optees onto the Area Committee.

Draft minutes to be approved at the meeting  
to be held on Tuesday, 3rd September, 2013

Nominations for Co-optees had been sought from the following:

- Burmantofts & Richmond Hill Community Leadership Team
- Killingbeck & Seacroft Community Leadership Team
- Gipton Community Leadership Team
- Harehills Forum

The following nominations had been received prior to the meeting:

- Rod Manners – Killingbeck & Seacroft CLT
- Grace Mangwanya – Gipton CLT
- Phil Rone – Burmantofts & Richmond Hill CLT
- Denise Ragan – Burmantofts & Richmond Hill CLT

**RESOLVED** – That the following be appointed as Co-optees for the 2013/14 Municipal Year:

- Rod Manners – Killingbeck & Seacroft CLT
- Grace Mangwanya – Gipton CLT
- Phil Rone – Burmantofts & Richmond Hill CLT
- Denise Ragan – Burmantofts & Richmond Hill CLT

## **7 Appointment of Area Lead Members, Cluster Representatives and Corporate Carers**

The report of the Assistant Chief Executive (Customers and Communities) invited the Area Committee to make appointments to Area Lead Member roles, Clusters and the Corporate Carers Group for the 2013/14 Municipal Year.

**RESOLVED** – That the following appointments be made for the 2013/14 Municipal Year:

Area Lead Members:

- |                                 |                        |
|---------------------------------|------------------------|
| • Children's Services*          | Councillor V Morgan    |
| • Community Safety              | Councillor B Selby     |
| • Environment Services          | Councillor G Hyde      |
| • Employment Skills and Welfare | Councillor R Grahame   |
| • Health and Wellbeing          | Councillor R Harington |
| • Adult Social Care             | Councillor V Morgan    |

- Children's Services Lead also to fulfil Corporate Career role

Cluster Representatives:

- |                    |                        |
|--------------------|------------------------|
| • Seacroft Manston | Councillor V Morgan    |
| • Inner East       | Councillor A Khan      |
|                    | Councillor R Harington |
| • CHESS            | Councillor R Harington |

## **8 Local Authority Appointments to Outside Bodies**

The report of the Chief Officer (Democratic and Central Services) outlined the procedures for Council appointments to outside bodies and the Area Committee was requested to consider and appoint to those bodies listed in the report.

Draft minutes to be approved at the meeting  
to be held on Tuesday, 3rd September, 2013

**RESOLVED:** That the following appointments be made for the 2013/14 Municipal Year:

- Chapeltown Citizen’s Advice Bureau\*      Councillor K Maqsood
- Richmond Hill Eldery Aid                      Councillor M Ingham
- ENE ALMO Area Panel                              Councillor M Ingham  
    Councillor V Morgan  
    Councillor K Maqsood

**9 Environmental SLA**

The report of the East North East Locality Manager presented, for approval, the Service Level Agreement (SLA) for 2013/14. The agreement would provide the basis on which the work of the Environmental Locality Team be directed and be publicly accountable through the Area Committee. The report also provided information relating to the performance of the service in delivering commitments made in the 2012/13 SLA and invited Members to examine any elements of the work through its Environmental Sub Group.

John Woolmer, ENE Locality Manager and Hayley Thackwray, Service Manager presented the report.

Members’ attention was brought to the following:

- Numbers of Service Requests for Enforcement Teams
- Street Cleansing requests
- Environmental Improvement Zone reports
- The revised Service Level Agreement for 2013/14

In response to Members comments and questions, the following issues were discussed:

- Dog fouling – targeting problem areas.
- Gulley cleaning.
- Enforcement action – publicising prosecutions.
- Clearing of subways.

Members expressed thanks to the Environmental Services team for work carried out in the Inner East Area.

**RESOLVED –**

- (1) That the report be noted.
- (2) That the end of year performance report for the 2012/13 SLA be noted.
- (3) That the Service Level Agreement for 2013/14 as summarised in sections 46-48 of the report and provided in Appendix B be approved.

**10 North East Divisional Community Safety Partnership Annual Report**

The report of the North East Divisional Community Safety Partnership updated Ward Members of the overall performance of the Partnership and Neighbourhood Policing Teams for 2012/13 and provided an overview of the work undertaken by the partnership within the locality to reduce crime and disorder.

Beverley Yearwood and Inspector Mark Snowden presented the report.

The following issues were highlighted:

- Anti-social behaviour had decreased across all Inner East wards.
- Allocation of funds from the Proceeds of Crime confiscations (POCA)
- Reduction in burglary.

In response to Members' comments and questions, the following issues were discussed;

- CCTV
- Off Road Bikes – it was suggested that the Committee write to the Police and Crime Commissioner regarding the continuation of this.
- Concern regarding disturbance from the Shisha Bar on Roundhay Road.
- Public confidence and satisfaction.

**RESOLVED –**

- (1) That the report be noted.
- (2) That Members continue to support the Divisional Community Safety Partnership in relation to prioritising the new Safer Leeds Priorities and tackling Burglary Dwelling during 2013/14 through partnership work at neighbourhood level.

**11 Area Update Report**

The report of the East North East Area Leader sought Area Committee approval for the 2013/14 draft Community Charter. It also provided members with an overview of the work being carried out to address the Area Committee's agreed priorities.

A copy of the draft Community Charter was appended to the report and Members were informed that this could be produced in house.

**RESOLVED –** That the draft Inner East Area community Charter for 2013/14 be approved.

**12 2011 Census Results**

The report of the Assistant Chief Executive, Customers and Communities presented the Area Committee with a summary of the results from the 2011 Census and highlighted some of the issues emerging.

Jacky Pruckner, Information Officer presented the report.

Members' attention was brought to local data that was included in the report and were informed of how the data was used at a local level. Further information could be provided at Ward Member meetings.

Members discussed figures in relation to employment and skills issues across the Inner East area.

**RESOLVED –** That the report be noted.

**13 Children's Services - Targeted Services response to managing School Attendance**

Draft minutes to be approved at the meeting  
to be held on Tuesday, 3rd September, 2013

The report of Targeted Services, Children's Services referred to the Area Committee's previous request for additional detailed information in relation to the attendance performance of schools within the Inner East Area Committee Area. The report contained a detailed breakdown of each school within the area and provided the latest position regarding attendance rates and current numbers of persistently absent pupils.

Gillian Mayfield, Targeted Services Area Lead presented the report.

Members' attention was brought to issues in relation to school attendance. These included the transient population of the area and work carried out in managing school attendance. It was reported that there were often more complex issues behind reasons for no attendance and the report and further information was detailed in the report regarding this. Current attendance figures stood at 94.8% for primary and 93.8% for secondary schools.

In response to Members comments and questions, the following issues were discussed:

- Unauthorised holidays
- Enforcement Issues
- Take up of free school meals.

**RESOLVED** – That the report be noted.

#### **14 Children's Services - Investing in Young People: Update of the Future Direction of Youth Services and Delegated Functions for Area Committees**

The report of the Director of Children's Services provided the Area Committee with an update on the recommendations agreed at Executive Board in March 2013; Investing in Young People: Future Direction for Youth Services in Leeds.

The report also informed and updated the Area Committee of their delegated responsibilities for Youth activity funding. This included how they commissioned, monitored and evaluated local play, arts, sports and cultural activity for young people aged 8-17 years with the involvement and participation of children and young people throughout the process.

Ken Morton, Head of Service, Young People and Skills presented the report.

Members attentions was brought to the funding available for Inner East Leeds. This funding could be used to provide activities for young people and to lever in other funding.

In response to Members comments and questions, the following issues were discussed:

- Fundraising carried out by young people.
- The possibility of employing a fundraising professional.
- Role of the Children's Services Area Lead.

**RESOLVED** – That the report be noted.

## **15 Better Lives for People of Leeds: Care Homes and Day Services for Older People**

The report of the Director of Adult Social Services outlined the Better Lives vision in which context a review of the remaining care homes and day centres had been completed and proposals developed that revised the current service model and, if implemented would lead to the decommissioning of three facilities in the Inner East area.

The report outlined proposed options for the options for the following care homes and day centre in the Inner East Area:

- Amberton Court, Gipton & Harehills
- Fairview, Killingbeck & Seacroft
- Doreen Hamilton Day Centre, Burmantofts & Richmond Hill

Michelle Tynan, Chief Officer, Learning Disabilities and Anna Clifford, Programme Manager, Adult Social care presented the report.

Reference was made to consultation with residents and respite users of these homes, their relatives and carers and the comments of the Area Committee were sought before the preparation for the submission of recommendations to Executive Board in September 2013.

The report also gave an update on the progress made in implementing the options approved by the Executive Board in September 2011 for Lincolnfields Day Centre.

In response to Members comments and questions, the following issues were discussed:

- Consultation had been held with staff and unions.
- Capacity in other local facilities.

**RESOLVED** – That the report be noted.

## **16 West Yorkshire Fire Service Annual Report**

The report of the West Yorkshire Fire and Rescue Service provided the Area Committee with the following:

- Information on the emergency response activity in the Inner East Area – 01/04/2012 to 31/03/2013
- Updates with the changes to the Local Area Risk Reduction Team (LARRT) within the East Leeds Area
- An update on the proposed merger of Gipton and Stanks fire stations into a new build station in the Killingbeck area.

Nigel Kirk, West Yorkshire Fire and Rescue Service presented the report.

Issues discussed included the following:

- Update on the Killingbeck site – planning negotiations were ongoing.
- The reduction in incidents across Inner East Leeds.
- Ongoing education for fire prevention.

**RESOLVED** – That the report be noted.

## 17 Wellbeing Fund

The report of the East North East Area Leader provided Members with an update on the current position of the capital and revenue budget for the Inner East Area Committee and also included applications for funding for Members' consideration.

Members attention was brought to the applications for funding as outlined in the report and an application that had been received from the Women's Health Matters group.

### **RESOLVED –**

- (1) That the spend to date and current balances for the 2013/14 financial year be noted.
- (2) That the following project proposals be approved:
  - Off Road Motor Bikes £2,500
  - Ebor Gardens IT Suite – Top Up Costs £3,565
  - Rigtons and Haselwoods Parking Solution £7,500
  - Visit to Holocaust Centre, Newark £250
  - Gipton Community Gala £1,000
- (3) That should Ward Member approval be received for the application for the Women's Health Matters Group, a delegated decision notice be made to release funds.

## 18 Area Chair's Forum Minutes

The report of the Assistant Chief Executive (Customers and Communities) referred to the decision by Full Council that Area Chair's Forum minutes should be considered by Area Committees as a regular agenda item.

Background information regarding the Area Chair's Forum was included in the report along with a copy of the minutes of the Area Chair's Forum held on 1 March 2013.

**RESOLVED –** That the report and minutes of the Area Chair's Forum held on 1 March 2013 be noted.

## 19 Date and Time of Next Meeting

Tuesday, 3 September 2013 at 5.30 p.m. Meeting to be held at Victoria Primary School, Ivy Avenue, Leeds, LS9.

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**Report of Director of Children’s Services**

**Report to East Inner area committee**

**Date: 03 September 2013**

**Subject: Children’s Services area committee update report**

Are specific electoral wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of ward(s):	Burmantofts and Richmond, Gipton and Harehills, Killingbeck and Seacroft	
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

**Summary of main issues**

1. This report summarises performance at area committee level, with a broader acknowledgement of city level performance.
2. The rising child population in Leeds is a key challenge with regards places at schools. This is already a known issue
3. Twenty-nine per cent of children looked after come from the Inner East area committee, the highest percentage for all area committees. Twelve per cent fewer referrals came from the Inner East area in the first three months of 2012/13 compared to the first three months of 2011/12.
4. Secondary school persistent absence has reduced by four per cent, although primary school persistent absence rose by 16 per cent. One secondary school in the area (E-ACT Leeds East Academy) is now rated as inadequate by Ofsted.

**Recommendations**

5. Area committees are requested to note the content of this report.
6. Area committees are asked for feedback on the report.

## **1 Purpose of this report**

- 1.1 Children's Services directorate provides six-monthly area committee reports, in March and September. These reports inform members about local outcomes for children and young people, and support the involvement of area committees in improving these outcomes by providing an update on the work of the directorate and of the Leeds Children's Trust, including local children's cluster arrangements. The progress made against local and national agendas is also highlighted.
- 1.2 The report summarises performance at area committee level, with a broader acknowledgement of city level performance. Key issues for Children's Services are highlighted, including Ofsted inspection, basic need, and child friendly city.

## **2 Background information**

- 2.1 Children's Services' aspiration is for Leeds to be a child friendly city, with high aspirations and strong outcomes for children, young people, and families. This will be achieved by delivering the Children and Young People's Plan, focusing on the three obsessions; involving all communities and sectors in developing a child friendly city; and embedding the principles of restorative practice and Outcomes Based Accountability.

## **3 Main issues/key developments within Children's Services**

### **Ofsted inspection**

- 3.1 In terms of child protection, safeguarding, and children looked after services, the directorate received positive feedback from Ofsted earlier this year. Firstly in the thematic inspection of the Independent Reviewing Officer Service, and secondly during the pilot of elements of the Ofsted inspection of services for looked after children and care leavers. Ofsted have not inspected safeguarding arrangements in Leeds since 2011, indicating that Leeds is regarded much more positively than in the past, and is gaining a national reputation for innovation and improvement.
- 3.2 Ofsted are introducing a new framework, *the inspection of services for children in need of help and protection, children looked after and care leavers* in November 2013. This significantly raises standards and expectations of local authorities, in conjunction with the earlier change in Ofsted judgements from 'adequate' to 'requires improvement'. Despite this raising challenge and the changing inspection focus, work in Children's Services over the last 18 months has made a significant impact. Preparations are underway to ensure that the directorate is able to demonstrate to Ofsted the progress that has been made, and the continuing journey to excellence.
- 3.3 Targeted local authority inspections of support for school improvement have also been introduced by Ofsted. Preparation work is underway within the directorate, although the amount of schools rated good or better by Ofsted (83 per cent of primary schools, up seven percentage points from December; 58 per cent of secondary schools) suggests that Leeds may not be amongst the first tranche of services inspected.

## **Basic need**

- 3.4 The rising child population in Leeds is a key challenge in ensuring there are sufficient places at schools. This is already a known issue in primary schools, and is becoming increasingly evident in secondary schools. Since the basic needs programme began in 2009, 1,020 additional reception places have been approved. A further 98 have recently been the subject of statutory notice and are awaiting a final decision; 45 more places were consulted upon during the summer term.
- 3.5 For the next three school years (2014 to 2016), 50 additional forms of entry are required to manage the increase in pupil numbers, with 22 of these additional forms of entry required for 2014. Of the 22 forms of entry, approximately one third is permanent provision, and two thirds are bulge cohorts to manage a short-term, one off increase in pupil numbers.
- 3.6 For secondary places, the pressure from the current known birth rate has already been seen in the south for September 2013 admissions to Year Seven; by 2017 there will be no spare places across the city. To meet the emerging need, as many as seven new secondary schools may be required to accommodate this pressure, and discussions with existing schools and academies about their potential to expand will take place.
- 3.7 Leeds has been awarded a £13.8m share of £820m made available by the DfE for new school places, as part of the targeted basic need programme. The places must be delivered by September 2015.

## **Cluster governance**

- 3.8 The recent review of area working identified the need to more clearly understand the relative roles and responsibilities of area committees and other partnership bodies, including clusters used in Children's Services. The member relationship between area committees and clusters is central to this.
- 3.9 Member management committee recommended in March to strengthen local working arrangements with elected member representatives to Children's Services clusters to be appointed by area committees. This establishes a formal link between area committees and clusters, and enables and supports the building of closer working arrangements to better support the needs of children and families across the city.

## **Child Friendly City**

- 3.10 146 ambassadors, including the Olympian Nicola Adams, and Leeds Rhinos player Danny McGuire, are helping to promote Child Friendly Leeds. 131 organisations have made pledges of support (BT, Marks and Spencer, and First Direct being amongst the headline organisations), all striving to make Leeds the best city (in which to grow up) in the UK.
- 3.11 The CBBC in Leeds event, in late July, attracted over 38,000 people. Child Friendly Leeds activities were hosted in major council venues in the city centre. There will be a 'takeover day' in November, and January 2014 will see the inaugural Child Friendly Leeds awards.

## 4 Performance update

4.1 Appendix one (page nine) provides data and commentary on current performance for the area committee, which is summarised below. Data from the same period 12 months ago is used where possible for direction of travel/progress analysis. Figures may be rounded up/down in the following commentary.

4.2 Further, more detailed information is available via the following websites:

- The cluster profile (<https://www.leedsinitiative.org/ClusterDataProfile.aspx>).
- The West Yorkshire observatory (<http://www.westyorkshireobservatory.org/>).
- The Department for Education's 'in your area' website (<http://www.education.gov.uk/cgi-bin/inyourarea/areasearch.pl?search=Leeds>).

### Inner East area committee commentary

**Children and young people are safe from harm** - obsession: number of children in care

4.3 There was a one per cent rise in the number of children and young people looked after between June 2012 and June 2013 (385 to 389) who come from the Inner East area committee area. This represents 29 per cent of the cohort, which is the highest share of all area committees, and is counter to the citywide reduction of five per cent across the same period. The number of children and young people entering care between April and June 2013 was 32, 11 higher (52 per cent) than the same three-month period a year ago.

4.4 There are 16 more children and young people subject to a child protection plan (181 vs 165; a 10 per cent rise) in June 2013 than June 2012. 17 per cent more CAFs (55 vs 47) were initiated in the first three months of 2012/13 than the same period a year ago. More CAFs have been initiated in the Inner East area committee area than any other area committee in the first three months of 2012/13.

4.5 Nine per cent fewer requests for service (1,701 vs 1,872), and 12 per cent fewer referrals (635 vs 721) were received from the Inner East area committee area between April and June 2013 when compared to April to June 2012. These reductions are significantly higher than the citywide reductions of four (requests for service), and three per cent (referrals).

**Children and young people do well at all levels of learning and have the skills for life** - obsession: young people in education employment or training  
- obsession: attendance

4.6 The percentage of 'not known' young people in the Inner East area committee area has reduced by four percentage points from 9.5 per cent in June 2012 to 5.5 per cent in June 2013. The percentage of young people identified as NEET has risen from 9.7 per cent in June 2012 to 10.5 per cent in June 2013.

4.7 There is a correlation between a reduction in not known rates, and a rise in NEET levels; the status of more young people is known after sweeps and telephone calls. Targeted support offers mean that the NEET cohort is better informed and supported in trying to find/access education, employment, or training.

- 4.8 Primary school attendance rates in the Inner East area committee area declined between 2011/12 and 2012/13, by 0.7 of a percentage point to 93.9 per cent; secondary school attendance remained steady at 91.1 per cent. Both attendance rates are the lowest across all area committees.
- 4.9 Persistent absence in the Inner East area committee area rose in primary schools, and reduced in secondary schools between 2011/12 and 2012/13. Primary persistent absence rose by 58 (16 per cent; higher than the citywide rise of just under 13 per cent) from 359 to 417; secondary persistent absence reduced by 20 (four per cent) to 474.

### **Children and young people choose healthy lifestyles, and voice and influence**

- 4.10 The number of children and young people committing an offence reduced from 238 in 2011-12 to 167 in 2012-13, a 30 per cent drop. This is in line with the citywide reduction of 30 per cent.

### **Local Ofsted inspections**

- 4.11 There has been no overall change in the number of primary schools in the Inner East area committee area rated good or better by Ofsted (16, or 73 per cent). Six remain rated as satisfactory/requires improvement. One secondary school in the area (E-ACT Leeds East Academy) is now rated as inadequate; only one of the four is rated as good. The one children's home in the Inner East area committee area remains 'adequate'.

### **City commentary**

- 4.12 The following paragraphs summarise partnership progress against the CYPP indicators, including the three obsessions. Appendix two (page 13) contains CYPP obsession indicator graphs and charts by area committee.

### **Children and young people are safe from harm**

- 4.13 Children looked after numbers (1,358) are at their lowest point since November 2009, with June's figure five per cent lower than the same point 12 months ago. More children and young people entered care between April 2013 and June 2013 than the same period 12 months ago, but the numbers leaving continue to rise.
- 4.14 The number of children and young people subject to a child protection plan is virtually unchanged from a year ago at 897 (894 in June 2012). It is, however, six per cent lower than the December 2012 figure of 956.
- 4.15 Four per cent (311) fewer requests for service (contact received by the Duty and Advice Team), and three per cent (89) fewer referrals (those requests for service that were deemed to require Children's Social Work Service involvement), were received between April and June 2013 compared to the same period a year ago.
- 4.16 Twenty-seven per cent more CAFs (65) were initiated in the first three months of 2012/13 compared to the same period a year ago; this is equivalent to 22 additional CAFs per month.

- 4.17 There are five per cent more Council-employed foster carers (an increase of 28, to 578) in June 2013 than in December 2012. This should rise further in the coming months, as fourteen independent fostering agency foster carers may become Council-employed. The number of family placement foster carers is four higher in June 2013 (108) than December 2012 (104).

### **Children and young people do well at all levels of learning and have the skills for life**

- 4.18 Primary school attendance declined by half a percentage point to 95.3 per cent between half-terms one to four in 2011/12 and half-terms one to four in 2012/13. Reception attendance information is now included in primary attendance rates after a national change. Almost thirteen per cent more primary age pupils (207) were persistently absent in the current reporting period compared to the previous one.
- 4.19 Attendance at secondary school remained level at 93.7 per cent between half-terms one to four in 2011/12 and half-terms one to four in 2012/13. Half a per cent fewer secondary school age pupils (16) were persistently absent across the same two periods. Absence in the autumn term is in line with national rates, as is the decline seen between the two periods. Although attendance has declined slightly, the most recent figures are the second best attendance rates recorded in Leeds.
- 4.20 NEET and 'not known' levels have significantly reduced across the city; NEET sweeps and the use of Welfare Call have contributed to this. Young people identified as NEET are offered targeted support to help them with pathways to EET. The graphs in appendix two show the changes in the last 12 months for each area committee, especially the reduction in the not known cohort.
- 4.21 Complementing the core devolved youth contract support programme in Leeds, local clusters and/or partnerships of clusters are being funded to deliver local innovation projects (eg providing provision of targeted mental health, counselling, and bespoke motivational programmes). The aim is to contribute to the reduction of 16 to 17 year-old NEETs in localities by increasing young people's experience and qualifications, so they have the opportunity to continue in education and successfully find work.

### **Children and young people choose healthy lifestyles**

- 4.22 Survey work and analysis on free school meal data are still underway. An update will be provided to area committees in a later report.

### **Children and young people are active citizens who feel they have a voice and influence**

- 4.23 The number of young people committing an offence between April 2012 and March 2013 was almost a third lower than the same period in 2011/12, reflecting the national trend.

## **Ofsted inspections**

- 4.24 Eighty-three per cent of primary schools (180) are rated as good or better in July 2013, seven percentage points higher (15 more schools) than in July 2012. Four fewer primary schools are rated as outstanding across the same period, and three more primary schools are rated as inadequate.
- 4.25 The percentage of secondary schools rated as good or better has reduced by three percentage points to 58 per cent in July 2013, from 61 per cent in December 2012 (one less school). One more secondary school is rated as inadequate.
- 4.26 There have been no inspections of children's centres in Leeds since the last update report. A new inspection framework begins in September; an update to area committees will be provided later.
- 4.27 73 per cent (eight) of the eleven directly managed local authority children's homes in Leeds are currently rated good or outstanding, a significant improvement from 36 per cent (four) that were good or outstanding at 31 December 2012. The other three children's homes are currently rated adequate/satisfactory.

## **5 Corporate considerations**

### **5.1 Consultation and engagement**

- 5.1.1 This report is for area committee meetings, which involve a wide range of partners and stakeholders. Consultation and engagement is integral to the work of Children's Services and the Children's Trust, as evidenced in child friendly city work.

### **5.2 Equality and diversity/cohesion and integration**

- 5.2.1 Equality issues are implicit in the information provided. The differences shown illustrate that there are different levels of need and of outcomes across the city. Additional equality analysis of the information provided is undertaken, and the detailed information already provided to clusters is powerful intelligence that can be used to help focus priorities and narrow the gap.

### **5.3 Council policies and city priorities**

- 5.3.1 A significant proportion of the information included in this report relates to the city priorities for children and young people and the outcomes contained in the CYPP.

### **5.4 Resources and value for money**

- 5.4.1 There are no resource implications in this report.

### **5.5 Legal implications, access to information, and call-in**

- 5.5.1 This report is not eligible for call in, due to being a Council function.

## **5.6 Risk management**

- 5.6.1 There are no risk management implications in this report. The priorities reflected in this report are monitored through Leeds City Council performance and, where appropriate, risk management processes.

## **6 Conclusions**

- 6.1 Not applicable, as this report is information based.

## **7 Recommendations**

- 7.1 The Inner East area committee is requested to note the content of this report.
- 7.2 The Inner East area committee is asked for feedback on the report.

## **8 Background documents<sup>1</sup>**

- 8.1 There are no background documents to accompany this report.

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.



## Appendix one: performance data for Inner East area committee

Autumn 2013 Children's Services performance update

Measure	Leeds	Inner E	Data period	Highest	Average	Lowest		
1. Number of children and young people 0-19	173,462	24,510	January 2013	24,510	17,289	11,609		
2. Percentage of children and young people	n/a	14.1%	January 2013	14.1%	10.0%	6.7%		
3. Number of primary schools	218	22	Current	28	22	15		
4. Number of secondary schools	36	4	Current	6	4	2		
4a. Number of through schools	2	0	Current	2	0	0		
5. Number of children's centres	58	11	Current	11	6	3		
<p>Commentary</p> <p>The Inner East area committee has 14.1 per cent of the city's 0-19 population, (24,510 children and young people, the largest number of all area committees). There are 22 primary schools, four secondary schools, and 11 children's centres located within the area committee boundary.</p>								
Keeping children safe from harm	Leeds	Inner E			Current data period	Current reporting period		
		Current reporting period (June 2013)	Previous reporting period (June 2012)	Direction of travel		Highest	Average	Lowest
6. Number of children looked after	1,358	389	385	↔	30 June 2013	389	131	22
7. Number of children entering care	106	32	21	↔	Apr-Jun 2013	32	14	5
8. Number of children subject to a child protection plan	897	181	165	↔	30 June 2013	217	88	15
9. Number of CAFs initiated	308	55	47	↗	Apr-Jun 2013	55	30.2	17
10. Number of requests for service	8,695	1,701	1,872		Apr-Jun 2013	1,701	794	347
11. Number of requests for service leading to a referral	2,964	635	721		Apr-Jun 2013	635	282	83
12. Number of LCC-employed foster carers	578	83	81	↗	30 June 2013	83	50	23
12a. Number of family placement foster carers	108	7	7		30 June 2013	16	11	6

### Commentary

There was a one per cent rise in the number of children and young people looked after between June 2012 and June 2013 (385 to 389) who come from the Inner East area committee area. This represents 29 per cent of the cohort, which is the highest share of all area committees, and is counter to the citywide reduction of five per cent across the same period. The number of children and young people entering care between April and June 2013 was 32, 11 higher (52 per cent) than the same three-month period a year ago.

There are 16 more children and young people subject to a child protection plan (181 vs 165; a 10 per cent rise) in June 2013 than June 2012. 17 per cent more CAFs (55 vs 47) were initiated in the first three months of 2012/13 than the same period a year ago. More CAFs have been initiated in the Inner East area committee area than any other area committee in the first three months of 2012/13.

Nine per cent fewer requests for service (1,701 vs 1,872), and 12 per cent fewer referrals (635 vs 721) were received from the Inner East area committee area between April and June 2013 when compared to April to June 2012. These reductions are significantly higher than the citywide reductions of four (requests for service), and three per cent (referrals).

Do well in learning and have the skills for life	Leeds	Inner E			Current data period	Current reporting period		
		Current reporting period (June 2013)	Previous reporting period (June 2012)	Direction of travel		Highest	Average	Lowest
13. Primary school attendance levels	95.3%	93.9%	94.6%		2012-13 HT 1-4	96.2%	95.3%	93.9%
14. Secondary school attendance levels	93.7%	91.1%	91.1%		2012-13 HT 1-4	94.6%	93.3%	91.1%
15. Number of pupils persistently absent at primary	1,839	417	359	↗	2012-13 HT 1-4	417	184	83
16. Number of pupils persistently absent at secondary	3,067	474	494		2012-13 HT 1-4	474	307	162
17. Number of NEET <sup>i</sup>	1,501	330	310	↗	30 June 2013	330	149	47
17a. Percentage of NEET <sup>i</sup>	6.7%	10.5%	9.7%	↗	30 June 2013	10.5%	6.2%	2.6%
18. Number of 'not knows'	1,283	172	303		30 June 2013	408	116	41
18a. Percentage of 'not knows'	5.5%	5.5%	9.5%		30 June 2013	14.5%	4.7%	2.2%

### Commentary

Primary school attendance rates in the Inner East area committee area declined between 2011/12 and 2012/13, by 0.7 of a percentage point to 93.9 per cent; secondary school attendance remained steady at 91.1 per cent. Both attendance rates are the lowest across all area committees.

Persistent absence in the Inner East area committee area rose in primary schools, and reduced in secondary schools between 2011/12 and 2012/13. Primary persistent absence rose by 58 (16 per cent; higher than the citywide rise of just under 13 per cent) from 359 to 417; secondary persistent absence reduced by 20

(four per cent) to 474.

The percentage of 'not known' young people in the Inner East area committee area has reduced by four percentage points from 9.5 per cent in June 2012 to 5.5 per cent in June 2013. The percentage of young people identified as NEET has risen from 9.7 per cent in June 2012 to 10.5 per cent in June 2013.

Voice and influence	Leeds	Inner E			Current data period	Current reporting period		
		Current reporting period Apr 12 - Mar 13	Previous reporting period Apr 11 - Mar 12	Direction of travel		Highest	Average	Lowest
19. 10-17 year olds committing an offence	672	167	238		Apr 12 - Mar 13	167	67	18
Ofsted inspections	Leeds	Inner E			Current data period	Current reporting period		
		Current reporting period (July 13)	Previous reporting period (July 12)	Direction of travel		Highest	Average	Lowest
20. Percentage of primary schools good or better	83%	73%	73%		31 July 2013	93%	82%	68%
21. Percentage of secondary schools good or better	58%	25%	25%		31 July 2013	75%	56%	25%
22. Percentage of children's centres good or better	81%	75%	75%		31 July 2013	100%	88%	60%
23. Percentage of children's homes good or better	73%	0%	0%		31 July 2013	100%	58%	0%
Ofsted judgement - Inner East	Current period: 31 July 2013				Previous period: 31 Dec 2012			
	Outstanding	Good	Satisfactory	Inadequate	Outstanding	Good	Satisfactory	Inadequate
24. Primary schools	4	12	6	0	4	12	6	0
25. Secondary schools	0	1	2	1	0	1	3	0
26. SILCs (citywide)								
27. Pupil referral units (citywide)								
28. Children's centres	1	2	1	0	1	2	1	0
29. Children's homes	0	0	1	0	0	0	1	0

**Commentary**

There has been no overall change in the number of primary schools in the Inner East area committee area rated good or better by Ofsted (16, or 73 per cent). Six

remain rated as satisfactory/requires improvement. One secondary school in the area (E-ACT Leeds East Academy) is now rated as inadequate; only one of the four is rated as good.

The one children's home in the Inner East area committee area remains 'adequate'.

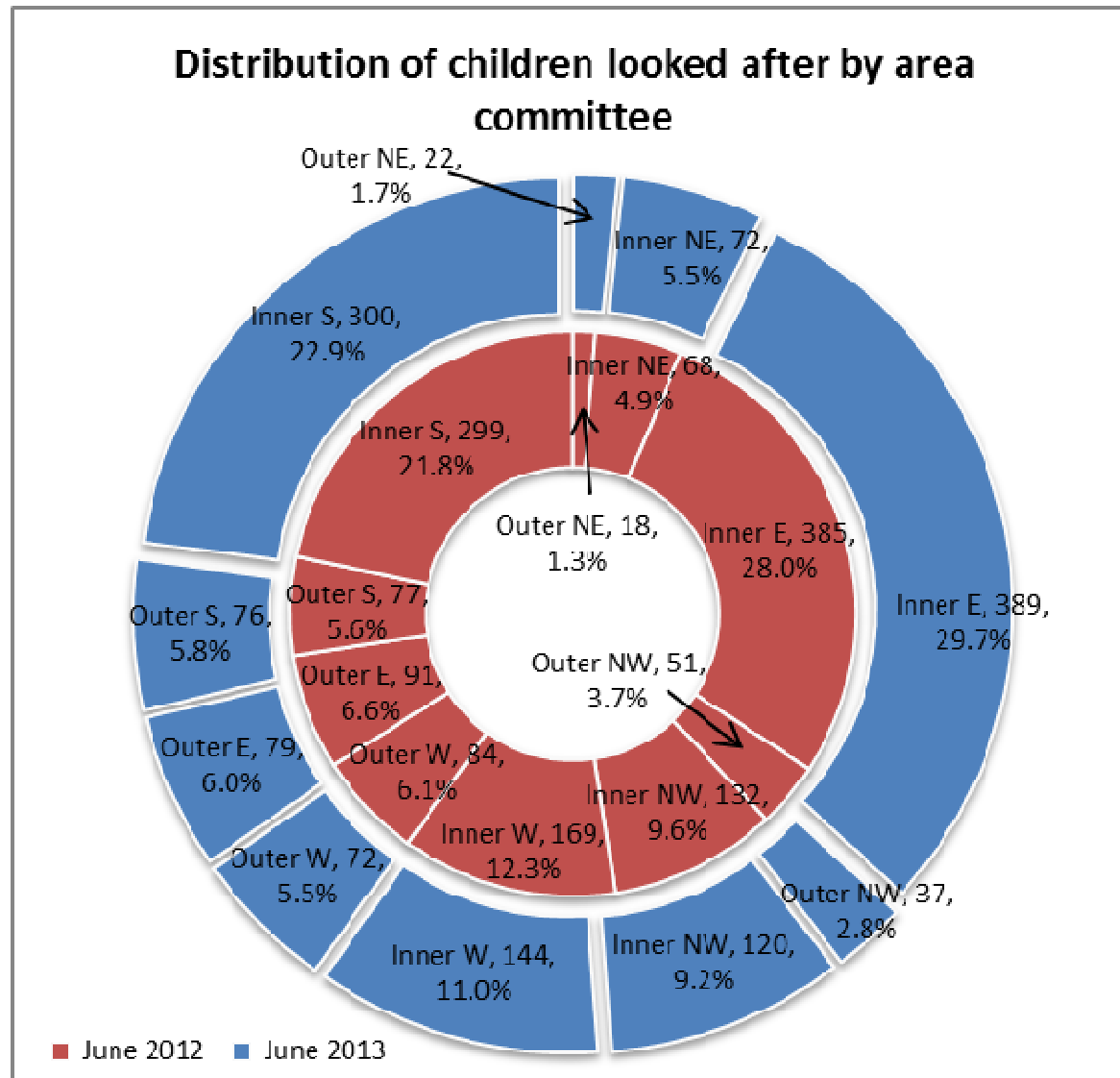
Secondary schools	Current period (July 13)		Previous period (December 12)		Direction of travel	
	Ofsted	Attendance	Ofsted	Attendance	Ofsted	Attendance
David Young Community Academy	2	90.7%	2	91.7%		
E-ACT Leeds East Academy	4	88.2%	3	89.5%		
Mount St Mary's	3	92.9%	3	92.7%		æ
The Co-operative Academy	3	91.3%	3	87.9%		æ

**Key:** AY - academic year FY - financial year HT - half term ... data below five (suppressed for confidentiality)

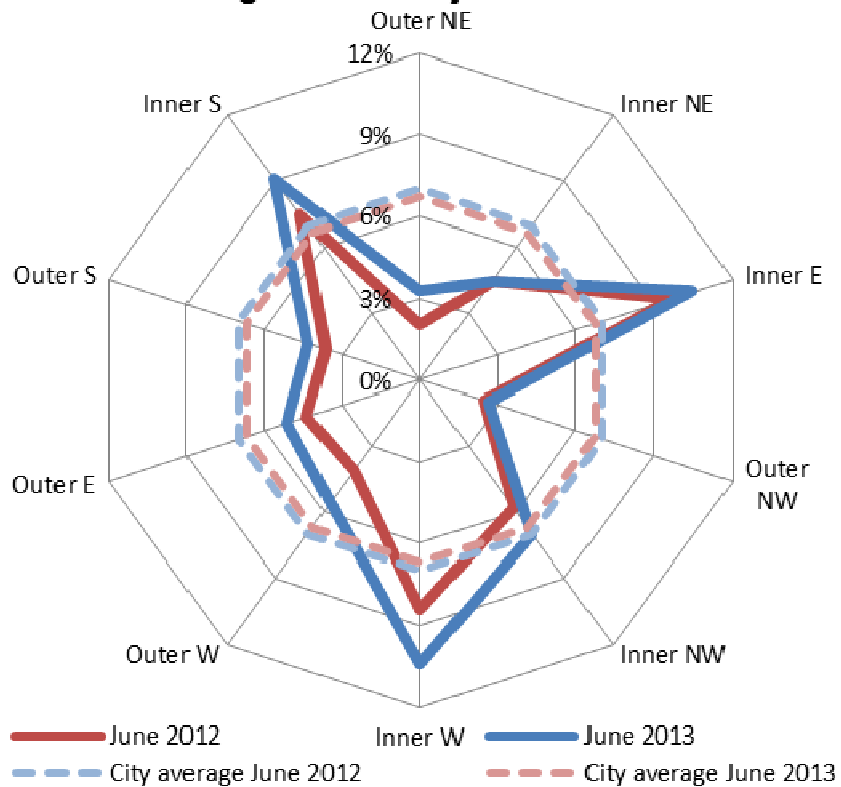
**Ofsted grades:** 1 = Outstanding, 2 = Good, 3 = Satisfactory/Requires Improvement, 4 = Inadequate

<sup>1</sup> The citywide figure reports 'adjusted NEET' (see data definitions), the area committee figures do not take account of 'adjusted NEET'

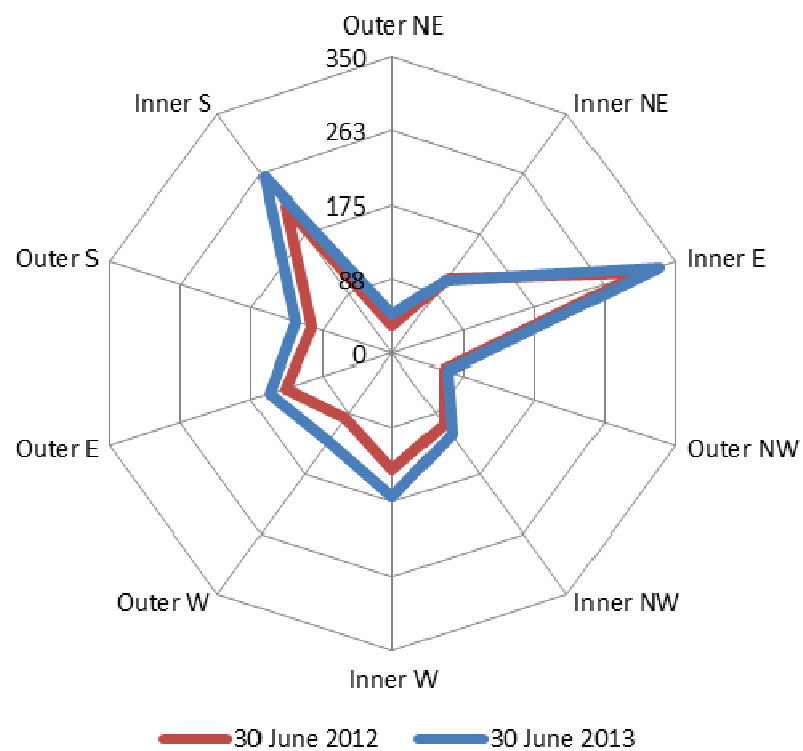
Appendix two: CYPP obsessions - graphs and charts



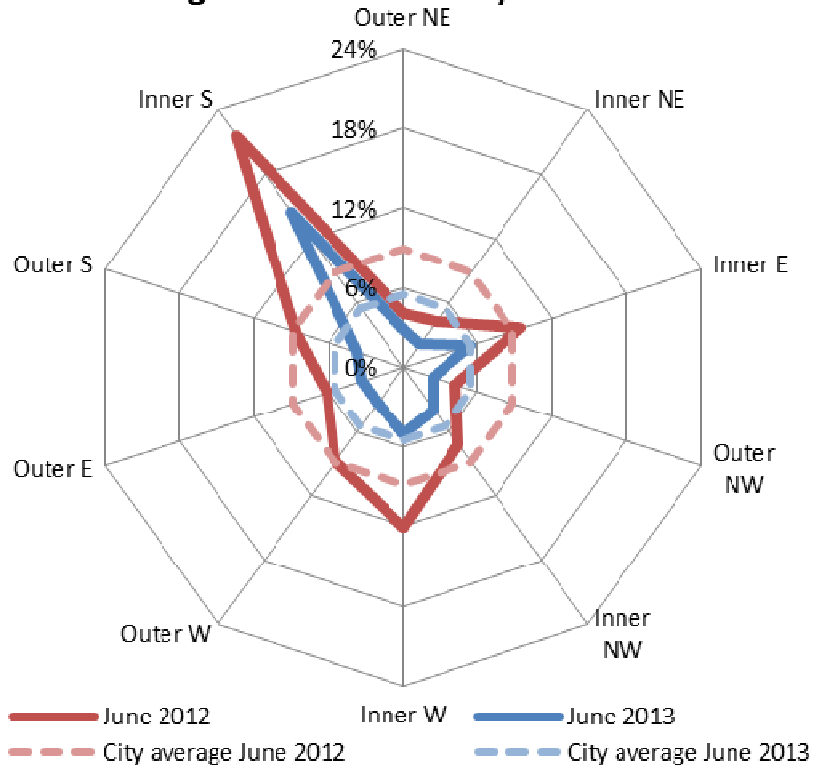
**Percentage of NEET by area committee**



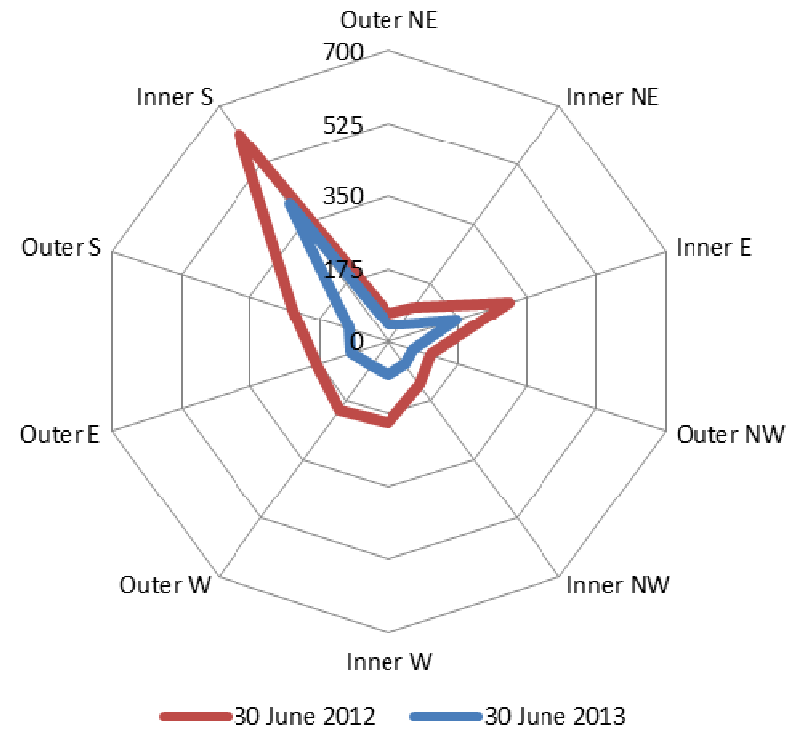
**Number of NEET by area committee**



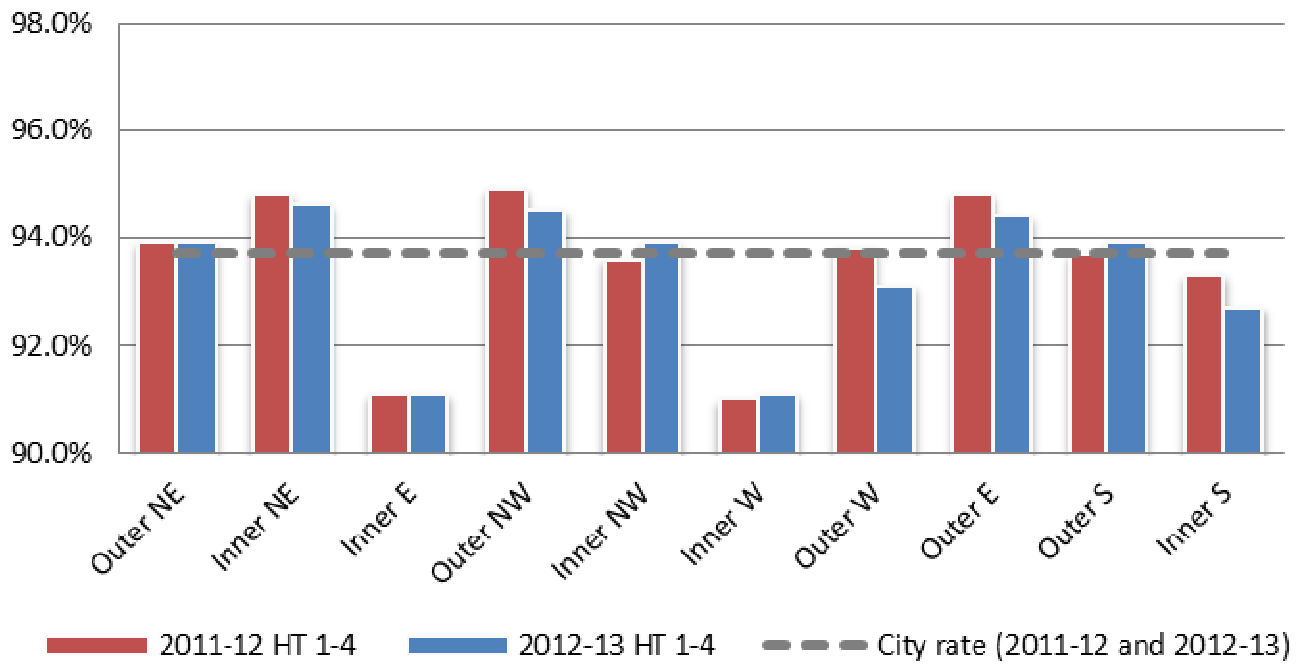
**Percentage of not knowns by area committee**



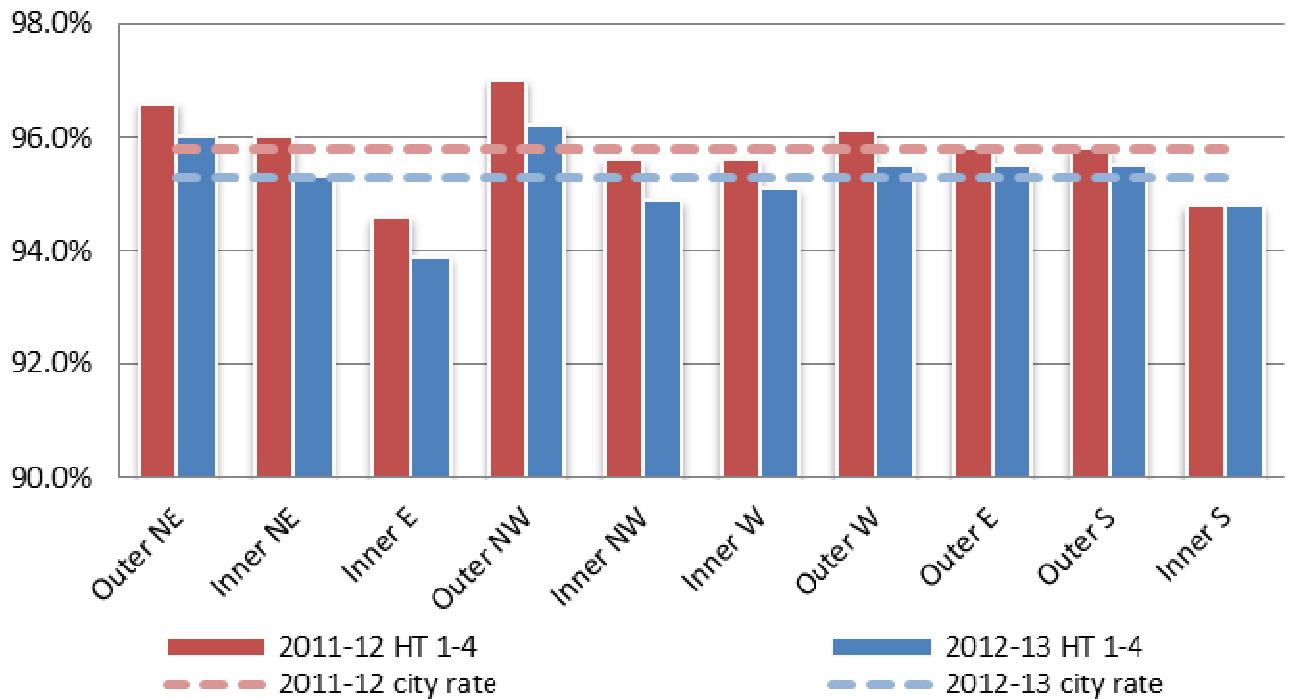
**Number of not knowns by area committee**



## Secondary school attendance by area committee

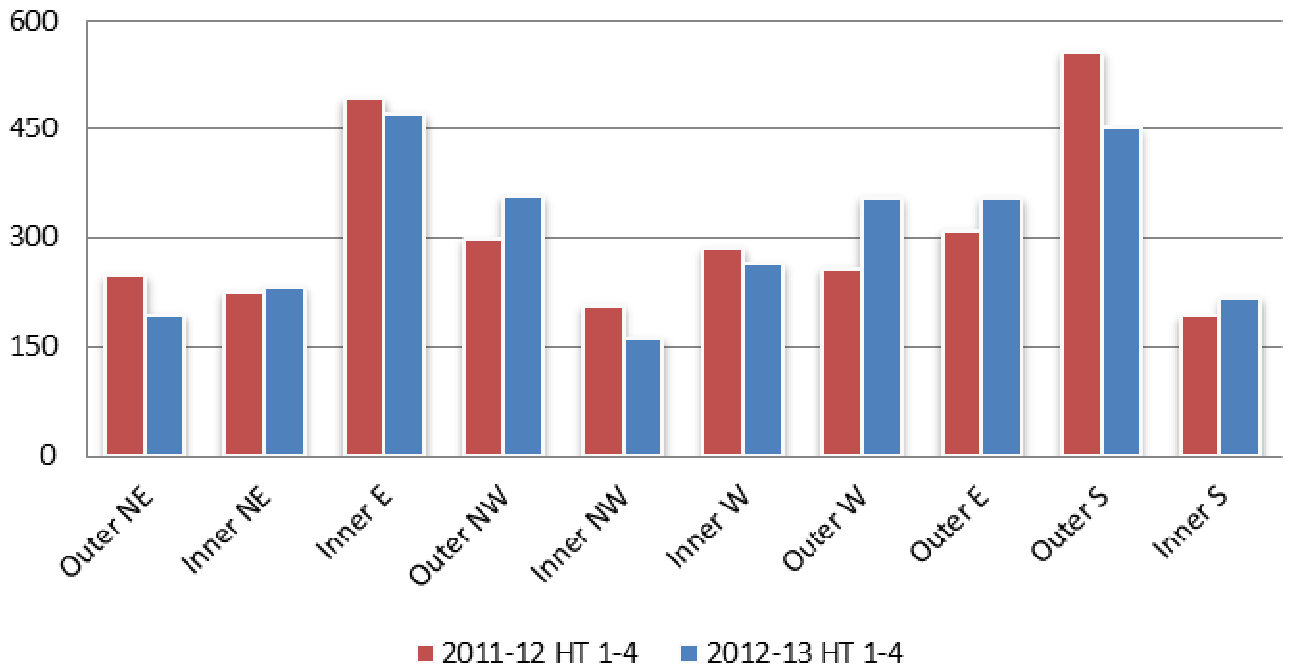


## Primary school attendance by area committee

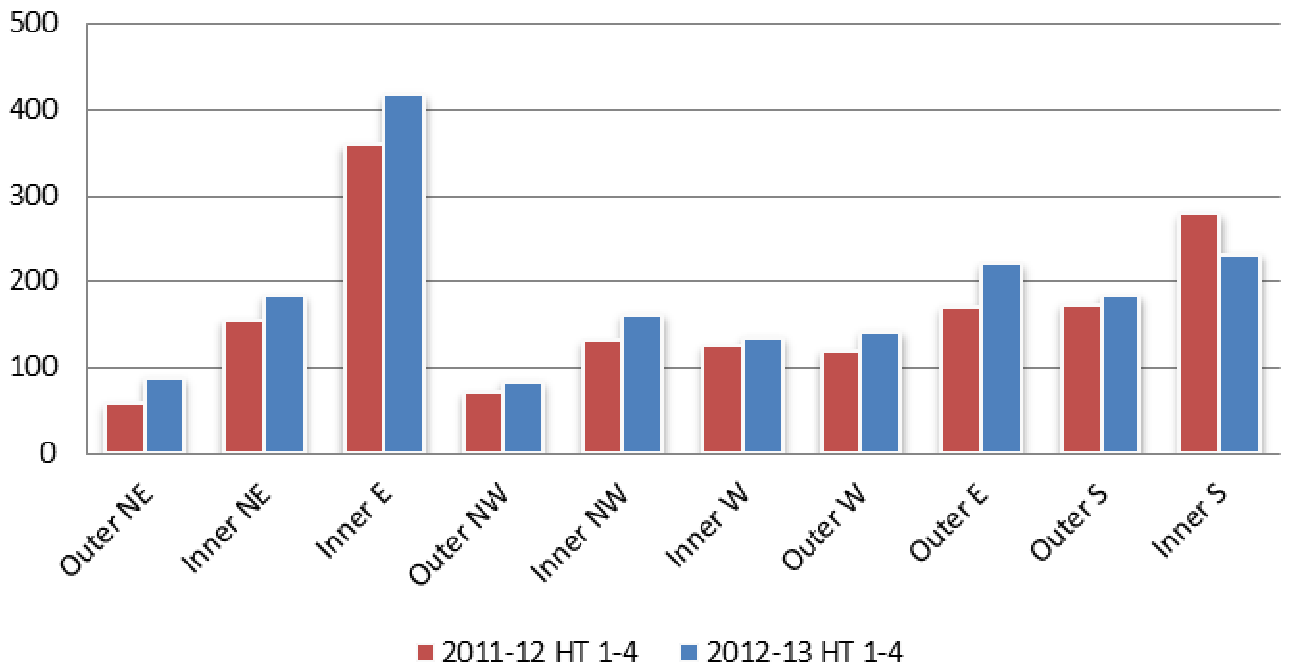




### Secondary school persistent absence by area committee



### Primary school persistent absence by area committee



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## Area Committee: Inner East

Autumn 2013 Children's Services performance update

Measure	Leads	Inner E	Current data period	Highest	Average	Lowest	Inner E		
							Current reporting period	Previous reporting period	Direction of travel
1. Number of children and young people 0-19	173,462	24,510	January 2013	24,510	17,289	11,609			
2. Percentage of children and young people	n/a	14.1%	January 2013	14.1%	10.0%	6.7%			
3. Number of primary schools	218	22	Current	28	22	15			
4. Number of secondary schools	36	4	Current	6	4	2			
4a. Number of through schools	2	0	Current	2	0	0			
5. Number of children's centres	58	11	Current	11	6	3			
<p><b>Commentary</b>                      The Inner East area committee has 14.1 per cent of the city's 0-19 population, (24,510 children and young people, the largest number of all area committees). There are 22 primary schools, four secondary schools, and 11 children's centres located within the area committee boundary.</p>									
<p><b>Keeping children safe from harm</b></p>									
6. Number of children looked after	1,358	389	385	↑	30 June 2013	389	131	22	
7. Number of children entering care	106	32	21	↑	Apr-Jun 2013	32	14	5	
8. Number of children subject to a child protection plan	897	181	165	↑	30 June 2013	217	88	15	
9. Number of CAFs initiated	308	55	47	↑	Apr-Jun 2013	55	30.2	17	
10. Number of requests for service	8,695	1,701	1,872	↓	Apr-Jun 2013	1,701	794	347	
11. Number of requests for service leading to a referral	2,964	635	721	↓	Apr-Jun 2013	635	282	83	
12. Number of LCC-employed foster carers	578	83	81	↑	30 June 2013	83	50	23	
12a Number of family placement foster carers	108	7	7	↔	30 June 2013	16	11	6	
<p><b>Commentary</b>                      There was a one per cent rise in the number of children and young people looked after between June 2012 and June 2013 (385 to 389) who come from the Inner North East area committee area. This represents 29 per cent of the cohort, which is the highest share of all area committees, and is counter to the citywide reduction of five per cent across the same period. The number of children and young people entering care between April and June 2013 was 32, 11 higher (52 per cent) than the same three-month period a year ago.                      There are 16 more children and young people subject to a child protection plan (181 vs 165; a 10 per cent rise) in June 2013 than June 2012. 17 per cent more CAFs (55 vs 47) were initiated in the first three months of 2012/13 than the same period a year ago. More CAFs have been initiated in the Inner East area committee area than any other area committee in the first three months of 2012/13.                      Nine per cent fewer requests for service (1,701 vs 1,872), and 12 per cent fewer referrals (635 vs 721) were received from the Inner East area committee area between April and June 2013 when compared to April to June 2012. These reductions are significantly higher than the citywide reductions of four (requests for service), and three per cent (referrals).</p>									

Do well in learning and have the skills for life	Leads	Inner E			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
13. Primary school attendance levels	95.3%	93.9%	94.6%	↓	2012-13 HT 1-4	96.2%	95.3%	93.9%
14. Secondary school attendance levels	93.7%	91.1%	91.1%	↔	2012-13 HT 1-4	94.6%	93.3%	91.1%
15. Number of pupils persistently absent at primary	1,839	417	359	↑	2012-13 HT 1-4	417	184	83
16. Number of pupils persistently absent at secondary	3,067	474	494	↓	2012-13 HT 1-4	474	307	162
17. Number of NEET <sup>1</sup>	1,501	330	310	↑	30 June 2013	330	149	47
17a Percentage of NEET <sup>1</sup>	6.7%	10.5%	9.7%	↑	30 June 2013	10.5%	6.2%	2.6%
18. Number of 'not knowns'	1,283	172	303	↓	30 June 2013	408	116	41
18a Percentage of 'not knowns'	5.5%	5.5%	9.5%	↓	30 June 2013	14.5%	4.7%	2.2%
<p><b>Commentary</b>  Primary school attendance rates in the Inner East area committee area declined between 2011/12 and 2012/13, by 0.7 of a percentage point to 93.9 per cent; secondary school attendance remained steady at 91.1 per cent. Both attendance rates are the lowest across all area committees.</p> <p>Persistent absence in the Inner North East area committee area rose in primary schools, and reduced in secondary schools between 2011/12 and 2012/13. Primary persistent absence rose by 58 (16 per cent; higher than the citywide rise of just under 13 per cent) from 359 to 417; secondary persistent absence reduced by 20 (four per cent) to 474.</p> <p>The percentage of 'not known' young people in the Inner East area committee area has reduced by four percentage points from 9.5 per cent in June 2012 to 5.5 per cent in June 2013. The</p>								
Voice and influence	Leads	Inner E			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
19. 10-17 year olds committing an offence	672	167	238	↓	Apr 12 - Mar 13	167	67	18

Ofsted inspections	Leads	Inner E			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
20. Percentage of primary schools good or better	83%	73%	73%	↔	31 July 2013	93%	82%	68%
21. Percentage of secondary schools good or better	58%	25%	25%	↔	31 July 2013	75%	56%	25%
22. Percentage of children's centres good or better	81%	75%	75%	↔	31 July 2013	100%	88%	60%
23. Percentage of children's homes good or better	73%	0%	0%	↔	31 July 2013	100%	58%	0%
<b>Ofsted judgement - Inner East</b>		<b>Current period: 31 July 2013</b>			<b>Previous period: 31 Dec 2012</b>			
		<b>Outstanding</b>	<b>Good</b>	<b>Satisfactory</b>	<b>Inadequate</b>	<b>Good</b>	<b>Satisfactory</b>	<b>Inadequate</b>
24. Primary schools	4	12	6	0	4	12	6	0
25. Secondary schools	0	1	2	1	0	1	3	0
26. SILCs (citywide)								
27. Pupil referral units (citywide)								
28. Children's centres	1	2	1	0	1	2	1	0
29. Children's homes	0	0	1	0	0	0	1	0
<p>Commentary</p> <p>There has been no overall change in the number of primary schools in the Inner East area committee area rated good or better by Ofsted (16, or 73 per cent). Six remain rated as satisfactory/requires improvement. One secondary school in the area (E-ACT Leeds East Academy) is now rated as inadequate; only one of the four is rated as good.</p> <p>The one children's home in the Inner East area committee area remains 'adequate'.</p>								
<b>Secondary schools</b>		<b>Current period</b>			<b>Previous period</b>			
		<b>Ofsted</b>	<b>Attendance</b>	<b>Ofsted</b>	<b>Attendance</b>	<b>Ofsted</b>	<b>Attendance</b>	<b>Direction of travel</b>
David Young Community Academy	2	90.7%	2	91.7%	↔	↔	↔	↔
E-ACT Leeds East Academy	4	88.2%	3	89.5%	↔	↔	↔	↔
Mount St Mary's	3	92.9%	3	92.7%	↔	↔	↔	↔
The Co-operative Academy	3	91.3%	3	87.9%	↔	↔	↔	↔

**Key:** AY - academic year FY - financial year HT - half term ... data below five (suppressed for confidentiality)

**Ofsted grades:** 1 = Outstanding, 2 = Good, 3 = Satisfactory/Requires Improvement, 4 = Inadequate

<sup>1</sup> The citywide figure reports 'adjusted NEET' (see data definitions), the area committee figures do not take account of 'adjusted NEET'

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## CURRENT REPORTING PERIOD - 2013

Measure	Data period	City-wide		East North East			West North West			South East		
		Leeds	Outer NE	Inner NE	Inner E	Outer NW	Inner NW	Inner W	Outer W	Outer E	Outer S	Inner S
<b>All area committees</b>												
Autumn 2013 Children's Services performance update												
<b>Context</b>												
1. Number of children and young people 0-19	January 2013	173,462	12,774	17,458	24,510	18,329	15,004	11,609	15,970	18,501	20,030	18,702
2. Percentage of children and young people	January 2013	n/a	7.4%	10.1%	14.1%	10.6%	8.6%	6.7%	9.2%	10.7%	11.5%	10.8%
3. Number of primary schools	Current	218	23	16	22	28	19	15	21	28	24	22
4. Number of secondary schools	Current	36	3	2	4	6	3	2	4	5	5	2
4a. Number of through schools	Current	2	0	2	0	0	0	0	0	0	0	0
5. Number of children's centres	Current	58	3	6	11	4	7	4	4	6	6	7
<b>Keeping children safe from harm</b>												
6. Number of children looked after	30 June 2013	1,358	22	72	389	37	120	144	72	79	76	300
6a. Distribution of children looked after by area committee (%)	30 June 2013	n/a	1.6%	5.3%	28.6%	2.7%	8.8%	10.6%	5.3%	5.8%	5.6%	22.1%
7. Number of children entering care	Apr-Jun 2013	106	...	11	32	...	5	6	...	...	5	24
8. Number of children subject to a child protection plan	30 June 2013	897	15	63	181	24	101	74	79	81	47	217
8a. Distribution of CPPs by area committee (%)	30 June 2013	n/a	1.7%	7.0%	20.2%	2.7%	11.3%	8.2%	8.8%	9.0%	5.2%	24.2%
9. Number of CAFs initiated	Apr-Jun 2013	308	17	17	55	22	34	30	20	32	28	47
10. Number of requests for service	Apr-Jun 2013	8,695	347	470	1,701	425	680	804	694	640	704	1,474
11. Number of requests for service leading to a referral	Apr-Jun 2013	2,964	83	147	635	144	231	261	244	217	260	596
12. Number of LCC-employed foster carers	30 June 2013	578	23	67	83	52	41	30	29	57	47	67
12a. Number of family placement foster carers	30 June 2013	108	7	16	7	11	...	11	6	16	13	14
<b>Do well in learning and have the skills for life</b>												
13. Primary school attendance levels	2012-13 HT 1-4	95.3%	96.0%	95.3%	93.9%	96.2%	94.9%	95.1%	95.5%	95.5%	95.5%	94.8%
14. Secondary school attendance levels	2012-13 HT 1-4	93.7%	93.9%	94.6%	91.1%	94.5%	93.9%	91.1%	93.1%	94.4%	93.9%	92.7%
15. Number of pupils persistently absent at primary school	2012-13 HT 1-4	1,839	87	182	417	83	161	134	141	220	182	232
16. Number of pupils persistently absent at secondary school	2012-13 HT 1-4	3,067	195	233	474	357	162	265	356	355	452	218
17. Number of NEET <sup>1</sup>	30 June 2013	1,501	47	106	330	67	118	168	128	152	120	256
17a. Percentage of NEET <sup>1</sup>	30 June 2013	6.7%	3.3%	4.5%	10.5%	2.6%	7.0%	10.4%	5.6%	5.1%	4.3%	9.1%
18. Number of 'not known's'	30 June 2013	1,283	41	51	172	64	68	81	74	97	103	408
18a. Percentage of 'not known's'	30 June 2013	5.5%	2.9%	2.2%	5.5%	2.5%	4.0%	5.0%	3.3%	3.3%	3.7%	14.5%

## CURRENT REPORTING PERIOD - 2013

All area committees Autumn 2013 Children's Services performance update		Data period	City-wide		East North East		West North West		South East				
			Leeds	Outer NE	Inner NE	Inner E	Outer NW	Inner NW	Inner W	Outer W	Outer E	Outer S	Inner S
<b>Voice and influence</b>		Apr 12 - Mar 13	672	18	57	167	32	80	63	46	51	46	112
19. 10-17 year olds committing an offence													
<b>Ofsted inspections</b>													
20. Percentage of primary schools good or better		31 July 2013	83%	91%	88%	73%	93%	79%	80%	86%	82%	83%	68%
21. Percentage of secondary schools good or better		31 July 2013	58%	67%	75%	25%	67%	33%	50%	75%	60%	60%	50%
22. Percentage of children's centres good or better		31 July 2013	81%	100%	100%	75%	100%	60%	100%	100%	100%	67%	80%
23. Percentage of children's homes good or better		31 July 2013	73%	100%	0%	0%		50%	100%	100%	100%		0%
<b>Ofsted judgement</b>													
24. Primary schools: outstanding		31 July 2013	37	9	5	4	4	1	1	2	3	5	3
24a. Primary schools: good		31 July 2013	143	12	9	12	22	14	11	16	20	15	12
24b. Primary schools: satisfactory/requires improvement		31 July 2013	33	2	1	6	2	4	3	2	4	3	6
24c. Primary schools: inadequate		31 July 2013	5	0	1	0	0	0	0	1	1	1	1
25. Secondary schools: outstanding		31 July 2013	2	0	0	0	0	0	0	0	1	1	0
25a. Secondary schools: good		31 July 2013	20	2	3	1	4	1	1	3	2	2	1
25b. Secondary schools: satisfactory/requires improvement		31 July 2013	12	1	1	2	2	2	1	1	1	1	0
25c. Secondary schools: inadequate		31 July 2013	4	0	0	1	0	0	0	0	1	1	1
26. SILCs (citywide): outstanding		31 July 2013	2										
26a. SILCs (citywide): good		31 July 2013	3										
26b. SILCs (citywide): satisfactory/requires improvement		31 July 2013	0										
26c. SILCs (citywide): inadequate		31 July 2013	1										
27. Pupil referral units (citywide): outstanding		31 July 2013	0										
27a. Pupil referral units (citywide): good		31 July 2013	3										
27b. Pupil referral units (citywide): satisfactory/requires improvement		31 July 2013	0										
27c. Pupil referral units (citywide): inadequate		31 July 2013	0										
28. Children's centres: outstanding		31 July 2013	2	0	1	1	0	0	0	0	0	0	0
28a. Children's centres: good		31 July 2013	19	1	2	2	1	3	2	1	1	2	4
28b. Children's centres: satisfactory		31 July 2013	5	0	0	1	0	2	0	0	0	1	1
28c. Children's centres: inadequate		31 July 2013	0	0	0	0	0	0	0	0	0	0	0
29. Children's homes: outstanding		31 July 2013	1	0	0	0		1	0	0	0		0
29a. Children's homes: good		31 July 2013	7	3	0	0		0	3	1	1		0
29b. Children's homes: adequate		31 July 2013	3	0	1	1		1	0	0	0		1
29c. Children's homes: inadequate		31 July 2013	0	0	0	0		0	0	0	0		0

**Key:** AY - academic year FY - financial year HT - half term ... data below five (suppressed for confidentiality)  
 † The citywide figure reports 'adjusted NEET' (see data definitions), the area committee figures do not take account of 'adjusted NEET'



## EARLIER REPORTING PERIOD - 2012

All area committees Autumn 2013 Children's Services performance update		South East																	
		West North West						South East											
		City-wide		East North East		Inner NE		Inner NW		Outer NW		Inner W		Outer W		Outer E		Outer S	
Data period	Leads	Outer NE	Inner NE	Inner E	Outer NW	Inner NW	Inner W	Outer W	Outer E	Outer S	Inner S	Measure	Context						
January 2012	171,127	12,664	17,246	23,910	18,189	15,242	11,581	15,737	18,515	19,944	18,099	1. Number of children and young people 0-19							
January 2012	n/a	7.4%	10.1%	14.0%	10.6%	8.9%	6.8%	9.2%	10.8%	11.7%	10.6%	2. Percentage of children and young people							
Current	218	23	16	22	28	19	15	21	28	24	22	3. Number of primary schools							
Current	38	3	4	4	6	3	2	4	5	5	2	4. Number of secondary schools							
Current	0	0	0	0	0	0	0	0	0	0	0	4a. Number of through schools							
Current	58	3	6	11	4	7	4	4	6	6	7	5. Number of children's centres							
30 June 2012	1,432	18	68	385	51	132	169	84	91	77	299	<b>Keeping children safe from harm</b>							
30 June 2012	n/a	1.3%	4.7%	26.9%	3.6%	9.2%	11.8%	5.9%	6.4%	5.4%	20.9%	6. Number of children looked after							
Apr-Jun 2012	75	...	...	21	...	10	10	5	...	...	12	6a. Distribution of children looked after by area committee (%)							
30 June 2012	894	12	32	165	28	100	131	76	86	62	179	7. Number of children entering care							
30 June 2012	n/a	1.3%	3.6%	18.5%	3.1%	11.2%	14.7%	8.5%	9.6%	6.9%	20.0%	8. Number of children subject to a child protection plan							
Apr-Jun 2012	243	12	14	47	18	34	16	16	30	18	35	8a. Distribution of CPPs by area committee (%)							
Apr-Jun 2012	9,026	259	520	1,872	522	722	890	676	765	778	1,417	9. Number of CAFs initiated							
Apr-Jun 2012	3,053	62	205	721	125	197	293	193	256	262	590	10. Number of requests for service							
31 Dec 2012	550	21	69	81	47	40	28	29	55	46	59	11. Number of requests for service leading to a referral							
31 Dec 2012	104	6	16	7	11	...	11	5	16	13	11	12. Number of LCC-employed foster carers							
2011-12 HT 1-4	95.8%	96.6%	96.0%	94.6%	97.0%	95.6%	95.6%	96.1%	95.8%	95.8%	94.8%	<b>Do well in learning and have the skills for life</b>							
2011-12 HT 1-4	93.7%	93.9%	94.8%	91.1%	94.9%	93.6%	91.0%	93.8%	94.8%	93.7%	93.3%	13. Primary school attendance levels							
2011-12 HT 1-4	1,632	57	154	359	70	130	124	118	169	172	279	14. Secondary school attendance levels							
2011-12 HT 1-4	3,083	249	226	494	299	208	286	258	311	559	193	15. Number of pupils persistently absent at primary school							
30 June 2012	1,603	32	108	310	63	104	137	94	132	101	214	16. Number of pupils persistently absent at secondary school							
30 June 2012	7.0%	2.0%	4.5%	9.7%	2.4%	5.8%	8.4%	4.1%	4.4%	3.6%	7.5%	17. Number of NEET <sup>1</sup>							
30 June 2012	2,153	67	102	303	109	129	198	203	184	241	616	17a. Percentage of NEET <sup>1</sup>							
30 June 2012	8.9%	4.1%	4.3%	9.5%	4.2%	7.3%	12.1%	8.8%	6.1%	8.6%	21.6%	18. Number of 'not knowns'							
30 June 2012												18a. Percentage of 'not knowns'							

## EARLIER REPORTING PERIOD - 2012

All area committees Autumn 2013 Children's Services performance update		City-wide										South East				Measure
		East North East					West North West					South East				
		Outer NE	Inner NE	Inner E	Outer NW	Inner NW	Inner W	Outer W	Outer E	Outer S	Inner S					
Data period	Leads	Outer NE	Inner NE	Inner E	Outer NW	Inner NW	Inner W	Outer W	Outer E	Outer S	Inner S	Measure				
Apr 11 - Mar 12	958	28	67	238	49	100	84	79	73	83	157	21. 10-17 year olds committing an offence				
31 July 2012	76%	87%	81%	73%	93%	74%	67%	71%	71%	71%	64%	Ofsted inspections				
31 July 2012	61%	67%	100%	25%	67%	33%	50%	75%	60%	60%	50%	22. Percentage of primary schools good or better				
31 July 2012	81%	100%	100%	75%	100%	60%	100%	100%	100%	67%	80%	23. Percentage of secondary schools good or better				
31 July 2012	36%	67%	0%	0%	100%	50%	33%	100%	0%	0%	0%	24. Percentage of children's centres good or better				
31 July 2012	36%	67%	0%	0%	100%	50%	33%	100%	0%	0%	0%	25. Percentage of children's homes good or better				
31 Dec 2012	41	9	5	4	6	2	1	3	3	5	3	Ofsted judgement				
31 Dec 2012	124	11	8	12	20	12	9	12	17	12	11	26. Primary schools: outstanding				
31 Dec 2012	51	3	3	6	2	4	5	6	8	7	7	26a. Primary schools: good				
31 Dec 2012	2	0	0	0	0	1	0	0	0	0	1	26b. Primary schools: satisfactory/requires improvement				
31 Dec 2012	2	0	0	0	0	0	0	0	1	1	0	26c. Primary schools: inadequate				
31 Dec 2012	21	2	4	1	4	1	1	3	2	2	1	27. Secondary schools: outstanding				
31 Dec 2012	12	1	0	3	2	1	1	1	1	2	0	27a. Secondary schools: good				
31 Dec 2012	3	0	0	0	0	1	0	0	1	0	1	27b. Secondary schools: satisfactory/requires improvement				
31 Dec 2012	2	0	0	0	0	0	0	0	0	0	0	27c. Secondary schools: inadequate				
31 Dec 2012	3	0	0	0	0	0	0	0	0	0	0	28. SILCs (citywide): outstanding				
31 Dec 2012	3	0	0	0	0	0	0	0	0	0	0	28a. SILCs (citywide): good				
31 Dec 2012	0	0	0	0	0	0	0	0	0	0	0	28b. SILCs (citywide): satisfactory/requires improvement				
31 Dec 2012	1	0	0	0	0	0	0	0	0	0	0	28c. SILCs (citywide): inadequate				
31 Dec 2012	0	0	0	0	0	0	0	0	0	0	0	29. Pupil referral units (citywide): outstanding				
31 Dec 2012	2	0	0	0	0	0	0	0	0	0	0	29a. Pupil referral units (citywide): good				
31 Dec 2012	1	0	0	0	0	0	0	0	0	0	0	29b. Pupil referral units (citywide): satisfactory/requires improvement				
31 Dec 2012	0	0	0	0	0	0	0	0	0	0	0	29c. Pupil referral units (citywide): inadequate				
31 July 2012	2	0	1	1	0	0	0	0	0	0	0	30. Children's centres: outstanding				
31 July 2012	19	1	2	2	1	3	2	1	1	2	4	30a. Children's centres: good				
31 July 2012	5	0	0	1	0	2	0	0	0	1	1	30b. Children's centres: satisfactory				
31 July 2012	0	0	0	0	0	0	0	0	0	0	0	30c. Children's centres: inadequate				
31 Dec 2012	1	0	0	0	0	1	0	0	0	0	0	31. Children's homes: outstanding				
31 Dec 2012	3	2	0	0	0	0	1	0	0	0	0	31a. Children's homes: good				
31 Dec 2012	7	1	1	1	1	1	2	1	1	1	1	31b. Children's homes: adequate				
31 Dec 2012	0	0	0	0	0	0	0	0	0	0	0	31c. Children's homes: inadequate				

Key: AY - academic year FY - financial year HT - half term ... data below five (suppressed for confidentiality)  
 \* The citywide figure reports 'adjusted NEET' (see data definitions), the area committee figures do not take account of 'adjusted NEET'  
 \*\* Provisional data



Report author: S Carey, D  
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**Report of** Chief Officer, Welfare and Benefits  
**Report to** Inner East Area Committee  
**Date:** 3<sup>rd</sup> September 2013  
**Subject:** Update on Welfare Benefit changes

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

## Summary of main issues

1. Significant welfare changes were introduced in April 2013 and the impact of these changes has seen more tenants fall into arrears with their rent and their Council Tax. Steps have been taken to mitigate the impact of the changes, including changes to recovery processes, and support is being provided to those tenants who engage with the council about their arrears.
2. The Discretionary Housing Payments scheme, which provides support to tenants affected by the welfare changes, is on track to spend the full £1.9m budget with the bulk of this spend going on those deemed to be priority cases within the Council's policy. Further funding may be available this year from DWP but this is subject to a bidding process and details of the process have yet to be announced.
3. The Local Welfare Support scheme, which has replaced the Social Fund scheme in Leeds, provides goods and services rather than cash to those in need. The spend in the 1<sup>st</sup> quarter clearly shows that there will be an underspend against this fund and, as a consequence, proposals will be developed and taken to Executive Board for alternative uses of this funding. Proposals will also be developed on potential Local Welfare Support schemes for 2014/15. It is intended to discuss these proposals for the 14/15 scheme with Area Committees ahead of an Executive Board recommendation.
4. The roll out of Universal Credit has started with a further 6 small areas announced as Universal Credit sites. The main roll out of Universal Credit is now not expected until late 2014 or even later. Nevertheless, preparations continue and one of the key

aspects of the preparations relates to tackling high cost lenders in the city. A plan of action has been developed that includes city-wide and locality-based events and the report seeks input from Area Committees for the programme.

5. Section 4 of the report highlights actions taken in the locality in preparation and response to the changes to support residents.

## **Recommendations**

6. The Committee is asked to:

- 6.1. Note the information about the impact of the welfare reforms;

- 6.2. Note the information about the campaign against high cost lenders and contribute to options for locality-based events and initiatives to support the campaign;

- 6.3. Note the work to date in the area to mitigate the impact of the changes;

- 6.4. Members are requested to consider the impact on the local area and how further work may be undertaken to mitigate the impact within the Inner East area.

- 6.5.

## **1. Purpose of this report**

- 1.1 The report provides an update of the impact of the welfare reforms at both a city-wide and ward-level basis and also provides information on arrangements that have been put in place to support tenants.
- 1.2 The report details some of the preparations that are underway for Universal Credit with a focus on locality-based support that can be provided. A key element of the preparations for Universal Credit and a response to the welfare reforms is a programme of work aimed at tackling the issue of payday and high cost lending in the city. The report provides information about this programme and seeks input from Area Committees on how the programme of activity can work at a locality level.

## **2 Background information**

- 2.1 As part of the Government's programme of welfare reforms, changes to Housing Benefit, Council Tax Benefit and the Social Fund came into effect from April 2013. These changes mean that:
  - Working age social sector tenants deemed to have one or more spare bedrooms see their Housing Benefit reduced;
  - The majority of working age households see their Council Tax Support reduced by 19%; and
  - Funding allocated to the Crisis Loans and Community Care Grants elements of the Social Fund is devolved to local councils.
- 2.2 In recognition of the difficulties these changes may cause for some families, the Government increased funding to local Councils for Discretionary Housing Payments schemes. Funding for Leeds increased from £800k in 12/13 to £1.9m in 13/14.
- 2.3 Further welfare changes came into effect later in the year.
  - Personal Independence Payments (PIP), which replaces Disability Living Allowance, came into effect from June 2013 for new claims only. The main programme of reviewing DLA cases to see whether they will transfer to PIP, starts in October 2015 although DLA claims that are due to be reviewed before then will be considered for PIP earlier;
  - The Benefit Cap comes into effect in Leeds from 12<sup>th</sup> August 2013 and will see around 424 families lose some or all of their Housing Benefit.
- 2.4 A number of analyses have been carried out on the total impact in Leeds of the programme of welfare changes. Sheffield Hallam University estimates that the changes see a loss of benefit of £232m a year in Leeds, while the LGA's analyses estimates the loss in Leeds at £171m a year.

2.5 The welfare changes come at a time when there is significant concern about the growing use of payday and high interest rate lending which is a growing sector of the unsecured lending market.

**High Cost Lenders (HCL)**

2.6 According to a recent analysis by Price Waterhouse Coopers and the Local Data Company, statistics show retail store closures have climbed tenfold in one year. However, pound shops, pawnbrokers, charity shops, cheque cashing, payday loan shops and betting shops are bucking the trend and showing considerable growth. The table below shows the ‘risers and fallers’ by business type across the UK’s top 500 town centres during 2012:

<b>Risers</b>	<b>Net Change (%)</b>	<b>Fallers</b>	<b>Net Change (%)</b>
Cheque Cashing/Payday Loans	+20.0	Card & Poster Shops	-23.4
Pound shops	+13.0	Computer Games	-45.0
Pawnbrokers	+13.2	Women’s Clothes Shops	-7.2
Charity shops	+2.7	Recruitment Agencies	-15.1
Betting Shops	+3.3	General Clothing	-8.7
Supermarkets	+3.6	Health Foods & Products	-24.7
Coffee Shops	+3.4	Banks & Financial Institutions	-2.9

Table - Top risers and fallers by business type in 2012 (Source: Local Data Company)

2.7 Work was undertaken in 2012 to try to determine the numbers of money shops in Leeds city centre and in district centres. This is not straightforward because there is no clear planning or industrial classification to distinguish these types of shops. **However, from available sources of information a list was compiled and is attached to this report at Appendix 6**

2.8 The high cost lending market (Home Credit, Pawn Brokers, Money Shops, Payday Lenders, rent-to-buy) was estimated by the OFT to be £7.5 billion in loans to consumers in 2008<sup>1</sup>. The equivalent figure for payday loans at that time was £900 million but it is reported that this figure will have more than doubled by 2011. It is further estimated that 5 million people in the UK access high cost credit of which 2 million use payday lenders.

2.9 If this national picture is equated to the Leeds population it means that up to 60,000 people in Leeds may use high interest lenders including approximately 22,500 people who may take out Payday loans. In addition to the social cost, this market represents a potentially huge impact on the Leeds economy. Based on national data, the high cost market in Leeds could be in the region of £90m. If everyone using high cost credit in Leeds had access to affordable sources this could reduce the cost of borrowing by up to £60m in a year to Leeds families. Even a 10% penetration into this market would represent a significant annual gain for Leeds communities and the economy.

<sup>1</sup> OFT, Review of High Cost Credit, June 2010

- 2.10 According to research company Data Monitor, the payday lending market could account for £3.4bn of loans by 2014.
- 2.11 The StepChange debt charity, which provides a national debt counselling service, has said that more than twice as many people who sought help with debts in 2012 had payday loans compared with 2011. It helped 36,413 people last year who had payday loan debts, some 20,000 more than the previous year. They also reported that 42% of their clients under age 25 had payday loans. This is a fourfold increase in just 2 years.
- 2.12 Earlier this year the Office of Fair Trading (OFT) undertook a review of the businesses of the top 50 payday lenders (which together account for around 90% of the payday market by turnover). The review found a number of examples of non-compliance with the industry code of practice including:
- Failing to show the APR interest of their loans;
  - %age APR or calculated examples not prominent enough on their sites;
  - Omitting or downplayed information about the costs and risks to the borrower;
  - Not conducting adequate affordability assessments;
  - Actively promoting rolling over loans for an extended term when borrowers would be better served by a repayment plan;
  - A number of firms were using aggressive debt collection practices.
- 2.13 As a result, the sector will face advertising curbs and be under closer supervision. The government wants to limit the number of adverts shown per hour on TV and ensure that terms and conditions are displayed more prominently.
- 2.14 The OFT also required the companies to take immediate steps to address areas of non-compliance or risk losing their consumer credit licence. After the end of the 12 week deadline set by the OFT, 14 of the companies indicated that they were to withdraw from the payday lending market (1 company failed to respond). In addition the OFT has referred the whole of the industry to the Competition Commission, which has wider powers to deal with some of the issues identified for the protection of consumers.

### **Financial Conduct Authority (FCA)**

- 2.15 The new financial services regulator – FCA - will take over the Financial Services Authority's consumer financial watchdog powers and have powers to cap the cost of payday loans, but not until 2014. The FCA will be granted this key weapon, along with other ways to keep rogue lenders in check. There will however be a 'legal loan sharks' window of opportunity before regulators can limit charges in 2014.

The FCA will also have powers to create rules which will:

- Limit the length of a payday loan
- Impose a limit on the number of times a payday loan is rolled over
- Make a payday loan agreement unenforceable
- Force money or property to be returned to consumers and redress to be given to consumers by a firm

- 2.16 While the regulator will have these powers, it has to assess whether they need to be used. In a recent report (March 2013) from the Department for Business Innovation and Skills (BIS), the Government Minister indicated that whilst: "the Government recognises that a cap might be appropriate at some point in the future" "The Government does not believe that a total cost of credit cap is the best way to address the concerns in the pay day lending market at this time."
- 2.17 In response to these concerns the council is launching a campaign to tackle high cost lenders and information about this campaign is contained in the main issues part of this report.

### **3 Main issues**

- 3.1 Appendix 1 provides data on the impact of the welfare changes as at the end of July 2013. The data is shown at both city-wide and ward level and, where appropriate, at ALMO level. The main issues to note are set out below.

#### *Social sector size criteria (under-occupancy)*

- 3.2 The number of tenancies affected has reduced since the start of April but continues to remain high at 7,834 across the city. The reduction in tenancies affected is fairly consistent across the ALMOs and is likely to reflect the intense activity undertaken to ensure that new and existing tenants are aware of the changes and their implications.
- 3.3 However, the level of rent arrears is increasing as a result of under-occupancy. Of the 7173 ALMO tenants that were affected by under-occupancy at the start of April 2013, 1,934 already owed rent – this equates to 27%. At the end of July 2013, 3,821 of the 6,296 tenants affected owed rent – this equates to 60%. It is clear from this that many tenants are struggling to cope with the changes.
- 3.4 In April 2013, Executive Board agreed a revised rent arrears recovery approach that recognises those who can't pay. The approach focuses on maximising income and signposting to support for issues around debt and budgeting for those tenants who engage with ALMOs about their rent arrears. The Committee may also be aware that consideration is being given to reclassifying some properties where the design of the property means that it would be appropriate to treat the properties as having one bedroom less. Around 850 properties are under consideration and approx..280 are also affected by the under-occupancy rules.
- 3.5 A more detailed review of how tenants are dealing with the under-occupancy changes will be undertaken in the autumn. This will look at tenants who have moved to more affordable accommodation, tenants who are managing to pay the extra rent and tenants who are struggling to cope with the extra costs.

#### *Discretionary Housing Payments (DHP)*

- 3.6 The funding for Discretionary Housing Payments has increased to £1.9m for 13/14 to help deal with issues arising from under-occupancy and the Benefit Cap (see 3.18). This is an increase of £900k on the £1m spent on DHPs in 12/13 –



the vast majority of the spend in 12/13 went on private tenancies as a result of changes to Local Housing Allowance rates.

3.7 The policy for the allocation of DHPs was agreed t Executive Board and priorities spend on the following groups:

- Disabled tenants in significantly adapted properties
- Tenants with child access arrangements
- Tenants approaching Pension Credit age
- Foster carers and kinship care
- Pregnant women allocated an additional room for the baby.

3.8 At the end of July 2013, £864k of the £1.9m spend has been committed and, with Benefit Cap coming into effect from 19<sup>th</sup> August 2013, it is estimated that the full £1.9m allocation will be spent. The breakdown of committed spend to date shows that:

- £572k (66%) has been spent on under-occupancy cases; and
- £292k (34%) has been spent on other cases, mainly private rented sector.

3.9 Following the outcome of a recent judicial review against the under-occupancy changes brought by disabled tenants – which concluded that the under-occupancy changes did not impact on the tenants’ human rights – the Government has announced an additional £20m for DHPs. Councils will be able to bid for additional funds from this £20m although the bidding process has yet ti be announced.

3.10 Spend against the DHP allocation will continue to be closely monitored and, should the circumstances allow it, the policy will be relaxed to support more applications.

#### *Council Tax Support (CTS) scheme*

3.11 Nearly 33,000 households have seen their Council Tax Benefit reduce by 19% as a result of the localisation of Council Tax Support and reduced Government funding. Of these, almost 25,000 previously had their Council Tax met in full by Council Tax Benefit. All Pension Age cases are protected from any reduction and a further 10,000 working age cases have been protected from any reductions under the Council’s scheme – these are households where a severe or enhanced disability premium is applicable, where the householder is a lone parent with a child under 5, a carer or a war pensioner or war widow.

3.12 Council Tax collection is down at the end of June 2013 compared to the same point last year by 0.46% which equates to £1.3m less. The overall collection rate is 37.19% with the collection rate for CTS cases at 25.6% and 22.6% for those previously getting full benefit. Following a Central and Resources Scrutiny Board Working Group on recovery approaches, additional reminders have been built into the process and, where appropriate, payment arrangements are accepted where payments are below the level of the weekly or monthly liability. Despite these arrangements, 3,000 CTS cases have been summonsed and liability orders

obtained. This is a legal requirement in order to secure payments directly from DWP benefits.

The Council will need to decide whether to keep the existing scheme or change the scheme for 14/15. Options will be developed for consideration by Executive Board and a public consultation exercise undertaken if changes are proposed.

#### *Local Welfare Support Scheme*

- 3.13 Leeds received £2.8m scheme funding for a Local Welfare Support scheme.
- 3.14 A Local Welfare Support Scheme, approved by Executive Board, was put in place with effect from April 2013. The scheme is designed to provide emergency support and to provide help to people and families who need support to remain in the community. Unlike the Social Fund scheme delivered by Jobcentre Plus, the Council's scheme is largely non-cash based. Residents who need help are provided with the goods and services they require. This is in line with most other councils. The approved scheme also agreed to set aside up to £500k to support initiatives which promoted Leeds City Credit Union and increased provision of debt and benefit advice.
- 3.15 As at the end of July 2013, £361k had been spent on providing support to residents and a further £375k allocated to support Leeds City Credit Union and a range of debt and benefit advice initiatives. The scheme has also been adjusted to provide help during the summer to families who would be entitled to Free School Meals during school terms but who are struggling to feed their children during the school holidays.
- 3.16 The adoption of a non-cash based scheme seems to have reduced demand for the scheme and there is likely to be a significant underspend this year. This position is mirrored across West Yorkshire Councils. As the funding for the Local Welfare Support Scheme is not ring-fenced any underspend can be used as the Council sees fit. Options therefore include channelling funding into other initiatives, increasing DHP funding or using the funding to provide a hardship fund for CTS cases. Recommendations will be presented to Executive Board shortly.
- 3.17 Work has now started on developing a scheme for 2014/15 and it is intended to bring a consultation paper to the next round of Area Committees in order to inform proposals to Executive Board later in the year.

#### *Benefit Cap*

- 3.18 The Benefit Cap, which limits to £500 a week the amount of benefit a non-working family can receive, was launched nationally from 15<sup>th</sup> July 2013 with cases in Leeds starting to be capped from 19<sup>th</sup> August 2013. Around 424 families affected by the Cap and work has been ongoing to ensure that families are prepared for the Cap.
- 3.19 Appendix 2 provides a ward breakdown for the cases affected by the Benefit Cap. The cases most seriously affected have been considered a by a casework team

consisting of Families First, Children's Services, Housing Options, ALMOs and the Benefits Service. In most of these cases a move to cheaper accommodation is not an option because a) there are likely to be difficulties in finding primary school places for families with more than one primary school age child and b) a number of these cases lose all or most of their Housing Benefit making most alternative housing unaffordable. In these cases, Discretionary Housing Payments will be made.

- 3.20 Working with ALMOs and Housing Associations, visits have been made to most families affected. Contact has also been made by Jobcentre Plus to advise tenants about the help they can get with moving into work – families working more than 16hrs (lone parents) or 24hrs (couples) are exempt from the Benefit Cap.
- 3.21 It should be noted that Discretionary Housing Payment funding for the Benefit Cap is expected to be reduced from £75m in 13/14 to £45m nationally in 14/15. With this in mind most families are being asked to contribute up to £50 towards the cost of their rent from their remaining minimum benefit of £500 a week where possible. It remains the intention to ensure that none of the families are faced with eviction and further work will be carried out with families where this a real risk.

#### *Preparations for Universal Credit*

- 3.22 Following the Pathfinder phase of Universal Credit in Tameside, the DWP has rolled out Universal Credit to 6 more areas from October 2013. The areas are: Hammersmith, Rugby, Inverness, Harrogate, Bath and Shotton and this constitutes the start of the national roll out. A further announcement is expected in the autumn on future roll outs but it is unlikely that we will see any significant roll out of Universal Credit in Leeds until nearer the end of 2014 or even later.
- 3.23 Preparations are continuing for Universal Credit with the main focus being on preparing tenants for a digital claims process, developing a Local Support Services Framework, tackling high cost lenders and putting in place arrangements for dealing with direct payments of the housing element of Universal Credit to tenants.

#### a) Preparing for a digital claims process:

DWP remains keen to support a digital process for Universal Credit although the 'digital by default' intention has been softened and replaced by a 'digital where appropriate' approach. Nevertheless, this remains a key element of the preparations for Universal Credit. The emphasis of our reparations is on raising awareness of the need to claim online, supporting residents to become more proficient at online activity, providing facilities to get online and developing support arrangements for those that will struggle to manage an online claim.

The Council's network of OSCs, Libraries and Children's Centres will be important in facilitating and supporting users to get online. There are also other public facing PCs that can be used and the network of public PCs is shown at appendix 3.

As part of the awareness-raising campaign, a special mobile unit operated by Libraries and Information Services and a mobile Union Learn unit will be used across the city to promote online activity, encourage users to get online and promote classes aimed at making people more confident in going online. This will be supported by a poster campaign and information targeted to tenants with the campaign tied in with the launch of an online application process for Housing Benefit and Council Tax Support which could launch in the new year.

b) Developing a Local Support Services Framework

DWP recognises that local councils are essential partners in helping deliver Universal Credit and is looking for local delivery partnerships to be created between Jobcentre Plus District Managers and Local Authorities. These partnerships are intended to provide face to face support for vulnerable residents who may struggle with getting online, struggle with budgeting or need high levels of support to manage a Universal Credit account.

The DWP has now said that full details of the partnership arrangements, funding arrangements and required outcomes will not be provided until autumn 2014 – this will allow local councils to put in place a Local Support Services Framework for 2015/16. This statement, alongside a commitment from DWP to maintain Housing Benefit administration funding throughout 2014/2015, strongly supports the suggestion that Universal Credit will not be rolled out in a significant way during 2014. Nevertheless, work is underway to see how the council and Jobcentre Plus can work together to manage the impacts of the welfare changes.

c) Dealing with direct payments to tenants

Tenants getting Universal Credit will normally also receive the housing benefit element as part of their Universal Credit payment and will be expected to make arrangements to ensure their rent is paid regularly. It is expected that tenants with significant levels of rent arrears will continue to have the housing element paid directly to their landlords – early analysis shows that 1049 ALMO tenants have arrears of 8 weeks or more (in value) and would be expected to have their housing element paid to their landlord.

Leeds has developed a proposition which makes local councils responsible for decision-making around direct payments as part of the planned migration of HB cases to Universal Credit. Under the proposition, the council would check that the tenant is able to manage direct payments. This check would include a check on rent arrears, ownership of an active bank account, awareness of the need to set up payment arrangements and monitoring of initial compliance with the requirement. The proposition, which is at appendix 4, has been issued to DWP and a response is awaited.

*High cost lenders campaign*

- 3.24 In June 2013, Executive Board approved a campaign to tackle high cost lenders in the city. The key elements of the campaign are:

- Coordinate activity across public, private and the third Sector to deal with high cost lending
- City Wide High Profile campaign
- Local Neighbourhood promotion and education Campaign
- Build Capacity for alternative affordable credit
- Reduce dependency on and use of HCLs
- Provide direct support for those caught up in HCL

3.25 Appendix 5 provides an update on the campaign and welcomes contributions from the Area Committee on locality-based events that would support the campaign.

3.26 A number of city wide initiatives have been providing support to citizens for many years involving a broad network of partner organisations. Some key services include.

*Leeds City Credit Union*

3.27 A key partner in the battle to tackle high cost lenders is Leeds City Credit Union (LCCU). LCCU is working closely with the Council and other partners to develop support for residents who do not have access to affordable banking services. As part of the Local Welfare Support Scheme adopted by the Council, the Executive Board approved a recommendation that an element of the scheme funding should be used to support, among other things, promotion and development of Leeds City Credit Union services and increased provision of advice and support.

*Headrow Money Line*

3.28 The Community Development Finance Institution (CDFI) operating as Headrow Money Line, is a sister organisation to LCCU and started lending in November 2012. In the initial months of trading, Headrow Money Line (HML) is taking a deliberately cautious approach to lending in order to embed systems and to protect against risk. HML is providing affordable credit to many of the residents who have been turned down currently for credit union loans. In so doing it will enable these residents to have access to the broader network of support either provided directly through HML or through partner agencies.

3.29 HML offers a source of credit which is significantly lower in cost and therefore much more affordable than payday loan companies, doorstep and similar lenders. CDFI's operating around the country charge interest in the region of 40% to 70%. HML is currently operating at the higher end of this range in order to ensure security of the business and give time to assess the impact of bad debt provision. Although this seems high, it is significantly lower than the typical rate charged by doorstep lenders (300% and above) or of some "payday" lenders (up to 4000% plus).

*Leeds Advice Partners*

- 3.30 A partnership of advice agencies provide debt and welfare rights advice, along with the Councils own Welfare Rights Unit. This service is becoming increasingly important given the many changes to the benefits system highlighted in this report. The City Council is currently undertaking a review of advice provision with the intention of ensuring a more comprehensive coverage of support in all the areas of the city where there is a need and delivering advice in a more integrated way. The new service is planned to be introduced during 2014.

#### **4 *ENE Welfare Reform Project Team/Locality Actions***

- 4.1 In November 2011 the East North East Area Leadership Team requested that a task and finish project team be established to work in the locality developing and delivering actions to support residents and mitigate the impact of the welfare changes. A project team was established and have been meeting and delivering actions since that time.
- 4.2 The project team has representatives from various departments within the council as well as external partners and the voluntary sector. An action plan (linked to the city wide action plan) has been developed and this forms the focus for action.
- 4.3 During the run up to the implementation of under occupancy in April 2013 the focus of the work of the project team was to ensure that as many front line staff were briefed on the changes as possible within the area. The aim of this was to enable them to work effectively with clients to ensure that they were prepared for the changes and aware of what the impact would be. A total of 173 staff were trained, and an additional 20 staff at Leeds City College attended the briefing sessions.
- 4.4 Since the implementation of the welfare changes there has been a significant increase in the number of clients visiting advice services including the CAB seeking support. This has ranged from advice on sanctions and discretionary housing payments, to debt and arrears advice.

#### *East North East Homes Leeds (ENEHL)*

- 4.5 Between October 2012 and March 2013 ENEHL undertook visits to all of their tenants affected by the under occupancy changes. Of the 2644 cases affected by under occupation 96% of these had a successful contact. The same exercise was completed by Housing Associations in the area (Unity, Connect and Leeds Federated). The visits highlighted how the changes would affect the customer and the likely shortfall in rent that tenants would face.
- 4.6 The following options were discussed in detail with the customer:
- Ensuring all eligible benefits are being claimed;
  - Ascertaining income details and prioritising expenditure;
  - Identifying eligibility for DHP and supporting referral;
  - Supporting tenants to register a housing application;
  - Promoting mutual exchange;
  - Supporting tenants to set up a bank account or direct debit;
  - Budgeting and debt advice; and

- Referring vulnerable tenants for specialist support through the Independent Living Teams, Adult Social Care or Children's Services.
- 4.7 Appendix 7 shows the up to date position at the end of July 2013 regarding the outcomes of the under occupation visits by ward.
- 4.8 In addition to the above ENEHL have held a number of mutual exchange swap shops and this has led to an increase in the number of mutual exchanges taking place within the area. The total number of mutual exchanges involving tenants under occupying their homes to move to smaller properties is 50. This includes those who undertook a mutual exchange from July last year in advance of the charge as a result of support/advice visits undertaken.
- 4.9 Work is continuing with the Illegal Money Lending Team to look at tackling loan sharks and scams. Staff briefings have been undertaken on loan sharks and scams, particularly focusing on the elderly and vulnerable. Operation Champions are taking place throughout all ENEHL area offices to highlight the risks of borrowing from loan sharks and promoting more affordable credit through Leeds Credit Union.
- 4.10 ENEHL continue to work closely with Leeds City Credit Union and are funding another money advice and budgeting service position up until the end of this financial year. This will provide additional budgeting to customers in financial difficulty and promote ethical and affordable lending.
- 4.11 Staff roles have been realigned to ensure that dedicated staff are available to support customers affected by under occupation.
- 4.12 The Benefit Cap comes into effect in Leeds 12<sup>th</sup> August 2013. During July all customers affected by the Benefit Cap have been contacted by the Debt and Benefit Advisors to check benefit entitlement and offer advice and assistance in dealing with the effects of the benefit cap.
- 4.13 Work has commenced in relation to the introduction of Universal Credit. Lead Officers are attending seminars and researching best practice and working with other ALMO's and Local Authorities. The Annual Tenancy Visit is to be revised to begin to capture the additional data needed in preparation of Universal Credit.
- 4.14 The arrears process has been revised to ensure that more support is given to customers who are struggling to pay their rent. This is ensuring that rent collection is being maximised but customers are not facing losing their home if another alternative solution can be agreed. This can be evidenced by looking at the number of letters sent in April compared to how many Notices of Intent to Seek Possession (NISP) have been served. For example at week 2, 175 automatic stage one letters were issued. This increased to 735 at week 3, when the under occupation arrears cases were introduced.
- 4.15 The number of cases progressing to letter two stage at week 5 reduced significantly to 297. At week 13, week commencing 25<sup>th</sup> June only 81 of these cases had a NISP served. Appendix 8 shows the arrears rate by ward for ENEHL.

- 4.16 It can be clearly seen that the number of cases progressing through the arrears process is reducing and the majority of customers are being supported in making payments or pursuing other options such as downsizing, either via CBL or mutual exchange.

#### *Commissioned Project*

- 4.17 Funding was secured through the former PCT and the Inner East and Inner North East Area Committees to delivered targeted work with residents impacted by the changes. Feel Good Factor (FGF) won the contract to deliver this work and have now commenced the work that they were commissioned to deliver regarding supporting vulnerable members of the community.
- 4.18 Door knocking commenced in May 2013 and the community health educators have been going out every fortnight since. The feedback that they have received is that people are positive about the door knocking but in denial about the eviction process. People are interested in the Budget and Debt Advice Courses. FGF will continue this approach over the summer. They have a stall at the Gala's over the weekend in the hope that they can reach out to different people. They had a stall outside Seacroft Tesco's and it was such a success that they ran out of leaflets.
- 4.19 The Money Matters course is running in Chapeltown. It is a four weeks course; the take up has been low. They are also running the course through Brackenedge Primary School and the Harehills Bangladeshi Centre. The Credit Union and Green doctor have been involved in the course and this is proving effective and popular with the clients who said that it is a friendly service. The Migrant Community Advisor is on board with FGF to pass on information and help reach the vulnerable groups in the area.

#### *Digital Inclusion*

- 4.20 Further work to refresh information on digital access across the area is being completed with a questionnaire having been sent to all groups and contacts across ENE Leeds, this is part of a programme being completed across the City.
- 4.21 Once information is collated, work will be undertaken to look at how promotion can be delivered in the best way, focussing on digital access rather than welfare reform so that areas such as the Outer villages embrace digital access.
- 4.22 Details of events and meetings which can be used to promote digital access are being considered. A range of options for activities to get people online will be offered, tailored to different areas; these will include the use of mobile provision, mentoring and volunteering as well as utilising IT provision already available.
- 4.23 This will link with the on-going work as part of the Get IT together project which is focussing on the inner areas.
- 4.24 ENEHL have also been running digital inclusion and qualification sessions with 47 people attending since June 2013, to date 25 people have achieved City & Guilds Start IT Entry Level 3 Award in online basics. In 2012/13 a total of 93 people completed a digital inclusion course with 57% of those achieving accreditation.



### *Debt Prevention and High Interest Lenders*

- 4.25 PC's, PCSO'S and NPT's are to be trained in dealing with loan sharks by Trading Standards; this will include what is defined as harassment.
- 4.26 A meeting has taken place with a representative of the illegal money lending team, Community safety and West Yorkshire Police. The Leeds ALMOs are planning further campaigns this year. Further meetings are planned to look at the outcomes of the work to target illegal loan sharks and approaches to high interest and other doorstep lenders aiming to prevent debt wherever possible.
- 4.27 Targeted work was delivered in the Gipton South in May and Gipton North in June. Discussions are taking place to ensure that other locations are targeted across ENE as part of tasking arrangements to raise awareness of loan sharks and doorstep lenders.
- 4.28 A session was held with 30 staff attending at Ebor Gardens Community Centre looking issues relating to illegal money lending; this has highlighted the need for further awareness training sessions. Following on from the session's referrals to the loan shark team have now been made in relation to cases requiring investigation.
- 4.29 Funding has now been secured through Health to deliver a 'train the trainer' money buddy course, this will enable 20 staff to be trained and for them to then cascade information and training over a wider area.
- 4.30 A DVD has been produced highlighting the issues of loan sharks and this is to be shown in GP's surgeries. The DVD is also being looked at to roll out into Schools and Children Centres.
- 4.31 It has been identified by the project team that there are already many different support events/activities being delivered across ENE that could be linked together to provide an incentives support package for residents to engage with. Referrals to the package could be made from various agencies. This is now being developed as a project feeding in to the Welfare Reform Project Team.
- 4.32 Leeds City Credit Union have secured funding to reopen their facility on Roundhay Road and are currently working on marketing campaigns for the launch of this. Discussions at the High Interest Lenders Advisory group have centred around alternatives to high cost lending may be offered.

### *Employability*

- 4.33 ENEHL have been delivering job seeking skills programmes, during 2012/13 there have been 4 courses run with 33 tenants completing the programme. 100% of those achieved a level 1 BTEC in Work Skills. Following the programme 47% of participants gained employment with 7 being taken on as ENEHL apprentices. Since March 2013 a further 2 programmes have taken place and a further programme planned to commence in October 2013.
- 4.34 Colleagues from Children's Services, Employment & Skills, Leeds City College, Leeds College of Building, igen, Business in the Community, Economic

Development and the Area Support Team have been working together on a pilot to consider how the NEETs and worklessness agendas could be tackled more effectively within the Networks cluster area.

- 4.35 The group agreed that there were opportunities for improvement in terms of partnership working and outcomes for local communities. Several factors informed the decision to focus on the Networks cluster area, for some time limited, intensive work. The area is identified as a priority neighbourhood by the Area Committee and partners; there is a commitment from the Targeted Services Leader to ensure the employability agenda is combined with the Families First programme; the area has a high school and there are therefore opportunities for transition work. Although the area has significant challenges, it was felt that it would be a manageable area to work on initially, with lessons learnt being used to inform future work in priority areas. It has been agreed that the focus will be on the wider employability agenda as the NEETs issues is not as prevalent within the Networks cluster area – 5.7%, compared with a city-wide figure of 6.7%..
- 4.36 Partners have submitted data for the area which has been collated by the Area Support Team. This includes families being supported through the Families First programme, JSA statistics, NEETs and ‘not known’ figures, businesses in the area and any plans they have for expansion or contraction as well as information on Employment and Skills and Leeds City College provision and commissioned activity and how this is being accessed by local residents within the cluster area. It was also suggested that a number of case studies would be useful to identify where people are not accessing appropriate provision or where provision is not operating seamlessly. These are currently being identified.
- 4.37 The pilot group has agreed that now the data has been collated to provide an overview and the issues above identified, it is now vital to gain an understanding of the views of residents within the area, including those who access and those who are not accessing services to support them into work or training. A simple questionnaire has been drafted and frontline staff such as family support workers, housing officers, children’s centre workers, other RSL front line staff, pastoral support staff within schools, Job Centre Plus and Employment and Skills outreach workers will be asked to complete 10 questionnaires with local residents they are in contact with. This will hopefully result in a total return of up to 300.
- 4.38 The group will reconvene in the autumn along with some of the front line workers who have been engaged in the questionnaires. In the meantime, a draft action plan is being drawn up to summarise suggested issues and actions to date. The next meeting will be used to develop the action plan and identify specific interventions that could be implemented to improve outcomes for local residents within the Networks Cluster area.

*Further work:*

- 4.39 The project team will be linking in with the Leeds Foodbank project to see how we can support and assist in developing the project in our area.
- 4.40 A member of the project team is now attending the Financial Inclusion Steering Group and East Leeds Debt Forum to ensure that projects and issues are

communicated back to the team and benefits of initiatives maximised in the locality.

- 4.41 Gipsil have been successful a bid to fund the Elevate project to bring empty properties back into use. GIPSIL have also been successful in a consortium bid for £1.4m per year for 3 years along with Leeds Housing Concern and Foundation Housing. This project will provide additional support and initiatives for vulnerable people in the area.
- 4.42 GIPSIL have been running two Opportunity Shops a week which have proved successful, one in Gipton Community Centre and the other in Seacroft South. They looked at CV's, volunteer's projects at St Vincent's and Zest. GIPSIL will be having a stall at Gipton and Seacroft Gala to promote the Opportunity Shops.
- 4.43 GIPSIL have received funding for 1.5FTE welfare advice officer posts under the Local Support Assistant Scheme.
- 4.44 Unity HA are converting houses in the Sholebrook and Stratford Court areas of Chapeltown into one bedroom accommodation to support single people affected by under occupancy.

## **5 Corporate Considerations**

### **5.1 Consultation and Engagement**

- 5.1.1 The report provides information on progress in implementing the welfare changes and the impacts of the changes and is not a report which requires public consultation.

### **5.2 Equality and Diversity / Cohesion and Integration**

- 5.2.1 The Government's welfare changes have implications for equality and diversity and have been subject to equality impact assessments. Similarly, the development of Discretionary Housing Payments and Local Welfare Support schemes have also been subject to equality impact assessments.

### **5.3 Council policies and City Priorities**

- 5.3.1 The on-going development of responses to the welfare changes and preparations for changes still to come is aimed at supporting City Priorities around health and wellbeing and poverty. Cross-sector working, particularly with the advice sector and 3<sup>rd</sup> sector organisations such as the Credit Union, is aimed at ensuring tenants and residents receive support to manage the changes.

### **5.4 Resources and value for money**

- 5.4.1 The report is for information only and does not have any resource implications directly. The on-going development of initiatives to tackle high cost lenders and put in place support for vulnerable tenants has resource implications. These are

expected to be met from funding streams for local welfare scheme and local support services framework, once announced.

## **5.5 Legal Implications, Access to Information and Call In**

5.5.1 There are no legal implications relating to this report.

## **5.6 Risk Management**

5.6.1 The programme of welfare changes increases the risk of rent arrears and Council Tax arrears. Changes to the recovery process along with the application of the Discretionary Housing Payment scheme are aimed at mitigating the risks.

## **6 Conclusions**

6.1 Many tenants are struggling to cope with the welfare changes that came into effect from April 2013 and this has seen increases in rent arrears and Council Tax arrears. On-going preparations for Universal Credit recognise the impact of the changes to date and focus on tackling high cost lending, increasing financial inclusion and supporting tenants to get online to manage benefit claims.

6.2 Potential reductions to Discretionary Housing Payments funding in 14/15 mean that further work is required to move tenants away from dependency on DHPs and into more sustainable and affordable renting solutions.

## **7 Recommendations**

The Committee is asked to:

7.1 Note the information about the impact of the welfare reforms;

7.2 Note the information about the campaign against high cost lenders and contribute to options for locality-based events and initiatives to support the campaign;

7.3 Note the work to date in the area to mitigate the impact of the changes;

7.4 Members are requested to consider the impact on the local area and how further work may be undertaken to mitigate the impact within the Inner East area.

## **8 Background documents<sup>2</sup>**

8.1 N/a

App 1\_ monthly update

App 2\_ LWS advice updates

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<sup>2</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

App 3\_ward breakdown Benefit Cap

App 4\_ Local public PCs

App 5\_Direct payment proposition

App 6\_High cost lending update

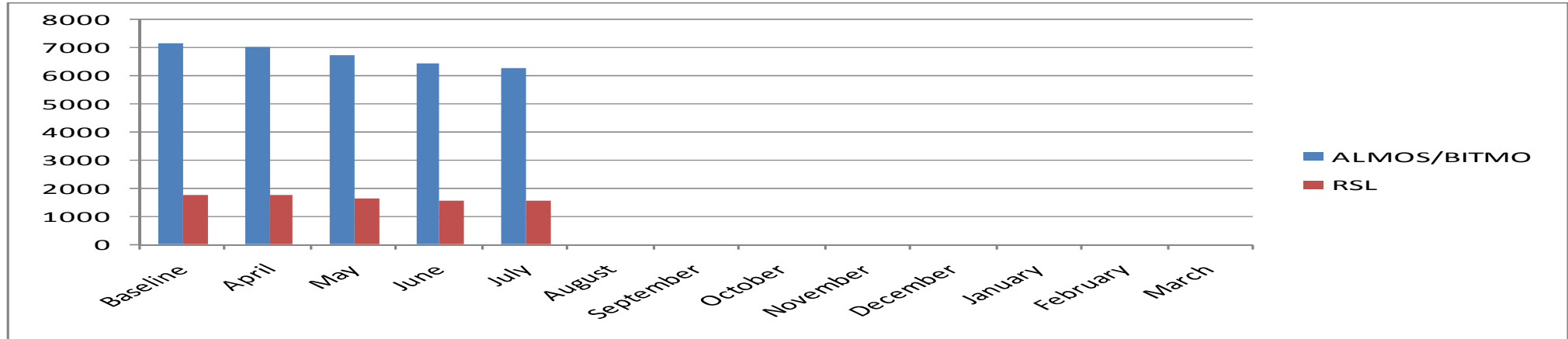
App 7\_ENEHL Visit Outcomes

App 8\_Arrears Rates by Ward

### Under occupancy statistics

The number of tenancies affected by under-occupancy during July were:

- ALMOs : 6,296



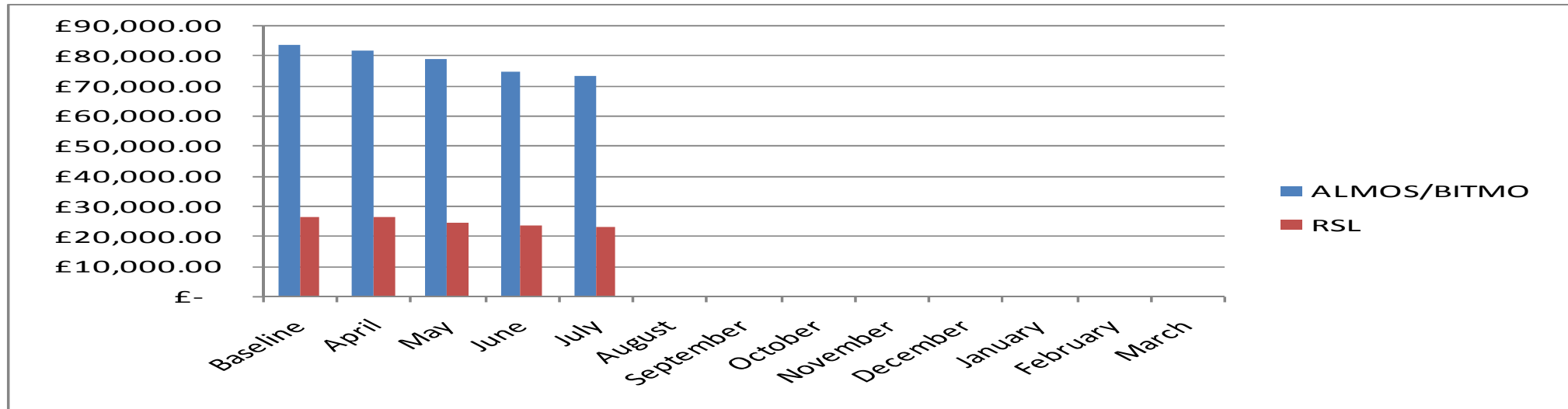
- HAs : 1,538

2013/14	Baseline	April	May	June	July	August	Sep	Oct	Nov	Dec	January	February	March
WNW	2473	2411	2348	2276	2227								
AVH	1633	1605	1539	1469	1449								
BIT	241	235	227	225	221								
ENE	2777	2733	2614	2465	2399								
Not Known	49	53	0	0	0								
<b>ALMO TOTAL</b>	<b>7173</b>	<b>7037</b>	<b>6728</b>	<b>6435</b>	<b>6296</b>								
HAs	1766	1743	1629	1567	1538								
<b>City Total</b>	<b>8939</b>	<b>8780</b>	<b>8357</b>	8002	7834								

## Under-occupancy statistics

The weekly loss of Housing Benefit is:

- £ ALMOs     £72,922.01
- £ HAs        £ 22,841.63



**WEEKLY LOSS IN HB FOR CLAIMS AFFECTED BY UNDER OCCUPATION - BY ALMO & RSL**

	Baseline	April	May	June	July	August	September	October	November	December	January	February	March
AVH	£ 18,832.92	£ 18,648.48	£ 18,098.36	£ 17,276.29	£ 16,998.67								
BIT	£ 2,893.22	£ 2,830.73	£ 2,736.83	£ 2,687.28	£ 2,652.50								
ENE	£ 32,336.11	£ 31,812.13	£ 30,615.62	£ 28,524.64	£ 27,634.07								
WNN	£ 28,715.03	£ 27,889.65	£ 27,177.72	£ 26,202.42	£ 25,636.77								
Not Known	£ 562.19	£ 600.76	£ -	£ -	£ -								
<b>ALMO TOTAL</b>	<b>£ 83,339.47</b>	<b>£ 81,781.75</b>	<b>£ 78,628.53</b>	<b>£ 74,690.63</b>	<b>£ 72,922.01</b>								
HA/RSL	£ 26,173.89	£ 26,068.00	£ 24,430.95	£ 23,398.87	£ 22,841.63								
<b>CITY TOTAL</b>	<b>£ 109,513.36</b>	<b>£ 107,849.75</b>	<b>£ 103,059.48</b>	<b>£ 98,089.50</b>	<b>£ 95,763.64</b>								

**NUMBER OF CLAIMS WITH CHILDREN AFFECTED BY UNDER OCCUPATION**

2013/14	Baseline	April	May	June	July	August	September	October	November	December	January	February	March
ALMOS/BITMO	-	1735	1651	1571	1517								
RSL	-	612	580	558	547								
<b>CITY TOTAL</b>	<b>-</b>	<b>2347</b>	<b>2231</b>	<b>2129</b>	<b>2064</b>								

**TOTAL NUMBER OF CHILDREN AFFECTED BY UNDER OCCUPATION**

2013/14	Baseline	April	May	June	July	August	September	October	November	December	January	February	March
ALMOS/BITMO	-	2819	2668	2529	2419								
RSL	-	1114	1035	1009	987								
<b>CITY TOTAL</b>	<b>-</b>	<b>3933</b>	<b>3703</b>	<b>3538</b>	<b>3406</b>								



**NUMBER OF UNDER OCCUPIED CLAIMS WITH RENT ARREARS BY ALMO**

2013/14	Baseline	April	May	June	July	August	September	October	November	December	January	February	March
AVH	450	1067	998	954	882								
BITMO	60	144	149	146	139								
ENE	663	1801	1668	1565	1406								
WNN	746	1600	1555	1484	1394								
Not Known	15	40	0	0	0								
<b>TOTAL</b>	<b>1934</b>	<b>4652</b>	<b>4370</b>	<b>4149</b>	<b>3821</b>								

## Ward breakdown

	ALMO NUMBER	ALMO £	RSL NUMBER	RSL £		ALMO NUMBER	ALMO £	RSL NUMBER	RSL £
Adel and Wharfedale	33	£ 432.15	15	£ 169.95	Horsforth	105	£ 1,227.11	7	£ 170.60
Alwoodley	125	£ 1,387.52	35	£ 592.83	Hyde Park and Woodhouse	287	£ 3,148.81	133	£ 2,109.14
Ardsley and Robin Hood	61	£ 741.17	34	£ 452.59	Killingbeck and Seacroft	590	£ 7,102.39	67	£ 886.27
Armley	403	£ 4,306.47	99	£ 1,501.42	Kippax and Methley	84	£ 1,179.38	16	£ 242.46
Beeston and Holbeck	304	£ 3,297.04	37	£ 497.42	Kirkstall	337	£ 4,071.92	24	£ 333.74
Bramley and Stanningley	309	£ 3,732.27	30	£ 421.91	Middleton Park	483	£ 5,671.49	91	£ 1,269.29
Burmantofts and Richmond Hill	614	£ 6,420.96	115	£ 1,692.63	Moortown	43	£ 489.73	82	£ 1,317.19
Calverley and Farsley	59	£ 744.92	7	£ 132.97	Morley North	75	£ 842.70	18	£ 262.12
Chapel Allerton	277	£ 3,265.02	153	£ 2,448.51	Morley South	134	£ 1,471.47	19	£ 296.48
City and Hunslet	187	£ 2,170.55	120	£ 1,863.72	Otley and Yeadon	84	£ 937.13	19	£ 279.50
Cross Gates and Whinmoor	135	£ 1,626.24	30	£ 432.70	Pudsey	127	£ 1,551.41	25	£ 389.51
Farnley and Wortley	281	£ 3,188.82	16	£ 143.63	Rothwell	141	£ 1,810.84	46	£ 639.69
Garforth and Swillington	62	£ 754.88	3	£ 46.98	Roundhay	66	£ 712.51	42	£ 693.42
Gipton and Harehills	357	£ 4,081.02	149	£ 1,968.40	Temple Newsam	259	£ 3,262.03	46	£ 706.34
Guiselley and Rawdon	47	£ 558.56	8	£ 108.85	Weetwood	138	£ 1,569.59	16	£ 245.39
Harewood	25	£ 350.16	0	£ -	Wetherby	50	£ 623.43	9	£ 132.49
Headingley	14	£ 192.32	27	£ 393.49					

### Discretionary Housing Payments as at 31.07.13

Priority Group	Total requests	Awards	% of awards	No award	% where no award	Ave Weekly award	Total cost of awards made
Sig adapted	498	309	62%	189	38%	£ 13.64	£ 195,538.24
Child access	322	246	76%	76	24%	£ 11.80	£ 137,773.77
Approach PC age	60	54	90%	6	10%	£ 15.77	£ 26,353.42
Housing & birth	21	19	90%	2	10%	£ 11.02	£ 2,121.07
Exceptional circs	547	341	62%	206	38%	£ 13.78	£ 188,305.04
Foster Carers	23	23	100%	0	0%	£ 15.48	£ 17,011.53
Not in priority group	550	10	2%	540	98%	£ 19.68	£ 5,077.27
Number of UO cases	2021	1002		1019		£ 15.45	£ 572,180.34
LHA cases affected by welfare changes	338	240		98		£ 30.61	£ 164,021.71
Benefit cap cases	None	None		None		None	None
Cases not in above categories	590	235		355		£ 26.41	£ 128,222.47
Total of DHP claims	2949	1477		1472			£ 864,424.52
Total spend to date	£ 402,912.94						
DHP Budget	£ 1,924,162.00						

### Local Welfare Scheme statistics as at 31.07.13

### Calls offered

Date	Offered	Abandoned	To CSO's	Eligible Applications	Awards
Apr-13	1896	768	1128	366	283
May-13	1866	711	1155	454	395
Jun-13	1737	600	1137	428	377
Jul-13	2151	803	1348	526	462
<b>Total</b>	<b>7650</b>	<b>2882</b>	<b>4768</b>	<b>1774</b>	<b>1517</b>

Decisions	
Outcome	Totals
Awarded	1517
Not awarded	257
<b>Total</b>	<b>1774</b>

Value of awards			Breakdown Of Goods	
Item	Value	Number	Goods	Total
Store Cards	£ 7,010.00	232	Dryer	8
ASDA baskets	£ 38,456.10	659	Cooker	393
Fuel (cash)	£ 10,602.30	527	Fridge	322
White / Brown Goods	£ 234,009.81	608	Bed	235
Flooring	£ 67,183.19	193	Bedding	32
Travel	£ 1,138.00	4	Curtains	11
Removal	£ 2,773.09	10	Washer	91
<b>Total</b>	<b>£ 361,172.49</b>	<b>2233</b>	Sofa	34
			Microwave	14

### Breakdown Of Non Awards

Reason	Total
Referred to DWP	34
Single – not met emergency criteria	126
No response to our phone calls	50
Previous Claims	2
Living with family – not met emergency criteria	21
Cancelled / withdrawn by customer	24
<b>Total</b>	<b>257</b>

### Local Council Tax Support

**NUMBER OF CLAIMS AFFECTED BY 19% LCTS scheme**

2013/14	April	May	June	July	August	September	October	November	December	January	February	March
ALL CLAIMS	34042	33535	32995									

**Weekly Value Of Loss Of Benefit For Claims Affected By 19% LCTS scheme**

2013/14	April	May	June	July	August	September	October	November	December	January	February	March
ALL CLAIMS	£ 85,364.44	£83,811.83	£82,003.06									

The average weekly reduction in May is equivalent to an additional **£4,264,159** per annum that needs to be paid by customers on Council Tax Support.

Council Tax Group		Comments
Elderly	30186	National prescribed scheme: no change to entitlement
War Pensioners	33	Protected: no change to entitlement
Severe Disability	2371	Protected: no change to entitlement
Enhanced Disability	5004	Protected: no change to entitlement
Carer	1524	Protected: no change to entitlement
Lone Parent Child Under 5	6600	Protected: no change to entitlement
Other	32512	No protection: entitlement reduced by 19%
Total	78230	

**Local Council Tax Support: breakdown by ward of numbers with additional 19% to pay**

<b>WARD</b>	<b>Number Of Claims</b>	<b>WARD</b>	<b>Number Of Claims</b>
Adel and Wharfedale		Horsforth	
Alwoodley		Hyde Park and Woodhouse	
Ardsley and Robin Hood		Killingbeck and Seacroft	
Armley		Kippax and Methley	
Beeston and Holbeck		Kirkstall	
Bramley and Stanningley		Middleton Park	
Burmantofts and Richmond Hill		Moortown	
Calverley and Farsley		Morley North	
Chapel Allerton		Morley South	
City and Hunslet		Otley and Yeadon	
Cross Gates and Whinmoor		Pudsey	
Farnley and Wortley		Rothwell	
Garforth and Swillington		Roundhay	
Gipton and Harehills		Temple Newsam	
Guiseley and Rawdon		Weetwood	
Harewood		Wetherby	
Headingley			

## Affect Of Council Tax Support On Council Tax Collection Rate

### Council Tax Liability Of Claims Previously In Receipt Of 100% Council Tax Benefit

2013/14	April	May	June	July	August	September	October	November	December	January	February	March
	£ 4,056,000.00	£ 4,039,000.00	£ 3,998,000.00	£ 3,971,000.00								

### Number Of Reminders Issued To Customers Affected By The 19% Reduction In Benefit

Comparison Of Overall Council Tax Collection Rate (Both CTS and Non CTS Cases)	April	May	June	July	August	September	October	November	December	January	February	March
Council Tax Liability Of All CTS Claims Affected By The 19% Reduction In Benefit	£ 3,204,500.00	£ 3,204,500.00	£ 3,204,500.00	£ 3,204,500.00								
2013/14 2013/14 to 2012/13	-0.15%	-0.44%	-0.34%	-0.46%								
	£ 7,399,000.00	£ 7,431,000.00	£ 7,441,000.00	£ 7,447,000.00								

### Council Tax Collection Rate For CTS and Non CTS Claims

Collection Rate	April	May	June	July	August	September	October	November	December	January	February	March
Overall	10.1%	19.3%	28.20%	37.19%								
CTS Claims (Prev On 100% Benefit)	6.9%	12.4%	17.6%	22.6%								
All CTS Claims	7.9%	14.2%	20.0%	25.6%								

## Appendix 2 – Ward breakdown of Benefit Cap cases

WARD NAME	Number Of Claims	Total Weekly Loss	Average Weekly Loss
Adel and Wharfedale	2	£169.26	£84.63
Alwoodley	2	£194.26	£97.13
Ardsley and Robin Hood	5	£345.74	£69.15
Armley	21	£1,630.47	£77.64
Beeston and Holbeck	25	£1,660.83	£66.43
Bramley and Stanningley	24	£1,707.81	£71.16
Burmantofts and Richmond Hill	35	£2,166.03	£61.89
Calverley and Farsley	6	£417.93	£69.66
Chapel Allerton	26	£1,547.52	£59.52
City and Hunslet	34	£2,252.90	£66.26
Cross Gates and Whinmoor	8	£513.29	£64.16
Farnley and Wortley	13	£1,067.52	£82.12
Garforth and Swillington	2	£52.43	£26.22
Gipton and Harehills	53	£3,522.65	£66.47
Guiseley and Rawdon	1	£59.80	£59.80
Harewood	5	£424.07	£84.81
Headingley	3	£233.18	£77.73
Horsforth	4	£98.98	£24.75
Hyde Park and Woodhouse	16	£1,095.59	£68.47
Killingbeck and Seacroft	27	£1,483.36	£54.94
Kippax and Methley	3	£92.18	£30.73
Kirkstall	17	£963.45	£56.67
Middleton Park	34	£1,929.13	£56.74
Moortown	4	£212.22	£53.06
Morley North	7	£265.66	£37.95
Morley South	3	£235.38	£78.46
Otley and Yeadon	4	£138.10	£34.53
Pudsey	2	£136.29	£68.15
Rothwell	5	£257.23	£51.45
Roundhay	8	£424.26	£53.03
Temple Newsam	16	£1,272.73	£79.55
Weetwood	7	£541.06	£77.29
Wetherby	2	£165.17	£82.59
<b>Grand Total</b>	<b>424</b>	<b>£27,276.48</b>	<b>£64.33</b>



Appendix 3 – Public PCs

Type of Org	Name of Org	Address	Wedge	Ward	Cost/Limitations	Host Service	Ad Hoc / Drop-in	Number of PC,s
Community	Cross Gates & District Good Neighbours Scheme	Station Road, Leeds, LS15 7JY	IE	K&S (All of LS15 and the Seacroft Hospital side of the York Road up to and including the Highways. )	For over 60 . 2 desktops available Tuesday and Friday am. Self servicing on a Drop In basis.Also laptop and one to one support bookable on Monday ams and Wed. pms at cost of £1 per lesson up to six sessions.		yes	3
	Women's Health Matters				no ICT			none
Education	Harehills Primary School	Darfield Road, Leeds LS8 5DQ	IE	Gipton and Harehills	weekly ICT classes for parents only			
Education	Wykebeck Primary School	Brander street Leeds LS9 6QH		Gipton and Harehills	Will confirm in September 2013			none
Community Venue	East Leeds Health for All	Boston Towers, Lincoln Green, LS9 7PB	Inner East	Burmantofts and Richmondhill	Free, Tues and Thurs 10-12noon.	3rd Sector	No	3 PC's
Community Venue	GIPSIL Office	1 Woodfield Court, Leeds, LS8 3NT	Inner East	Gipton and Harehills	Free for service users, drop in	3rd Sector	No	2 PCs
Community Venue	Lincoln Green Community Centre	Unit 29, Cromwell Mount, Leeds, LS9 7NT	Inner East	Burmantofts and Richmondhill	Mon - Fri 9-5pm. Poss Sat opening	CPM	No	10 PC's

Community Venue	LS14 Trust	45 Ramshead Hill, Seacroft, LS14 1BT	Inner East	Killingbeck and Seacroft	Mon - Weds 10:30 - 5pm. Thus booking req'd	Partner	Yes	7 PC's
Community Venue	One Community Centre	Cromwell Mount, Leeds, LS9 7SG	Inner East	Burmantofts and Richmondhill	Free drop in	Partner	No	3 PC's
Community Venue	RETAS	Roundhay Road Resource Centre, 233- 237 Roundhay Road, Leeds, LS8 4HS	Inner East	Gipton and Harehills	Free, drop in, as part of 'Go On' programme	3rd Sector	No	8 PC's
Community Venue	Richmond Hill Community Centre	Long Close Lane, Richmond Hill, LS9 8NP	Inner East	Burmantofts and Richmondhill	Mon - Fri 9-5pm. Poss Sat opening	CPM	No	10 PC's
ENE ALMO	ENE ALMO	Stoney Rock Court, LS9 7TZ	Inner East	Burmantofts and Richmondhill	Free, drop in. For ENE Tenants only	ENE ALMO	No	1 PC's
ENE ALMO	ENE ALMO	St Augustine's Court, LS8 5JL	Inner East	Gipton and Harehills	Free, drop in. For ENE Tenants only	ENE ALMO	No	1 PC's
ENE ALMO	ENE ALMO	Queensview, LS14 6PG	Inner East	Killingbeck and Seacroft	Free, drop in. For ENE Tenants only	ENE ALMO	No	4 PC's
LCC Office	Ebor Gardens Advice Centre	173 Haslewood Drive, Burmantofts, LS9 7RE	Inner East	Burmantofts and Richmondhill	Mon - Thurs 9- 3pm. Booking req'd	Adult Social Care	Yes	2 PC's
Mobile Library	Osmondthorpe One Stop Centre	Wykebeck Mount, LS9 0JE	Inner East	Burmantofts and Richmondhill	Free, Older People, Fortnightly	Libraries	Yes	2 PC's





## Proposition for a greater role for Local Authorities and Social Landlords in the delivery of Direct Payments.

### Introduction

In order to successfully deliver Universal Credit, Local Authorities and DWP need to work closely together.

A key feature of Universal Credit is the intention to include the rent element in the monthly payments to Universal Credit customers. The rationale for this is about preparing people for the world of work where they would be required to take responsibility for paying all their housing costs. The potential benefits of the approach need to be balanced against the risks arising from direct payments: increased collection costs, increased rent arrears, homelessness, debt and impact on investment and self-financing regimes. The risks almost exclusively fall on social landlords, private landlords and local councils.

The operation of the direct payment and payment exceptions scheme is critical both to the success of the Universal Credit scheme itself and in ensuring customers make a successful transition to a new regime. The current proposals for the administration of direct payments and payment exceptions centre around an assumption in favour of direct payments at the start of the claim with payment exceptions being considered where information is

- a) presented to Universal Credit administrators for consideration; or
- b) identified through the Local Delivery Partnerships while supporting vulnerable customers.

These arrangements seem more suited to a 'steady state' Universal Credit operation but are less suitable for the implementation and migration phase of Universal Credit.

This paper sets out propositions for delivering direct payments that would:

- a) reduce the financial risk to landlords and councils;
- b) provide support to DWP in delivering Universal Credit; and
- c) deliver an effective direct payments process that helps prepare tenants for the world of work

The propositions build on the experience and expertise that councils have developed around operating direct payment schemes.

### Roll out of Universal Credit

There are likely to be distinctive phases for the roll out of Universal Credit based around:

- new claims;
- natural migration;
- managed migration;
- steady state.

### New claims/steady state claims

In both the new claims and steady state phases, customers moving onto Universal Credit will in the main be people moving from employment to unemployment, people experiencing a change of circumstance that brings them within the scope of Universal Credit or people moving from a household where Universal Credit was already in payment. They would normally have been making rent payments themselves or, if vulnerable, would be supported onto Universal Credit as part of the Local Delivery Partnership. A supported arrangement would allow for a payment exception to be identified.

These cases still represent a risk but an assumption in favour of direct payment could be argued. The challenge that 'steady state' presents is around those who fail to cope with monthly direct payments and the need to deal with this.

*Proposition 1: In these cases, local councils would be responsible for making a decision around payment exceptions and dealing with expectations about a return to direct payments.*

The advantages of this are:

- effective liaison arrangements already exist between landlords and local councils to allow for confirmation of the arrears position and its impact;
- tenants are more likely to present to local councils in the first place if threatened with eviction proceedings or when faced with homelessness;
- the decision on payment exceptions would be taken based on its effectiveness in preventing homelessness and in the context of overall costs to the public purse;
- debt and money advice and budgeting support would all be delivered locally including promotion of Credit Unions;
- the activity would fit with local councils' responsibilities to provide other financial support such as emergency payments and discretionary payments

### Natural/managed migration

The process of natural and managed migration presents significantly different challenges.

Firstly, large numbers of tenants will migrate to Universal Credit probably local authority area by local authority area. They will move from a position of having their rent paid directly to their landlord with other benefits payments coming through on a mixture of fortnightly, 4-weekly or monthly payments to a position of having a single benefit payment paid monthly in arrears. The payment will include the rent. The changeover will not be gradual. The date of the first payment of Universal Credit is unlikely to reflect the pattern of previous payments. Tenants and landlords will see rental payments interrupted and will need to distinguish between structural arrears and other arrears.

Secondly, some tenants will not be prepared for or able to cope with direct payments at this time and some may fall to be payment exceptions because they have significant rent arrears or special arrangements are in place because of current possession orders or because some tenants are deemed to be high risk

*Proposition 2: that local councils and/or social landlords would be responsible for assessing the suitability for a tenant to move to direct payment as part of the managed migration process.*

Under this proposition, tenants would not be moved onto direct payments until the suitability test had been applied and would only move onto direct payments where the suitability test was met. The suitability test would cover issues such as whether the tenant had a bank account, debt issues, rent arrears or other factors that meant the tenant needed more support before taking full responsibility for direct payments.

Different approaches could be applied to tenants depending on whether they were getting full or partial benefit (and so were already making rent payments directly), the length of time a tenant had been on Housing Benefit (more recent claims would be likely to have a recent history of paying rent direct; long term claims may need more support)

Landlords/councils would be expected to put in steps to support customers to move to direct payments where this was appropriate

The advantages of this approach are:

- it would ensure that tenants were aware of their responsibilities on transfer to Universal Credit;
- it would result in a number of tenants moving onto direct payments straightaway;
- it would identify people unsuitable for direct payment right at the start of the process;
- it would reduce the costs and problems associated with a failure to effectively manage direct payments;
- it would deliver a more supportive approach to implementing Universal Credit;
- it recognises that a number of tenants are likely to visit their local council or landlord when they are notified they are migrating to Universal Credit.

The managed migration process, with its letter giving notice of migration, easily allows for this proposition to be built in.

The natural migration process will see tenants faced with the same sudden change as those in the managed migration caseload. The migration will occur when a relevant change of circumstance occurs and more difficult to plan for. Tenants moving under a natural migration will not be transitionally protected and could face reductions in benefit income caused by both the change in their circumstances and also if they are in a category where Universal Credit is less generous.

*Proposition 3: the natural migration process will see Housing Benefit services given notice to end Housing Benefit cases in natural migration cases. As part of this process, councils should be given responsibility for assessing the suitability for tenants to move onto direct payments in line with proposition 2.*

The advantages of this approach are largely the same as above. The added advantage is that tenants facing reductions in benefit income could be given added budgeting support.

There would be costs implications arising from these propositions for councils/social landlords and further work is required to quantify the costs. However, a more measured and supportive approach to establishing direct payments could see other costs reduce in the long-term and could lead to fewer failures by tenants to manage direct payments, fewer enquiries to DWP offices and a reduction in likely rent arrears.



## Appendix 5 – High cost lenders action plan

Priority area	Actions	Involvement/Partners	Action Progress
Develop understanding of the scale of the issue in Leeds	1. Financial profiling at SOA level	FI Team, Regional Policy Team	Discussions with Salford University on feasibility of mapping Leeds research data against nationally available data.
	2. Mapping of provision of HCL through mapping of local financial services	Area Management	Baseline data set out in Executive Board Report, September 2012, to be supplemented by local knowledge.
	3. Utilise data analysed during the Advice Sector Review to map current resources and activity to tackle debt issues across Leeds	FI Team, Environment and Housing Commissioning Team	
Coordinate activity across public, private and 3 <sup>rd</sup> Sector to deal with HCL	4. Presentation to Financial Inclusion Steering Group on HCL campaign	FI Team	Presented to Steering Group on 3 July 2013
	5. Coordinate activity across ALMO's to ensure that best practice is delivered uniformly across city.	LCC Housing Management Service Area Management	ENE and AV both employ a dedicated CU staff member to work closely with tenants.
	6. Encourage all social housing providers to engage with best practice examples	LCC Housing Management Service Area Management	
	7. Area Management Locality working to coordinate partners at a community level	Area Management	
Develop Communication Plan in two parts.  1. City Wide High Profile campaign	8. Develop an overarching communication plan for producing a comprehensive promotion and marketing plan warning of the problems of HCL's and promoting alternatives ie. LCCU.	FI Team Corp. Comms.	Communications Plan developed and currently seeking marketing agency to deliver the plan via a tender exercise. Interviews to take place on 3 September.
	9. Engage major sports organisations in campaign against HCLs and promoting alternatives particularly LCCU;	FI Team	Met with Leeds Rugby, LUFC and YCCC. Leeds Rugby and YCCC keen to be involved. Further letter sent out to LUFC following their management changes.
	10. Engage with major public and private sector employers and the banking sector to support the campaign	FI Team LCCU Area Management	Discussions held with Chamber of Commerce. LCC Chief Exec article circulated in Chamber of Commerce bulletin.

2. Local Neighbourhood promotion and education Campaign	11. Engage with Leeds's Universities and NUS to support the campaign	FI Team	Met with University of Leeds, Student Advice. Letter to 2 Leeds universities seeking action on payday lending
	12. Engage with local media to seek their involvement in the campaign	FI Team Corp. Comms.	Contact made with YP reporter
	13. High profile public meeting/media event to launch campaign	FI Team	Conference to take place on 25 October
	14. Investigate the use of "void space" on advertising hoardings, both public and private sector	FI Team Corp. Comms.	Meetings have taken place with relevant officers and possibilities being explored
	15. Investigate prominent banner adverts on public buildings	FI Team Corp. Comms. Area Management	See 13
	16. Ban websites carrying adverts for HCLs;	FI Team Corp. Comms.	List of 190 payday lenders compiled and forwarded to LCC IT. Also sent to all other WY authorities and York who have agreed to block websites. Date agreed – 2 September. Internet redirect pages prepared and press release ready for issue.
	17. Discourage contractors promoting HCLs;	Corp. Procurement	
	18. Develop campaign website to support HCL campaign with advice and information about partner services	FI Team Corp. IT Services	Met with IT services and temporary web pages have now been set up until new campaign branding in place.
	19. Develop a social media campaign through Facebook, Twitter etc	FI Team Corp. Comms.	
	20. Develop promotional and educational material to support local campaigning activity against HCL and promoting LCCU	Corp. Comms. Area Management	
	21. Provide comparisons between HCLs and more affordable options;	FI Team LCCU	Case studies prepared with LCCU
	22. Provide guidance on dealing with money issues that avoid using HCLs;	Advice Agencies LCCU Area Management	
	23. Create programme of events to keep issue fresh, raise awareness of issues and to raise awareness of frontline role;	FI Team Area Management	

	24. Provide briefing and training to frontline staff;	All Directorates Public Health Area Management	
	25. Develop HCL toolkit for frontline staff;	Advice Leeds All Directorates Area Management	
	26. Link with illegal lending team campaigns where appropriate;	Illegal Money Lending Team Area Management	IMLT are members of the FI Steering Group and work regularly with partners across the city
	27. Investigate advertising on side of council vehicles	LCC Transport Corp. Comms. Area Management	
	28. Work with Secondary Schools to develop media for education on HCL's possibly utilising such as "Shontal" theatre group	Children's Services Area Management	
	29. Investigate possibility to produce video production of the "Shontal" play for use by community groups and schools	FI Team Corp. Comms.	
Build Capacity for alternative affordable credit	30. Develop a programme of initiatives to support the delivery of expanded credit facilities through LCCU and Headrow Money Line (CDFI)	FI Team Corp. Comms. Area Management	See 8 above. A package of support initiatives agreed and funding provided to LCCU to implement.
	31. Engage with the banking sector to seek their support for working closely with LCCU to enhance provision	FI Team LCCU	Meeting set up with some banking partners and LCCU preparing for a larger meeting in the Autumn
Reduce dependency on and use of HCLs	32. Set costs reduction targets for ALMO tenants;	ALMO's LCC Housing Services	
	33. Promote alternative options including CDFI, LCCU Payday Loans and LCCU Budgeting Accounts;	Corp. Comms. Area Management	See 8 above
	34. Use control zones in worst affected areas to discourage doorstep lenders visiting homes in the area;	ALMO's Area Management	
	35. Support social enterprise models for furniture re-use;	FI Team Citizens and Communities Directorate	

	36. Investigate possibility of developing a “Brighthouse” social model for white goods and furniture	FI Team Citizens and Communities Directorate	
	37. Link in with fuel poverty activity, including Wrap-up-Leeds, Warm Front and Community Energy Together (switching scheme)	Fuel Poverty Officer Area Management	Regular dialogue takes place with the Fuel Poverty Officer
	38. Work with employers to educate and support staff about Payday Loans and alternative arrangements	FI Team Area Management	
	39. Work with Public health to tackle lifestyle issues	LCC Public Health Area Management	
	40. Discourage HCL as a way of paying council/utility bills	LCC Revenue Division	
	41. Work with Food Banks and other anti-poverty initiatives	FI Team Citizens and Communities Directorate Area Management	
Provide direct support for those caught up in HCL	42. Increase money, debt and benefits advice	FI Team Env. And Housing Commissioning Team	
	43. Include debt review in rent/Ctax arrears cases;	LCC Revenue Division, Corporate Debt Team ALMO's	
	44. Ensure a unified approach to debt collection by utilising the Corporate Debt Team and coordination through the Corporate Debt Liaison Group	FI Team LCC Revenue Division, Corporate Debt Team	Next meeting of the Corporate Debt Liaison Group taking place on 4 October
Measure the impact of the approach	45. Agree indicative KPIs	FI Team	
	46. Review and refresh approach as required	FI Team	

## Appendix 6 - Legal Credit Activity in Leeds

### Details of Credit Businesses Based in Leeds

Businesses involved in Consumer Credit activity (loans, brokerage, debt collection, debt management) are required to hold a Consumer Credit Licence, issued by the Office of Fair Trading. As the local regulator of consumer credit West Yorkshire Trading Standards Service (WYTSS) is sent details of any new or amended application for a Consumer Credit licence for their comments, e.g. that a person is fit/unfit to hold such because of convictions, etc.

A list of all businesses in West Yorkshire with a Consumer Credit Licence was formerly maintained by WYTSS but there is now a national register kept on line (link below) and the West Yorkshire service has to rely on this national register for local information.

<http://www2.crw.gov.uk/pr/Default.aspx>

### Legal High Cost Credit Providers in Leeds

The following high cost home collected credit lenders are based in Leeds:

Adamson Finance - 135 Otley Old Road, Leeds, West Yorkshire, LS16 6HH

CLC Finance - Unit 4, Meadow Court, Millshaw, Leeds, West Yorkshire, LS11 8LZ

Fowlers Permanent C& S LTD - 53 Stanningley Road, Leeds, West Yorkshire, LS12 3ND

Leeds & District Clothing & Supply Co Limited - 164 Harehills Lane, Harehills, Leeds, West Yorkshire, LS8 5JP

Naughton Finance Ltd - Mayflower House, 14 Pontefract Road, Leeds, LS10 1SG

Martin Oddy & Co - 4 Griffin House, Station Road, Morley, LS27 8JW

Park Finance Co Ltd - 9 Ring Road, Seacroft, Leeds, West Yorkshire, LS14 1AT

Pioneer Finance - 2 Holly Tree Lane, Colton, Leeds, West Yorkshire, LS15 9JF

However in addition to these businesses there are a number of other businesses that operate 'rounds' in Leeds, including Provident and West Riding Family Finance (Bradford); D & J McGuinness, J R Naylor and Provida Loan (Wakefield); and Shopcheck (Birstall) plus some businesses from Rotherham, Chester, Solihull and Worcestershire.

All businesses involved in small cash loans are required to place their details on the Lenders Compared website – [www.lenderscompared.org.uk](http://www.lenderscompared.org.uk) – which lists all the businesses who will offer such credit by postcode and includes rates, payment periods and other key terms and conditions. It is interesting to note that some businesses operate at a very local level. There are for example some businesses that will offer loans in Seacroft but not Morley or the city centre.

The Lenders Compared web-site lists loans (a) which offer a number of repayments and (b) loans between £50 and £800. As such it does NOT include the high cost short-term payday loan businesses such as Wonga or Quickquid; or high cost loan businesses offering medium sized loans (£1,000 - £5,000) such as Ocean Finance. Most of these businesses operate regionally or nationally and advertise via newspapers, television and increasingly via the internet (especially using formats specifically tailored for mobile phones).

Lenders Compared does also NOT pick up businesses which offer high cost loans based on a security (usually a car - often referred to as log-book loans) who use a range of archaic financing tools that mean they are not legally defined as either "small amount" or "multiple payment" credit service. There are a number of such businesses that operate in but are not based in Leeds.

Below is a list of shops operating in Leeds by postcode which has been compiled by the Economic Policy Team. The list may not be fully comprehensive as there is not one simple data source for this information, some shops may be part of national groups which are registered outside of Leeds and due to the provisos indicated above. However, this is probably the most up to date list available at the current time.

## Credit shops operating in Leeds

POSTCODE		
LS1	Money Shop	2 Call Lane, Leeds LS1 6DN
	Money Shop	25-27 The Headrow, Leeds LS1 6PU
	Pawnbrokers/payday loans	8 New Market Street, Leeds LS1 6DG
	Finance 321	57 Great George Street, Leeds LS1 3AJ
	Ramsdens 4 Cash	11-12 Kirkgate, Leeds LS1 8BY
	Herbert Brown Pawnbrokers	19 Kirkgate, Leeds LS1 6BY
	Cash Shop	26 New Market Street, Leeds LS1 6DG
	Cash for Gold	35 Vicar Lane, Leeds LS1 6DS
	Ramsdens 4 Cash	49 New Briggate, Leeds LS1 8JD
	Brown and Gold Cash for Gold	Park Cross Street
LS2	Money Shop	38 Eastgate. Leeds LS2 7JL
	Money Shop – Ramsdens	49 New Briggate, Leeds LS2 8JD
	Cash Converters	21 Eastgate, Leeds LS2 7LY
	Everyday Loans	Unit 2 Merrion Centre, Leeds LS2 8NG
	Herbert Brown Pawnbrokers	12 Eastgate, Leeds LS2
	The Money Shop	2 Call Lane, Leeds LS2
	Herbert Brown Pawnbrokers	40-42 Merrion Centre, Leeds LS2 8NG
	Brighthouse	Merrion Centre, Leeds LS2
LS7	Automoney	122 Potternewton Lane, Leeds LS7 2EG
LS8	Cash Converters	254 Roundhay Road, Leeds LS8 5RL
	Money Shop	243 Roundhay Road, Leeds LS8 4HS
	One Stop Money Shop	83 Roseville Road, LS8 5DT
	Cash Converters	164 Harehills Lane, Leeds LS8 5JP
LS9	Cash Converters	76 Lincoln Green Road, Burmantofts, LS9 7SU
	Automoney/Log book loans	577 York Road, Leeds LS9 6NH
	Ramsdens 4 Cash	314 Harehills Lane, Leeds LS9 7BG
LS10	NFL Cash Direct	Pontefract Road, Stourton, Leeds LS10 1SP
	Naughton Finance Limited	Mayflower House, 14 Pontefract Rd, Leeds LS10 1SG
LS11	Cash Converters	211 Dewsbury Road, Beeston, Leeds LS11 5FZ
	Cash Express	247 Beeston Road, Leeds LS11 7LR
	Shopacheck	Oakhurst Avenue, Dewsbury Road, Leeds LS11 7HL
	Cash Xpress	2 Parkfield Mount, Leeds LS11 7PA
	CLC Finance	Unit 4, Meadow Court, Millshaw, leeds LS11 8LZ
LS12	Cash Converters	6-8 Town Street, Armley, Leeds LS12 3AB
	Log book loans	
	Money Shop	26 Town Street, Leeds LS12 3AB
	One Stop Money Shop	12 Town Street, Leeds LS12 1UX
	Cash Generator	41-43 Town Street, Leeds LS12
	Fowlers Permanent C&S Ltd	53 Stanningley Road, Leeds LS12 3ND

LS13	Cash Converters	30 Bramley Shopping Centre, Leeds LS13 2ET
	Albemarle and Bond Pawnbrokers	25 Bramley Centre, Leeds LS13 2ET
	Cheque Centre	21 Bramley Centre, Leeds LS13 2ET
	Brighthouse	27-29 Bramley Shopping Centre, Leeds LS13
LS14	Cash Converters	853 York Road, Leeds LS14 6AX
	Park Finance Co Limited	9 Ring Road, Seacroft, Leeds LS14 1AT
LS15	Money Shop	14 Station Road, Crossgates, Leeds LS15 7JX
	Cheque Centre	25 Crossgates Shopping Centre, Leeds LS15 8ET
	Herbert Brown	39 Crossgates Shopping Centre, Leeds LS15
	Pawnbrokers and cheque cashing	36 Austhorpe Road, Leeds LS15 8DX
	Cash Generator	7 Crossgates Shopping Centre, Leeds LS15 8ET
	Ready Steady Dough	Park Approach, Leeds LS15 8GB
	Cash Express	241 Selby Road, Leeds LS15 7JR
	Cash for Gold	243 Selby Road, Leeds LS15
	Pioneer Finance	2 Holly Tree Lane, Colton, Leeds LS15 9JF
	Brighthouse	Cross Gates Shopping Centre, Leeds LS15
LS16	Adamson Finance	135 Otley Road, Leeds LS16 6HH
LS18	Carloantoday	164 Town Street, Horsforth, Leeds LS18 4AQ
	ScrapGold	85b Town Street, Horsforth, Leeds LS18
LS20	Shopacheck	5-8 Richmond Terrace, Leeds LS20 8BP
LS22	One Stop Money Shop	21 Market Place, Wetherby, Leeds LS22 6LQ
	Brown and Gold – Cash for Gold	10 North Street, Wetherby, LS22 6NN
LS27	Ramsdens 4 Cash	62 Queen Street, Morley, Leeds LS27 9BP
	Martin Oddy and Co	4 Griffin House, Station Road, Morley, LS27 8JW



**Appendix 7 Social Sector Size Criteria By Ward - Update on Contacts/Visits Undertake to the end of July 2013 (January 2013)**

	Alwoodley	Burmantofts Richmond Hill	Chapel Allerton	Gipton & Harehills	Harewood	Killingbeck and Seacroft	Moortown	Roundhay	Temple Newsam (ENEHL only)	Weetwood (ENEHL only)	Wetherby
<b>Total Number of Tenants Affected per list provided by Welfare &amp; Benefit Service July 2013</b>	104 (131)	516 (575)	250 (332)	305 (341)	15 (14)	486 (546)	32 (39)	50 (54)	203 (225)	14 (13)	32 (43)
<b>Completed Visits / Contacts</b>	100 (127)	487 (539)	237(310)	293 (322)	13 (12)	465 (540)	31 (36)	50 (50)	196 (215)	14 (11)	32 (41)
No response to contacts	4 (4)	29 (36)	13 (22)	12 (19)	2 (2)	21 (6)	1 (3)	0 (4)	7 (10)	0 (2)	0 (2)
Family Size Dispute	0 (12)	8 (49)	1 (36)	1 (25)	0 (0)	0 (49)	1 (1)	0 (8)	4 (19)	1 (1)	0 (3)
Property Size Dispute	0 (3)	7 (11)	5 (38)	0 (3)	1 (1)	7 (18)	1 (1)	0 (2)	5 (7)	0 (0)	1 (1)
Transfer Requested * see below	10 (17)	81 (84)	33 (46)	51 (56)	2 (1)	82 (95)	4 (6)	1 (2)	41 (37)	3 (2)	4 (6)
Registered for a Mutual Exchange	4	27	11	6	2	12	1	1	9	0	1
Cover Shortfall from Income / Benefits **	79 (99)	393 (422)	187(208)	223 (227)	13 (12)	305 (320)	22 (28)	37 (36)	145 (140)	12 (7)	25 (31)
Seek Employment **	35 (47)	176 (192)	60 (77)	57 (80)	4 (3)	144 (156)	9 (14)	15 (19)	47 (47)	5 (5)	9 (11)
Plan to move to other tenure **	1 (2)	0 (0)	1 (0)	2 (4)	0 (0)	1 (1)	0 (0)	0 (0)	1 (3)	0 (0)	1 (1)
Seek Lodger **	4 (5)	12 (17)	5 (7)	3 (2)	2 (2)	43 (54)	1 (1)	2 (3)	2 (1)	1 (1)	0 (0)
Foster Carers	0 (0)	1 (3)	1 (3)	2 (2)	1 (0)	1 (1)	0 (0)	0 (1)	0 (2)	0 (0)	0 (0)
In adapted Properties	1 (1)	13 (18)	4 (7)	10 (13)	1 (1)	6 (11)	1 (1)	2 (3)	10 (15)	2 (1)	4 (4)
Access to Children or Applying	14 (13)	36 (31)	15 (24)	11 (7)	0 (0)	12 (14)	1 (1)	5 (5)	5 (4)	0 (1)	0 (1)
Tenants considered High Risk ***	23 (52)	107 (230)	42 (129)	57 (147)	1 (3)	104 (295)	9 (20)	12 (22)	43 (99)	3 (6)	2 (1)

* Bedroom Requirements of those requesting a transfer	Alwoodley	Burmantofts Richmond Hill	Chapel Allerton	Gipton & Harehills	Harewood	Killingbeck and Seacroft	Moortown	Roundhay	Temple Newsam (ENEHL only)	Weetwood (ENEHL only)	Wetherby
1 Bedroom	6 (10)	64 (60)	17 (16)	28 (34)	2 (1)	45 (49)	2 (3)	1 (2)	21 (22)	3 (1)	3 (3)
2 Bedrooms	4 (7)	16 (23)	12 (21)	20 (20)	0 (0)	28 (29)	2 (2)	0 (0)	16 (13)	0 (1)	0 (2)
3 Bedrooms	0 (0)	1 (1)	4 (9)	2 (2)	0 (0)	6 (13)	0 (1)	0 (0)	2 (0)	0 (0)	0 (1)
4 Bedrooms	0 (0)	0 (0)	0 (0)	1 (0)	0 (0)	3 (3)	0 (0)	0 (0)	2 (2)	0 (0)	0 (0)

\*\* Please note some tenants are considering more than one option as a response to SSSC.

\*\*\* Tenants classed as high risk are those where an income and expenditure assessment has been undertaken and they have insufficient income to pay the Housing Benefit charge or have refused to provide income and expenditure details.

## Appendix 8

### **East North East Homes Leeds by Ward**

#### **Arrears on Under Occupiers**

	<u>Arrears @ Week 52</u>		<u>Arrears @ Week 14</u>	
Alwoodley	£	11,433.88	£	15,380.67
Burmantofts and Richmond Hill	£	44,565.53	£	56,613.22
Chapel Allerton	£	29,434.49	£	36,035.20
Gipton and Harehills	£	14,052.90	£	24,173.86
Harewood	£	242.95	£	964.71
Killingbeck and Seacroft	£	41,477.11	£	63,510.15
Moortown	£	2,040.61	£	2,933.36
Roundhay	£	2,733.69	£	4,575.23
Temple Newsam	£	13,412.80	£	23,126.63
Weetwood	£	-	£	561.38
Wetherby	£	3,035.87	£	3,735.95
<b>Grand Total</b>	£	<b>162,429.83</b>	£	<b>231,610.36</b>

Data Point Week 14 (9th July 13)

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**Report of the East North East Area Leader**

**Report to East Inner Area Committee**

**Date: Tuesday 3<sup>rd</sup> September 2013**

**Subject: Inner East Priority Neighbourhoods Update April 13 – September 13**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill Gipton & Harehills Killingbeck & Seacroft		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

**Summary of main issues**

1. A programme of neighbourhood management is being implemented across the priority neighbourhoods of Burmantofts & Richmond Hill, Gipton, Harehills and Seacroft.
2. This report provides an overview of the activities which have been taking place against the priorities outlined in the Neighbourhood Improvement Plans (NIPs) since April 2013.
3. Projects delivered in the priority neighbourhoods since April are highlighted in the attached appendices, along with resources which have been levered into the area, current challenges and details of the activities which Neighbourhood Managers will be focussing on for the next six months.

**Recommendations**

4. Inner East Area Committee is requested to note the content of the report and comment as appropriate.

## **Purpose of this report**

- 1.1 The purpose of this report is to provide Inner East Area Committee with an overview of activities undertaken by in priority neighbourhoods by Neighbourhood Managers to address Neighbourhood Improvement Plan priorities.

## **2 Background information**

- 2.1 A programme of neighbourhood improvement in priority neighbourhoods has been on-going in Inner East Leeds for some time now. A Neighbourhood Manager post for Gipton and Seacroft was established utilising Safer Stronger Communities over six years ago. Following the success of this pilot, the Gipton & Seacroft Neighbourhood Manager post was continued to be funded through Inner East Area Committee Wellbeing funds. Subsequently, it was decided to create Neighbourhood Manager posts for Burmantofts & Richmond Hill, in October 2010, and Harehills, in March 2013. Again, these are funded through Inner East Area Committee Wellbeing budget.
- 2.2 The rationale behind the priority neighbourhood approach is to put in place a Team Neighbourhood ethos and get organisations, from the public, private and voluntary sector, working better together to avoid duplication of efforts and deliver quality services for local residents. This is also underpinned by the Community Leadership Team (CLT), which provides a reality check from local people to ensure that services are meeting local needs. It is now more important than ever for Team Neighbourhood to be working effectively due to the current economic climate which has resulted in reduced service budgets and a lack of available grant funding opportunities.
- 2.3 A key role of the Neighbourhood Manager is to develop an annual Neighbourhood Improvement Plan. The priorities of the Neighbourhood Improvement Plan (NIP) are developed through use of statistical analysis from annual Neighbourhood Index profiles for the Middle Super Output Areas (MSOAs) which cover each priority neighbourhood and through consultation with Ward Councillors, the local community and partner organisations. The Neighbourhood Improvement Plans are approved annually by the Area Committee. Update reports on activity are presented regularly to Councillors through the production of ward trackers for Ward Member briefings. Detailed summaries are presented on a six monthly basis to the Area Committee in September and March.

## **3 Inner East Priority Neighbourhoods Update April 13 – September 13**

- 3.1 Attached to this report are four appendices providing detailed updates on activities which have been undertaken in each priority neighbourhood. The reports provide an overview of progress made to date against the Neighbourhood Improvement Plans, which were approved by Inner East Area Committee in March. The report also highlights additional resources which have been secured as well as any blockages or difficulties which the Area Committee needs to provide support to resolve. There is also a section included on priorities for the coming six months which the Neighbourhood Managers will focus on.
- 3.2 The section below provides a few highlights of key achievements delivered in each priority neighbourhood over the last six months, along with some of the current

challenges in each of the neighbourhoods. More detail is covered in the appendices, numbers of which are listed next to each priority neighbourhood:

### **Burmantofts & Richmond Hill (Appendix 1)**

#### *Successes*

- Summer holiday activities for young people: 84 activity sessions were commissioned for young people to participate in over the summer holidays, all taking place at venues within the ward.
- Ebor Gardens IT Suite: Installation is complete of the new IT Suite at Ebor Gardens Community Centre. The IT provision has jointly been funded by the Inner East Area Committee and the GMB.
- Burmantofts Gala: The inaugural Burmantofts Gala took place on 30<sup>th</sup> June. The first gala was hailed as a success with over 1000 in attendance. The event also acted as the finale to Leeds Refugee Week.
- Haselwood Bin Solution: A new refuse and recycling system has been installed in Haselwood Mews and Haselwood Green. This scheme has addressed over 10 years of refuse collection issues.
- Community Leadership Team: BRH Community Leadership Team continues to go from strength to strength. On average of 35 community members attend each meeting, engaging in local decision making and increasing their confidence in service provision where they live.

#### *Challenges*

- Employment: lack of local people being employed through major opportunities such as Trinity. How can we get local people to access the opportunities and what are the blockages?
- Bin Collections: still on-going problems with refuse collections which are undermining the work in the Environmental Improvement Zones
- Grass Cutting / Grounds maintenance: this is an increasing issue linked to private and orphan land and becoming increasingly time consuming to resolve

### **Gipton (Appendix 2)**

#### *Successes*

- Gipton opportunity shop opened in June 2013. This initiative is jointly funded through Inner East Area Committee and GIPSIL. The opportunity Shop offers employment advice, volunteering opportunities, skills and confidence building in the heart of the community. To date, the opportunity shop has generated the following outputs: 30 people have attended, 2 people had entered work experience placements, 2 people had entered volunteer placements, 2 People have entered volunteer placements with GIPSIL, 2 People have gained apprenticeships with GIPSIL, 2 people have taken up training opportunities and 1 person had gained full-time employment
- There is a newly established Gipton Health Improvement Group (HIG) to assess the needs of the community. The inaugural meeting with partners has identified the following priorities:- Free School Meals uptake, oral health, smoking reduction and physical activity. The HIG will meet regularly to address the priorities, promote existing services and introduce alternative methods of working to meet community needs.

### *Challenges*

- Service Review: How will service delivery reviews, such as the ALMO coming back into Leeds City Council, affect the community?
- Youth Funding: How this money will be split on a ward level and how projects will be commissioned
- Community Engagement: Getting more people involved in community activity and the Community Leadership Team

### **Harehills (Appendix 3)**

#### *Successes*

- Harehills traders group has been established to support the business community in Harehills Lane and agencies are providing additional resources to tackle the crime and ASB issue raised from this forum. Harehills is earmarked to be a priority pilot area with Trading Standards to address the issues of illegal tobacco and alcohol.
- The Hovingham youth HUB has been launched with a celebration event, the centre is now engaging with large numbers of young people on a regular basis and has run additional sessions throughout the Ramadan period.

### *Challenges*

- Community Cohesion: Work is needed promote and develop community cohesion across the area and supporting community groups to work in partnership to meet the needs of the community
- Community Engagement: The creation of the CLT is more challenging due to the lack of existing groups and residents associations to draw upon for membership.
- Service Review: How will service delivery reviews, such as the ALMO coming back into Leeds City Council, affect the community?

### **Seacroft (Appendix 4)**

#### *Successes*

- The OIL motor project opened its doors in April 2013. The project has so far had 40 pre and post 16 learners through its doors. The Project has provided the Opportunity for young people to have the vocational experience of motor cycle mechanics in a safe environment, with qualified staff.
- S.T.A.R Summer play scheme at Dennis Healy Centre has been open to young people for four weeks of the summer holidays. The scheme is run wholly by volunteers and funded from the profits of the bingo sessions held in the community every two weeks. The scheme has seen an average of thirty young people attending each day, with most of the children returning for the whole of the four weeks.

### *Challenges*

- Asset Review: Potential changes in ways services are being delivered. Also maximising the use of current community assets and potential for different management arrangements at these centres.
- Youth Funding: How this money will be split on a ward level and how projects will be commissioned
- Service Review: How will service delivery reviews, such as the ALMO coming back into Leeds City Council, affect the community?



## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 An integral part of the work in the priority neighbourhoods is to ensure that local people are involved with and consulted on the activities taking place where they live. There are currently three Community Leadership Teams (CLTs) established and operational for Burmantofts & Richmond Hill, Gipton and Seacroft. Work is underway to form a CLT for Harehills.
- 4.1.2 Annual Neighbourhood Surveys are also undertaken in the priority neighbourhoods. It is anticipated that the neighbourhood surveys will be undertaken again in the Autumn due to the high number of returns received earlier in the year.
- 4.1.3 Other community engagement and consultation methods will also be looked at to ensure that all elements of the community are engaged with. For example, it is acknowledged that specific consultation needs to be undertaken with young people and some BME groups who aren't represented on the CLTs. This is particularly important in Inner East where new migrant communities are emerging, which has been highlighted in the recently produced Census 2011 data.

### **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 As part of the project planning process for the Neighbourhood Improvement Plan (NIP), a light touch equality impact assessment is undertaken. This highlights any potential equality implications linked to the implementation of the NIP allowing actions to be built in to avoid any negative impacts on the community.
- 4.2.2 Work has been undertaken through the Community Leadership Team to ensure membership is as representative as possible covering all aspects of the local community. Information about the CLTs and the NIPs has also been distributed via the Leeds City Council Equality Hubs.

### **4.3 Council policies and City Priorities**

- 4.3.1 Activities undertaken through the Neighbourhood Improvement Plans in the priority neighbourhoods go towards meeting all the priorities outlined in the City Priority Plan of:
- Best City.....for Health & Wellbeing
  - Best City.....for Children & Young People
  - Best City.....for Business
  - Best City.....for Communities
  - Best City.....to Live
- 4.3.2 Activities delivered through the Neighbourhood Improvement Plans also contribute towards achieving priorities outlined in the Council Business Plan 2011 – 2015 and the ambition of becoming the best City Council in the UK.
- 4.3.3 Work undertaken via the Neighbourhood Improvement Plans is an integral part delivering the Inner East Area Committee Business Plan. This is produced on an annual basis and outlines what the Area Committee aims to achieve over the next 12 months.

#### **4.4 Resources and value for money**

- 4.4.1 The Inner East Area Committee invest funding each year to employ three Neighbourhood Managers to develop and implement a Neighbourhood Improvement Plan for the priority neighbourhoods. This is an additional resource and without this investment, a limited amount of activity would take place in the priority neighbourhoods. The agreement to continue to fund the Neighbourhood Manager posts is currently in place until March 2015. Six monthly feedback reports, in March and September, have been agreed to be provided to the Area Committee to demonstrate the value for money of these posts.
- 4.4.2 Area Committees provide funding support to priorities identified through the Neighbourhood Improvement Plan from Wellbeing funds. Neighbourhood Managers try to secure funding from other sources to match fund the Wellbeing investment. It is acknowledged that this is becoming increasingly more difficult due to the reduced number of grant programmes and increased demands on these resources. Additional resources which have been levered in over the past six months are highlighted in the appendices on each of the priority neighbourhoods attached to this report..

#### **4.5 Legal Implications, Access to Information and Call In**

- 4.5.1 There are no legal implications associated with this report.
- 4.5.2 There is no exempt or confidential information contained in this report.
- 4.5.3 There are no key decisions associated with this report, so it is not subject to call in.

#### **4.6 Risk Management**

- 4.6.1 Any potential risks in relation to activities being undertaken by the Neighbourhood Managers as part of delivering Neighbourhood Improvement Plan are identified through the project plans which are produced prior to implementation of activities. The project planning process allows contingency plans to be considered to mitigate any potential risks.

### **5 Conclusions**

- 5.1 This report has highlighted key successes delivered over the past six months but it is acknowledged that there is still a way to go to resolve some of the on-going issues within the priority neighbourhoods. The challenges section has provided the Area Committee with an overview of some of the blockages which are preventing progress made against NIP priorities.
- 5.2 Neighbourhood managers continue to work on putting together sustainable solutions for on-going issues in the priority neighbourhoods, rather than just focussing on quick wins that may not deal with the core of the issue.

### **6 Recommendations**

- 6.1 Inner East Area Committee are requested to note this report and ask questions as appropriate.

### **7 Background documents**

- 7.1 Inner East Area Committee NIP Report – March 2013

## **Burmantofts & Richmond Hill Neighbourhood Management Update April 2013 – September 2013**

### **Update on Neighbourhood Improvement Plan priorities:**

#### **Reduce levels of crime and Anti-Social Behaviour**

- Immobilise property marking: The roll out of the Immobilise property marking system continues. Streets which have been identified as burglary hotspots have been targeted. Levels of burglary in the ward still continue to fall; compared to this time last year, burglaries are down by 42 offences and over 100 offences compared to this time in 2011.
- Operation Champion: On 10<sup>th</sup> July, a multi-agency day of action took place focussing on the Nowells area. Partners such as the Police, Leeds Anti-Social Behaviour Team, West Yorkshire Fire and Rescue Service, Private Sector Rented Team and ENE Locality Team all participated.
- Summer holiday activities for young people: 84 activity sessions were commissioned for young people to participate in over the summer holidays, all taking place at venues within the ward.
- Rigtons & Haselwoods Parking Solution: A consultation has been undertaken with local residents regarding the development of a project to resolve long term parking issues around the Rigtons and Haselwoods area. 50% of funding for the scheme has already been secured through Inner East Area Committee.
- Off Road Bikes: Thanks to funding allocated by the Area Committee towards the Police off road bikes, this has assisted in solving a number of nuisance motorbike and quad bike issues around the East End Park area.
- East Park Grove Problem Solving: A problem solving meeting was held with landlords of properties on East Park Grove with Councillors and service providers. The meeting covered issues around crime and the environment. Landlords now feel more reassured about how their issues are being dealt with in the future.

#### **Improve the local environment**

- Haselwood Bin Solution: A new refuse and recycling system has been installed in Haselwood Mews and Haselwood Green. This scheme has addressed over 10 years of refuse collection issues due to bins being stolen and not the correct capacity of refuse bins being available. This was jointly funded by Area Committee & Area Panel.
- Environmental Improvement Zones: Work continues across the two EIZs of the Nowells and Bellbrookes. Recently, there has been a fine of £3,000 issued to a landlord in the Nowells for not removing waste from the yards of his properties.
- Community Clean Ups: Since April, six community clean ups have taken place across the ward in the following locations – Buller Lane, Torre Close, Rigton Lawn, Nowells, East Leeds Rugby Club pitches on Snake Lane and Lincoln Green Mosque & Education Centre
- Flowerbeds: Lincoln Green benefitted from the planting of flower beds in the prominent locations of Beckett Street, Lincoln Green Road and Cherry Row.

- **Welcome Stone:** A 'Welcome to Burmantofts' stone was installed on Burmantofts Street. The stone was dedicated to PC Tony Sweeney who sadly passed away in December 2012. An official unveiling event is being planned for autumn.
- **Litter Bins:** Nine additional litter bins have been installed across the ward. This follows issues being raised at the CLT by local residents. A second phase of installation of additional litter bins is being planned for Autumn.
- **Haselwood Dene Subway:** Funding has been secured and plans agreed for the improvement of the subway which runs from Haselwood Dene under York Road to Pontefract Lane. The subway is to benefit from anti-graffiti paint and workshops are scheduled with the local community to put together a mosaic which will be installed on the wall under the subway. Work will commence on 9<sup>th</sup> September.
- **Sustainable Communities Investment Programme:** A consultation event was held at St Hilda's Church, Cross Green in April with residents about the investment of nearly £4m in the area through a housing facelift project, highways improvements and a community fund pot for small scale environmental projects.

### **Increase levels of community confidence**

- **Community Leadership Team:** BRH Community Leadership Team continues to go from strength to strength. On average of 35 community members attend each meeting. Topics discussed over the last few months including Free School Meal and the Environment. Good feedback has been received from CLT members, who feel positive outcomes are being delivered through the CLT.
- **Burmantofts Neighbourhood Improvement Board:** Two meetings of the NIB have taken place since April. A number of key projects are being delivered to address NIB priorities including the Leeds Neighbourhood Approach, which is targeting private rented sector landlords in the Nowells to improve housing conditions and also bring empty properties back into use. Employment & Skills are also targeting 10 families to provide support for them to access employment and training opportunities.
- **Burmantofts Gala:** The inaugural Burmantofts Gala took place on 30<sup>th</sup> June. The first gala was hailed as a success with over 1000 local residents in attendance. The event also acted as the finale to Leeds Refugee Week. A logo competition was also held with local primary schools in order to create an identity for the event.
- **Lark in the Park:** The community came out in force to the community day East End Park on 20<sup>th</sup> July. The event received positive feedback from local residents and continues to improve year on year.
- **Neighbourhood News:** The first edition of the BRH Neighbourhood News has been produced. The newsletter has been placed in key community buildings across the ward and shared with CLT members to circulate amongst the groups they are affiliated with.
- **Community Centres:** Use of Lincoln Green and Ebor Gardens Community Centres continues to increase. The days of the Community Café at Lincoln Green are to increase and a community café is to be established at Ebor Gardens. Learning Partnerships have been providing programmes for pre-NEET and NEET young people from both facilities and have recently completed an outdoor improvement programme at Lincoln Green as part of an on-going improvement strategy at the centre.

- Community First: The BRH Community First Panel continues to meet on a monthly basis. Since April, 16 applications have been considered and £22,796.50 has been approved from the annual allocation of £50,926.
- Cross Green Residents: Support has been provided to local residents to re-establish the community group for the area. The first meeting took place in July and there is now a fully established residents group for the area.

### **Reduce levels of worklessness and NEETs**

- Learning Partnerships 2 Way Street: Support has been provided to Learning Partnerships to use Ebor Gardens Community Centre as a base for their project focussing on NEET young people. The activity has proved successful and the young people who have been involved in the scheme have also been involved in a number of community projects including the renovation of the garden at Lincoln Green Community Centre.
- Veolia and Clugston Employment Event: An event was held at Richmond Hill Community Centre in August for the community to find out more about employment opportunities which will be available through the development of the Waste Treatment Facility in Cross Green. Through the construction phase, it is anticipated that there will be 300 temporary positions, which Employment Leeds are working on to fill with local people.
- Ebor Gardens IT Suite: Installation is complete of the new IT Suite at Ebor Gardens Community Centre. The IT provision has jointly been funded by the Inner East Area Committee and GMB. Additional sessions to support people back into jobs and training are going to be run from the facility in the coming months. The IT will also enable Ebor Gardens Primary School's parent support programme deliver more courses to local residents.
- Giz a Job: Lincoln Green Community Centre is now hosting the Giz a Job programme one day per week which is run by Zest and Job Centre Plus. The project supports residents to build their confidence and provides assistance to get them into employment and training opportunities.

### **Improve physical health and emotional wellbeing**

- Lincoln Green Food Bank: Support has been provided to East Leeds Foodbank to establish an outlet at Lincoln Green Community Centre. It is hoped that the foodbank will be fully operational from September and will be a much needed resource for families in need living in the local community.
- Burmantofts & Richmond Hill alcohol workshop: Following discussions between partners, it has been identified that tackling alcohol issues are a key priority that needs to be addressed in the ward. A workshop session, being led through NHS Leeds, has been established for 9<sup>th</sup> September to look at taking a specific piece of work forward on this issue.
- Training sessions for frontline workers: Training sessions have been held for frontline staff working across Burmantofts & Richmond Hill. The sessions covered illegal money lending, smoke free homes and alcohol awareness. A further session is being organised around Health is Everyone's Business for October.

- Sports accreditation courses: As part of the summer holiday activities which were commissioned for the ward, three sports accreditation courses were run in partnership with local sports clubs: East Leeds Community Sport Club, East Leeds Cricket Club and Market District (Raging Bull) Boxing Club. The sessions provided leadership qualifications to young people to continue to support their local clubs.

### **Additional Resources**

Over the last six months, the following resources have been secured and invested in the area:

- GMB Union: £6,000 for installation of Ebor Gardens IT Suite
- ENEHL Area Panel: £1,660 for litter bins (50% of total cost) and £3,619 towards the Haselwood Dene Subway (50% of total cost)
- Arcadia: £500 grant and £1,000 of donated electrical goods for Burmantofts Gala
- Inner East Cluster: £7,500 for summer holiday activities

### **Challenges**

The current challenges in the ward are as follows:

- Employment: A number of job opportunities became available through major developments such as Trinity but there were a very low number of people employed from the ward. Further work needs to be undertaken to understand the reasons behind this – is it because people aren't aware of the opportunities? Is this due to online application processes? Is there a massive skills gap that needs to be addressed?
- Refuse Collection: This still remains a major issue across the Ward with refuse not being collected on a regular basis in some areas. This has led to enforcement action not being able to be undertaken in Environmental Improvement Zones due to this service failure.
- Grass Cutting / Grounds Maintenance: One of the main issues being raised by local residents are issues related to ground maintenance and grass cutting. The majority of the areas where problems are being highlighted are areas of private or orphan land. These issues are becoming increasingly complex and time consuming to resolve.

### **Focus for the next six months**

- Work will continue with Employment & Skills to plan and hold local events as and when employment opportunities come live for residents to access. It is also hoped that support sessions can be established for local residents to fill in online applications at community centres within the ward.
- Further work around strengthening and increasing membership of the Community Leadership Team, particularly focussing on participation of young people and local businesses.
- Plan and undertake consultation activities with Ward Councillors, local residents and service providers to set the priorities for the 2014/15 Neighbourhood Improvement Plan.
- Continue to commission and manage a number of projects to meet community priorities and address local needs, as identified in the NIP and via the Community Leadership Team.

**Subject:** Gipton Neighbourhood Management Update: April 2013 – September 2013

**Update on Neighbourhood Improvement Plan priorities:**

**1. Reduce Crime and Anti-Social Behaviour**

- Two operation champions have occurred in the Gipton Area in May and August, which have targeted hotspot areas of Crime, Burglary and ASB and promoted information to residents in relation to welfare reform.
- A DPPO is place across Gipton.
- A burglary reduction action plan is in place for Gipton and Harehills to deter and divert nominals from committing offences of burglary, theft and handling stolen goods. The activities delivered from this initiative include:-
  - A partnership approach to managing amber nominals through tasking and by linking in to diversionary activities and agencies.
  - A partnership approach to supporting vulnerable victims and repeat victims through tasking model
  - A partnership approach to supporting vulnerable children and families by linking tasking with guidance and support
  - Most active burglars in the area managed through serious acquisitive crime group.
  - Police working with local primary schools for prevention around drugs and crime.
- Target hardening has occurred in the top 4 areas of Gipton, including environmental surveys, improved property security and referrals to CASAC.
- Local partners are linked in with Operation Optimal to detect potential burglary hotspots and increase awareness and multi-agency presence in relevant areas
- A full programme of summer holiday activities for young people in place throughout the ward, including activities for dance, football, sports camp and play scheme.
- The ring leader of a drug operation received a six year prison sentence, four other associates also received custodial sentences

**2. Promote Physical and Emotional Wellbeing**

- There is a newly established Gipton Health improvement group to assess the needs of the Gipton community. An action plan is in place to look at promoting the take up of free school meals, linking with the city wide oral health strategy and smoking reduction initiatives.
- A two week play scheme has been funded for vulnerable children aged 5 – 8 identified through social services and local partners.
- Specific support visits have been undertaken to residents affected by the Welfare reform changes and under occupancy charges

**3. Increase levels of community confidence**

- Gipton Gala took place in July, over 2500 residents attended the event. A consultation exercise was completed with residents and a further community event to analyse the results is organised for August.
- Operation champions used to promote the methods of reporting crime and anti-social behaviour.

- Property safety information has been disseminated to residents on projects such as 'it only takes a minute' and 'how do they afford it'?
- A community engagement meeting held 6th August engaged six new residents to the Community Leadership Team, including residents from the new build communities

#### **4. Increase employment and economic viability, reduce NEETS and persistent absenteeism.**

- Gipton opportunity shop opened in June 2013. Links have been made with the Compton Job Shop and Job Centre plus who are referring clients to the service. Thirty people have attended of which 2 have entered a volunteer programme, 2 have gained work experience, and 1 has obtained full time employment.
- Links have been made with Y Coco consortia to develop training and placement opportunities for young people
- Guidance and support groups are now in place to ensure consistent support for the most vulnerable young people who are NEET or persistently absent from school.

#### **5. Improve the Local Environment**

- Young people have been involved in the design and improvements implemented to Fearnville Skate park.
- A Community clean-up day in took place 8<sup>th</sup> August. The Hot Spot Team cleared several areas of overgrown hedging and rubbish removal to communal areas and several skips were in place for both residents and hot spot team to utilise
- Support is on-going for the environmental improvement zones across the area.
- Alleygates have been installed on Lawrence Road to prevent problems of the land behind being used for illicit purposes and securing the resident parking area.

#### **Additional Resources**

A variety of projects have been funded through Community First funding to the total of £20,720, including a community first aid course, family fun days, street works soccer, after school reading class and activities at the BMX track

#### **Challenges**

- The review of a number of key partner services and how this will impact on service delivery to the community, i.e. Youth Service, Police and ALMO review
- Partnership work is underway to increase community involvement and membership of the Community Leadership Team.
- Identifying the gaps in service for young people and how the youth contract funding is best utilised

#### **Focus for next six months**

- With the significant increases in 2012 in both Job Seekers Allowance and Incapacity Benefit claimant rates and the high levels of young people not in employment, education or training, the focus for Gipton will be on increasing opportunities for people to gain Employment & Skills. The Gipton Opportunity shop is already evidencing high demand for support in gaining appropriate skill for employment and applying for jobs. Links are being made with wider partners for both advice on



employment, training, placement and voluntary opportunities, however, this will be strengthened over the coming months.

- Different methods of engagement will be implemented to help improve the level of community confidence, including a Christmas market, the development of allotments and Tour De Gipton to open the next Gala and wider promote Tour De France

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**Subject:** Harehills Neighbourhood Management Update: April 2013 – September 2013.

**Update on Neighbourhood Improvement Plan priorities:**

**1. Promote Physical and emotional wellbeing:**

- The NICHE tobacco outreach work via trading standards has been underway across the Harehills area with direct delivery to many community groups and schools.
- The Sens networking project has begun in Harehills with community connectors being recruited to expand networks to reduce social isolation in the elderly.
- A worker has been appointed by GetAwayGirls, to directly support young women at risk of sexual exploitation.
- Harehills Smoking reduction group has mapped the services available in the area to support residents to stop smoking and is creating a community event for Stoptober.

**2. Reduce worklessness and NEETs and promote the economic viability of Harehills.**

- The job club at the Compton centre is currently the second busiest hub in the city. This is being supported by outreach by Igen to support younger people.
- A Harehills Families First group has been established to monitor actions to ensure vulnerable families are properly supported.
- Advice services in the Harehills area have been mapped and can now be promoted across the area.

**3. Reduce the levels of Crime and ASB.**

- A burglary reduction plan is currently in place for Gipton and Harehills as a ward. This involves a review of amber nominals through the local tasking team and serious acquisitive crime, promoting diversionary and positive activities for young people to engage in, operation confidence and environmental audits to reduce burglary across the ward.
- Harehills traders group has been established to support the business community in Harehills lane and agencies are providing additional resources to tackle the crime and ASB issue raised from this forum. Concerns of crime and illegal trading are being addressed and Harehills is ear marked to be a priority pilot area with trading standards to address the issues of illegal tobacco and alcohol.
- Hovingham land project plans have been finalised with a view for the space to be operational by the end of the financial year. Funding schemes are currently being explored.
- Harehills is currently a Designated Public Place to tackle the issues arising from street drinking.
- A large scale multi agency operation is scheduled for the 22<sup>nd</sup> August to address the issues raised from Harehills traders meeting and the burglary action plan.

**4. Improve the local environment**

- Keep Harehills Tidy group are being supported to become a formal constituted group. They have undertaken a campaign against dog fouling in north Harehills.

- A school clean up day has taken place around Bankside school in Harehills whereby 50 bags of rubbish was collected by the day. The school are hoping to continue more projects in the next academic year to support a tidy environment and education around environmental responsibility with pupils.
- Support is on going for the environmental improvement zones across the area.
- Research has commenced on a strategy to tackle the issues of bin yards across the Harehills area and ways to secure external funding are being explored.

#### **5. Increase levels of community confidence.**

- Work has commenced to establish a community leadership team in Harehills. A chair has been appointed and residents are being contacted and invited to join.
- A programme of summer holiday activities has been established across the ward with activities running at Banstead Park, Ashton Park.
- The Hovingham youth HUB has been launched with a celebration event, the centre is now engaging large groups of young people on a regular basis and has run additional sessions throughout the Ramadan period.

#### **Additional Resources**

Community first applications for the Gipton and Harehills ward have totalled £20,720. There has been £8500 awarded to Harehills Youth Hub via ENEHL area panel.

#### **Challenges**

- There are currently a number of key partner agencies undergoing review which presents difficulties for staffing serving the area.
- Work is needed promote and develop community cohesion across the area and supporting community groups to work in partnership to meet the needs of the community.
- The creation of the CLT is more challenging due to the lack of existing groups and residents associations to draw upon for membership.

#### **Focus for next six months**

- The immediate focus for Harehills as a neighbourhood is to establish a community leadership team to give residents the opportunity to take part in local decision making and link to the area committee. This needs to be supported by developing a fully operational local management team of managers at a local agency level to support and develop partnership working on the Neighbourhood Improvement plan.
- In light of the welfare reforms the main priority for the area is to focus on employability, this will be initiated by drawing together all the agencies within the area providing support on this and filling gaps in provision. In addition further programmes are required to build community confidence and cohesion, this will be supported by the scheduled operation champions, provision of a community space at Ashton Park and the development of a community market.
- The delivery of the youth contract funding is an important element for the area and needs to be focused to provide positive activities and aspirations for the young people of the area.

**Subject:** Killingbeck and Seacroft Neighbourhood Management Update: April 2013 – September 2013.

**Update on Neighbourhood Improvement Plan priorities:**

**1. Reduce Crime and Anti-Social Behaviour.**

- The area has seen a 24% reduction in crime year on year, with 268 fewer victims of crime.
- Two Operation champions have been held, one on Foundry Mill Street and one on The Rein and surrounding streets. Both operations targeted hotspot areas of Crime, Burglary and ASB, motorbike crime and alleged drug dealing. A further aim of the operation was to raise awareness of the forthcoming changes through welfare reform and promote the help and advice available, also to promote credit union whilst and advising of the pit falls of using high interest lenders and load sharks.
- Funding and support given to off road motorcycles to respond to calls relating to nuisance motorbikes
- A burglary reduction action plan is in place for Killingbeck and Seacroft, activities conveyed from this initiative include :-
  - Identify and manage individuals at risk of becoming involved in burglary through tasking and link in to diversionary activities and agencies.
  - A partnership approach to supporting vulnerable victims and repeat victims
  - A partnership approach to supporting vulnerable children and families through the guidance and support model
- Improve standards of security across all tenure types in identified hot spot streets, including environmental surveys and referrals to CASAC.
- South Seacroft has seen lots of recent drugs issues and 9 warrants have been issued with several arrests been made with bail conditions not to enter Foundry Mill Terrace. Police have removed 10 motorbikes/ Cars from people in the area.
- A full programme of youth summer holiday activities put in place throughout the ward funded by INE AC and Seacroft and Manston Cluster.

**2. Promote Physical and Emotional Wellbeing.**

- The newly established Seacroft Health improvement group has identified the following as priority issues and will be working with partners to address:-
  - Childhood obesity
  - Healthy cooking on a budget
  - Adult mental health
  - Child sexual exploitation
  - COPD
- A two week play scheme has been funded for vulnerable children aged 5 – 8 identified through social services and SMART team.
- Two groups are running in Seacroft to support vulnerable people
  - Vulnerable men's group
  - Active and Inclusive
- A "Mums the Word" group meets once every three weeks at Crossgates Children's Centre. The group made up of and run by young people who are teen parents or

pregnant. The group is run in partnership between igen Connexions TIAG, Children's centre staff and Youth Service.

- A LS14 Surviving and Thriving partnership approach in place to consider improvements in the community for recovery of addiction and mental health related illness
- Items of second hand furniture donated from Boddington Hall distributed to vulnerable members of the community , i.e. single beds , fridge freezers , microwaves

### **3. Increase resident's influence and community cohesion.**

- Seacroft Gala saw 2500 residents attended the event.
- Well attended Community Leadership Team, with guest speakers relevant to the NIP priorities
- A newly formed Neighbourhood Planning group is now in place, consisting of members from the CLT
- Operation champions used to promote the methods of reporting crime and anti social behaviour.
- Property safety information has been disseminated to residents on projects such as 'it only takes a minute' and 'how do they afford it'?
- 40 students visited the Holocaust museum. The purpose of the visit is to improve community cohesion , to promote inter-racial harmony , whilst evidencing the consequences of the holocaust
- A package of family fun days held within the ward over the summer period :-
  - Two held at DHC throughout the summer , one by the church and one by the by young people involved with the NCS Social Action Project
  - Kentmere Children's centre
  - Crossgates Children's centre and Seacroft Seaside at Manston Park
  - Cross Gates Youth Opportunities ran a summer camp from 29th July - 1st August, 2013.
- Several play schemes ran across the summer holidays :-
  - Denise Healey ran for 4 weeks
  - Kentmere CC / Out and about ran for 2 weeks
  - A play scheme for vulnerable children ran for 2 weeks
- Well attended community bingo sessions held at DHC every two weeks
- 85 young people attended a "Seacroft's Got Talent" event held at Denis Healey Centre
- **Increase employment and economic viability, reduce NEETS and persistent absenteeism.**
- Seacroft opportunity shop opened in June 2013. To date 30 people have attended of which 2 have entered a volunteer programme, 2 have gained work experience, and 1 has obtained full time employment.
- East North East Homes Leeds has employed 12 apprenticeships.
- O.I. L launched in Seacroft to deliver :-
  - motor mechanic training for young people for aged 11 to post 16 – term time
  - Building a youth bike in summer holidays
  - Building a Go Kart

- Multi - Agency Guidance and support groups in place to ensure consistent support for the most vulnerable young people who are NEET or persistently absent from school.
- ON Street project, A joint initiative funded through Seacroft Manston Cluster, Killingbeck and Seacroft well-being , Community Safety, NHS and West Yorkshire Police to address :-
  1. Attendance Support and Challenge – Daily referrals made direct from Schools to the mobile team and supported by WYP have worked with 130 individuals
  2. NEET and Not Known - NEET and Not Known Sweeps are organised by IGEN and supported by Cluster partners. The Sweeps take place once per month.
  3. Bus Stop Project - 157 young people have accessed the health bus mainly for the C Card scheme
  4. Hotspot Detached - interaction has been made with 142 young people

#### **4. Improve the Local Environment**

- Community clean up days held on Kentmere Approach and The Rein
- Environmental Improvement Zones are in force on Black Shops, Boggart Hill shops, Monkswood Hill shops and Dib lane.
- In excess of 200 black wheelie bins have been distributed to the residents of Ramshead crescent
- A walkabout with residents of Ramshead Crescent lead to a multi – action clean-up day including :-
  - cutting back of communal areas
  - removal of fly tipping and black bags left in the area
  - Ramshead woods identified for clean up in the Autumn
- 200 Responsible dog owner leaflets distributed to Seacroft Green TRA members

#### **Additional Resources**

- A variety of projects have been funded through Community First funding to the total of £15,355 including get cooking!, Ice Pop Media club, DAZL dance and Street works soccer
- The profit generated from the bingo sessions has wholly funded the four week play scheme at Denis Healey Centre
- At least twelve volunteers are now working on projects within the community

#### **Challenges**

The review of a number of key partner services are on-going at the same time, the outcomes of these reviews, changes to service delivery and how this impacts with partner agencies and service delivery in the communities all pose a challenge for the future

The delivery of the youth contract money and how this will be devolved across the ward.

The need to ensure that usage of buildings is maximised and alternative management models are considered and implemented to meet the financial challenges faced whilst ensuring that community and resident needs are met

Asset review and how this will change delivery of some services

**Focus for next six months**

The development of Neighbourhood Planning for the ward, extending the membership to make the process more representative of the community, including the business community

The immediate focus will be to improve Economic Activity in the ward. This need is evidenced by the impact welfare reform changes is having in the ward and the 2012 Neighbourhood Index data that highlights ,that three of the ward SOA's perform below the City average in this domain, with high claimants in Job Seeker Allowance, Incapacity and lone parent benefits.



**Report of East North East Area Leader**

**Report to East Inner Area Committee**

**Date: Tuesday 3<sup>rd</sup> September 2013**

**Subject: Nowell Mount Community Centre Review**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

**Summary of main issues**

1. Nowell Mount Community Centre is part of a portfolio of community centres delegated to Inner East Area Committee. Nowell Mount Community Centre has been highlighted for review due to low levels of use.
2. The centre is a directly managed by Leeds City Council through Facilities Management. In 2012/13 financial year the building cost £15,388 to operate with an average of three hours per week use. Work has been undertaken to increase use at the centre but following feedback from some users, it looks likely that they will reduce their operating hours. This is due to lack of attendance at sessions.
3. LCC Children's Services have indicated that they would be interested in developing the centre into a provision for under two's due to shortage of space for this age range. Further details are outlined under section 3.8.

**Recommendations**

4. Inner East Area Committee are asked to review the content of this report and agree to proceed with Option 1 to change the facility into a Children's Services facility for under two's.
5. Inner East Area Committee agree to proceed with Option 2 if the Children's Services proposal is found not to be viable.

## **1 Purpose of this report**

- 1.1 The purpose of the report is to provide Inner East Area Committee with an overview on the current position with Nowell Mount Community Centre and agree the way forward for the future of the facility.

## **2 Background information**

- 2.1 Inner East Area Committee currently have a portfolio of nine delegated community centres. Nowell Mount Community Centre is one of those buildings. There is an Inner East Community Centres Working Group in place to oversee and recommend actions to be implemented to improve facilities across the area. The Working Group is chaired by Councillor Hyde, and has Councillors representing each ward involved in the group to make decisions on centres within their area.
- 2.2 In June 2012, Burmantofts & Richmond Hill Ward Members were given a period of six months to increase the use at the building or it could face possible closure. An additional six month extension was granted to work through potential proposals for a childcare provider to operate from the building but unfortunately, this didn't come to fruition.
- 2.3 The Council's city-wide Asset Review has now encompassed the work of the Community Centres Review. The Asset Review has again highlighted Nowell Mount as a facility which is underutilised and one for which future operational arrangements need to be considered.
- 2.4 The sections below provide an overview of activity, running costs and future options for Nowell Mount Community Centre for the Inner East Area Committee to consider and agree a way forward.

## **3 The current overview of Nowell Mount Community Centre**

- 3.1.1 Nowell Mount Community Centre is a relatively new facility. The building comprises of two meeting rooms, a kitchen, a caretakers office and toilet facilities. There is also a small car park within the centre grounds which is surrounded by a fence with a security gate. The size of the centre is 150 square metres. There is no condition survey on file for the centre, so it is difficult to determine the levels of backlog maintenance or building condition rating.
- 3.1.2 The building is next to Nowell Mount Park playing pitches and MUGA. In the original building plans, it did indicate that there would be changing facilities constructed as part of the development of the centre.
- 3.2 **Centre Management**
  - 3.2.1 The centre is directly managed by LCC's Facilities Management; who provide a cleaning service at the facility and an ad hoc caretaking service for users of the centre who are not key holders. The registered key holders at the building are LCC Youth Service, Nigerian Supplementary School, East North East Area Support Team and Councillor Grahame. No other groups have authorised key holding status at present. It has recently come to light that a group is accessing the building with

keys they haven't been authorised to use. This issue is currently in the process of being addressed by Facilities Management.

- 3.2.2 All bookings for the centre are undertaken by the Council's Lettings Unit. Ward Members were concerned that people didn't know how to book the facility. To address this issue, a clear bookings procedure was put in the notice board outside the centre. This procedure is also listed on the Council's website and is used with all directly managed community centres.

### 3.3 Building Repairs

- 3.3.1 Since January 2009, there have been a number of repairs undertaken at the facility. The amount invested in repairs at the facility total £2,013.78. The main repairs have related to plumbing issues, broken windows and replacement locks at the centre.

### 3.4 Budget Position

- 3.4.1 The current budget for the centre stands at £17,010 for the 2013/14 financial year. Last financial year, 2012/13, the Council spent £15,838 on operating the building with only £500 of external income being generated for use of the facility. The net operational budget excluding income was £15,338. A budget break down is shown in the table below:

<b>Budget Heading</b>	<b>Actual 12/13</b>	<b>Budget 13/14</b>	<b>Actual 13/14 as @ 10/07/13</b>
Grounds Maintenance Work	806	810	830
Carbon Reduction Commitment Levy	57	100	0
Gas	113	400	19
Electricity	86	790	-28
Water Services	107	300	0
Removal Of Workplace Waste	281	310	114
Cleaning Agency Recharge	5,060	5,110	3
Premises Security Services	842	800	67
Office Furniture & Equipment	16	100	0
Operational Materials	0	100	0
Other Hired And Contracted Services	70	0	0
National Non-Domestic Rates	1,725	2,060	2,038
Community Buildings Recharges - Staffing	64	0	23
Community Buildings Recharges - Management Fee	1,530	1,650	1,650
Premises Related Insurance	90	0	94
Licences	116	0	0
Capital Depreciation	4,875	5,100	0
Income	-500	-620	0
<b>TOTAL</b>	<b>15,338</b>	<b>17,010</b>	<b>4,810</b>

- 3.4.2 The lack of income is due to the type of activities taking place at the facility. The predominant activity operating from the centre is LCC Youth Service provision, which is a non-chargeable letting.

3.4.3 Based on the 2012/13 average use of three hours per week at the centre, the building was costing on average £98.64 per hour to operate.

### 3.5 Use of the centre

3.5.1 The official weekly use profile from the most recent Lettings information for the facility is as follows:

Day	User	Time	Duration
Monday	Organisation for Conflict Resolution & Reconciliation* LCC Youth Service	9.30am – 12.30pm	Three hours
		7.30pm – 9.30pm	Two hours
Tuesday	No use	Not applicable	n/a
Wednesday	Organisation for Conflict Resolution & Reconciliation* LCC Youth Service	9.30am – 12.30pm	Three hours
		5pm – 7pm	Two hours
Thursday	No use	Not applicable	n/a
Friday	Organisation for Conflict Resolution & Reconciliation* LCC Youth Service	9.30am – 12.30pm	Three hours
		7pm – 9pm	Two hours
Saturday	Nigerian Supplementary School	12pm – 2pm (term time only)	Two hours
Sunday	No use	Not applicable	n/a

\* Please note, the Organisation for Conflict Resolution & Reconciliation have asked to reduce the hours of their booking but have yet to submit their revised lettings form.

3.5.2 Nowells Together residents group also use the facility for one hour per month for a community meeting. However, there is a low number of attendees at the meeting and further support has been requested from East North East Homes Partnerships Team to strengthen the group and increase attendance.

3.5.3 Burmantofts & Richmond Hill Neighbourhood Policing Team used the facility until March 2013 for a Police and Communities Together (PACT) meeting. The booking wasn't renewed due to issues of double bookings with other groups and poor levels of attendance. The NPT are now looking at alternative communication methods to engage with local residents.

### 3.6 Market Valuation and Unitary Development Plan

3.6.1 To inform decision making on the future of the site, a market valuation has been undertaken. The indicative sale value of the building is £40,000. This sale value is based on the most likely future use of the site which has been deemed as a small residential development. In the Council's Unitary Development Plan, which classifies use of certain sites across the city, this particular location is classified to be used as protected playing pitches and for community use. The use of the site can be changed to allow sale for any use but it would need the necessary consents to be able to do so.

### **3.7 Potential use of centre**

3.7.1 At a recent Burmantofts & Richmond Hill Ward Members meeting, Councillors suggested that a potential future use of the facility could be as a One Stop Centre (OSC), combining a range of public services under one roof. After consultations with officers who oversee the OSC provision across the city, it was felt that the area was catered for through existing provision. From recent data, there have been 10,850 enquiries made at One Stop Centres by residents of Burmantofts & Richmond Hill. The majority of enquiries have been made by BRH residents at the City Centre OSC, 33.5% (3,634), and the Compton Centre 30.5% (3,306). A high number of BRH residents also use the Osmondthorpe OSC accounting for 14.2% (1,536) of enquiries.

### **3.8 Options for future of the facility**

3.8.1 There are two options for the future use of the facility and site for Members to consider:

#### **3.8.2 Option 1**

Children's Services have recently expressed an interest in taking on the management responsibility for Nowell Mount and turning the facility into a provision for under two's. Area Support Team have been informed that there is a shortage of under two's provision across the city and this building has been identified as a potential location to operate this type of provision.

The idea is for Children's Services to deliver family services across the week, 3-4 days, from 8am to 5pm, or even full time. The programme of activities would include parent and baby-toddler groups, parent courses with crèche, outreach services and drop-in sessions for parents in local area, parent appointments with commissioned services such as Job Centre Plus and childcare advisors, as well as activities in the neighbouring park during holidays and possibly opening opportunities to deliver family activities at weekends.

This proposal still needs to be worked up in more detail but if it was agreed to go ahead, there would need to be a date put in place whereby existing use stops at the facility. Once the building is turned into a provision for under two's, the community wouldn't be able to use the facility due to safeguarding. However, Members would like two hours community use for the resident group to continue to meet to be agreed as part of the transfer.

If this was chosen as the preferred option, there would be no funding for Councillors to re-invest into other projects in the ward. This would be because through this option the building would transfer to another Directorate rather than the asset being sold to generate a capital receipt.

#### **3.8.3 Option 2**

The facility is declared surplus and put up for sale. The building could be marketed for use as an opportunity for a small business or a social enterprise to take on, subject to the authorisation of change of use.

It was agreed that if Option one was found not to be viable, then Option 2 would be proceeded with. If the building was sold, 20% of the capital receipt would come

back to spend on other local projects. 15% of which would be added to the Ward Based Initiatives fund for the area, with the other 5% being added into a City wide pot which would then be redistributed to Area Committees based on levels of population and deprivation. Members may choose to ring fence this funding to invest in a project which would specifically benefit the Nowells, for example, additional play equipment or improvements to Nowell Mount Park to achieve the Leeds Quality Standard for parks.

### **3.9 Decanting of existing users**

- 3.9.1 If Inner East Area Committee choose an option whereby existing users will need to be decanted from the centre, support will be provided to find other suitable facilities. For example, other LCC Community Centres will be offered as an initial option, for example, Richmond Hill, Ebor Gardens or Lincoln Green Community Centres. The Compton Centre along with other facilities such as local churches will also be looked at possible options for users of Nowell Mount to relocate their activities to.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 An initial user consultation was undertaken in March to gain regular users views about the community centre. The feedback from users was that the building is very difficult to access at times due to caretakers not turning up to open the building. There were also a number of frustrations highlighted regarding the booking process – time it takes for applications to be processed and lack of feedback on the progress of applications.
- 4.1.2 A similar consultation has been undertaken with regular users in July, to find out views about the facility and options for future provision of activities. The feedback from regular user groups is as follows:

#### **Nowells Together**

- 4.1.3 This group use the facility once a month for community meetings. However, there have been a number of issues with access to the facility due to the caretaker not being present to open up the building. This has been the case despite the group double checking with Facilities Management on the morning of the booking. In the words of the group; a simple process has turned into a complete lottery.
- 4.1.4 Nowells Together have also stated in their feedback that they feel that the facility should be the hub of the community but due to the transient nature of the local community this has led to a lack of community spirit and lack of interest in the development of community activities.
- 4.1.5 The group continue to struggle to attract membership to the community organisation, with only a core group of five to seven people attending each meeting. It's felt that if the building was no longer available for use, the group could potentially fold but there is concerns around this any way due to low levels of people attending the meetings.

### **Nigerian Supplementary School**

- 4.1.6 No response was received from this group as part of the consultation on this proposal. It is hoped that this activity can be re-provided at another community centre in the area if Nowell Mount was no longer available for use.

### **LCC Youth Service**

- 4.1.7 Again, the Council's Youth Service did not provide a response to the consultation exercise in August. It is hoped that sessions would still be provided for young people through the mobile youth bus and through detached outreach work.

### **Organisation for Conflict, Resolution & Reconciliation (OCRR)**

- 4.1.8 Through consultation with the group, they said that the building was located in the right location but was difficult to support the people who they are working with due to lack of IT provision at the centre. On many occasions, OCRR have to go use the IT at the Compton Centre to carry out online tasks. It is also felt that the community do not know they can use the centre and think it's changing facilities for the football pitches. OCRR also agreed that they feel due to the transient nature of the local community, it's difficult to build community spirit and put on community activities.
- 4.1.9 If the facility was no longer available, OCRR would move their activities to a different facility but continue to undertake outreach work within the neighbourhood.
- 4.1.10 A Burmantofts & Richmond Hill Ward Members on 14<sup>th</sup> August 2013, this report was discussed. Ward Members agreed that the option to turn the building into a provision for under two's was the best use of the building and supported this proposal going forward to Inner East Area Committee for formal approval.

### **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 This proposal has been carefully considered before being developed to mitigate any negative impacts on the community. It is acknowledged that there is a range of diverse groups currently using the facility. Support will be given to accommodate the groups into other facilities if Inner East Area Committee decided that the facility is to be declared surplus.

### **4.3 Council policies and City Priorities**

- 4.3.1 This proposal links in with the Council's Asset Review, as highlighted in earlier sections of the report. The Asset Review is a key part of the work which is being delivered as part of the Council's Financial Strategy. The key aims of the Asset Review are to reduce running and maintenance costs of facilities by 20% and ensure that there are suitable assets to support the delivery of Council priorities.

### **4.4 Resources and value for money**

- 4.4.1 As the sections above show, the building is currently not proving to be value for money, costing just under £100 per hour to operate in 2012/13 financial year.
- 4.4.2 In comparison to this, a similar assessment has been undertaken for Lincoln Green Community Centre, with the rationale being it was the centre with the most similar size to Nowell Mount. On average, Lincoln Green has 27 hours of use per week, with 2012/13 running costs of £19,829.20. This equates to approximately £14.12 per hour to run the facility.

#### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 There are no legal implications associated with this report.

4.5.2 There is no exempt or confidential information contained in this report.

4.5.3 There are no key decisions associated with this report, so it is not subject to call in.

#### **4.6 Risk Management**

4.6.1 The main risk associated with this particular scheme is that if Nowell Mount Community Centre is no longer available for use, this could lead to community activities that have been established ceasing. Every effort will be made to relocate users to ensure that there is a continuity of service provision, albeit from another facility. The Area Committee may wish to consider ring fencing some Wellbeing funding to cover groups room hire costs in other venues, if applicable.

#### **5 Conclusions**

5.1 The most viable and sensible solution for the future of this facility is for the building to be transferred to Children's Services for under two's provision. This is a much needed resource in the area and would turn a underutilised community centre into a positive service being delivered in the neighbourhood.

#### **6 Recommendations**

6.1 Inner East Area Committee are asked to review the content of this report and agree to proceed with Option 1 to change the facility into a Children's Services facility for under two's.

6.2 Inner East Area Committee agree to proceed with Option 2 if the Children's Services proposal is found not to be viable.

#### **7 Background documents**

7.1 Inner East Area Committee: Inner East Area Update Report Appendix B 3<sup>rd</sup> September 2013

Inner East Area Committee: Inner East Area Update Report Appendix B 20<sup>th</sup> June 2013



## Report of the ENE Area Leader

### Report to: East Inner Area Committee

Date: 3<sup>rd</sup> September 2013

**Subject: Investing in Young People: Update on the Future Direction of Youth Services and Delegated Functions for Area Committees**



Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill, Gipton & Harehills, Killingbeck & Seacroft	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### Summary of main issues

1. In March 2013 the Council's Executive Board approved a new allocation to the overall Area Committee budget ring-fenced for youth activities of £250k in 2013/14 and £500k in 2014/15.
2. As a result, the budget ring-fenced for youth activities allocated to the Inner East Area Committee is £34,162 in 2013/14 and £68,323 in 2014/15.
3. Following the announcement of this funding at the June 20<sup>th</sup> Area Committee meeting, proposals for allocating this budget need to be worked up in conjunction with Elected Members, council officers, partners and young people.

### Recommendations

It is recommended that the Inner East Area Committee:

1. Agree to re-invest 50% of this year's Youth Activity Funding - £17,081 or £5,693 from each ward – into the 2013 Summer Holiday Activities programme.
2. Approve the splitting of the remainder of this year's Youth Activity Funding allocation - £17,081 – equally between the three wards that make up the Inner East Area Committee.

3. Approve the establishment of a Children's and Young People's Sub Group involving the Area Lead for Children's Services, Elected Members from each ward, Neighbourhood Managers and any partners/stakeholders deemed appropriate.

## **1 Purpose of this report**

- 1.1 The purpose of this report is to provide the Area Committee with proposals for spending the budget delegated to the Area Committee for universal youth activities.
- 1.2 Universal youth activities can be defined as activities offering opportunities for play, arts, sport and cultural activities with young people age 8-17 years enabling young people to play, have fun, get creative, and have new experiences both after school and during the school holidays.

## **2 Background information**

- 2.1 In March 2013 Executive Board agreed, as part of the new model for Youth Services a new allocation to the overall Area Committee budget ring-fenced for youth activities of £250k in 2013/14 and £500k in 2014/15, with a clear expectation that young people help to shape decision making around the spending of this resource, against an agreed set of outcomes. This funding is to support play; arts, sports and cultural activity for young people aged 8-17.
- 2.2 This budget has been split between the ten Area Committees based on NHS population data of young people aged 8 – 17. The Inner East Area Committee has been allocated £34,162 for 2013/14 and £68,323 for 2014/15.
- 2.3 The report presented to the June 20<sup>th</sup> 2013 meeting of the Area Committee asked Elected Members to consider, in respect of the universal funding, how it could be delivered in each area building on the Breeze brand, how it can link to other funding streams and how children and young people will be involved throughout the planning, decision making and evaluation of the activity funding.
- 2.4 Organisations providing youth activities funded by the budget can be a community or voluntary group, a commercial organisation operating on a non-profit basis or a council department. All organisations must be registered with the Breeze Culture Network, and in registering will be required to submit their safeguarding and equality policies.
- 2.5 Providers will be required to keep registration forms and a register of attendance and have attendees fill out evaluation forms (which will be supplied). Providers must complete monitoring reports at agreed intervals, templates for which will be supplied and agree to unannounced spot check visits to check that safeguarding procedures are being followed. They will also sign a funding contract/SLA to agree the details of what will be delivered.
- 2.6 Providers are expected to capture data using young people's Breeze cards whenever possible and a hand held scanner for this method will hopefully be provided and utilised in the future.

- 2.7 Providers will be required to list their activity on the Breeze website through the Breeze Culture Network, provide information to be included in the Cluster 'What's on' guides, webpages and mail shots and agree to the council sharing information about the work supplied in reports or promotional newsletters with other statutory bodies, VCF organisations, for use in surveys and consultations. This may include the providers contact name and details.
- 2.8 A draft guidance note to be sent out to potential applicants for the Youth Activities Fund is attached at **Appendix A**.

### **3 Main issues**

- 3.1 The timescale pressures of spending the current year's Youth Activities Fund budget are significant. Given the Area Support Team's and partners recent experiences of commissioning youth activities, it is suggested that 50% of this year's allocation- £17,081 or £5,693 from each ward – be re-invested into the 2013 Summer Holiday Activities programme.
- 3.2 Should this recommendation be approved by the Area Committee, this would allow £17,081 of Wellbeing money already earmarked for like-for-like universal youth activities to be re-distributed equally back into the three Ward pots.
- 3.3 It should be noted that all three Ward pots have been significantly depleted as a result of the decision by the Area Committee to allocate of £30,000 for summer holiday activities in March 2013. Area Committee has previously expressed an ambition utilise the Youth Activity Fund to pay for some of the summer activities in 2013.
- 3.4 Using 50% of this year's youth activities allocation towards the 2013 Summer Holidays Activities programme is considered prudent by the Area Support Team given the deadline to spend this funding by April 2014. There is a very real risk that allocating the full amount of funding for 2013/14 - £34,162 or £11,387 for each ward – would not be achievable and a significant proportion of this money could be lost.
- 3.5 It is proposed that a Children's and Young People's Sub Group be set-up as a matter of urgency to help develop a process for allocating this funding both in 2013/14 and in future years.
- 3.6 It is recommended that this Sub Group consists of the Area Lead for Children's Services (Councillor Vonnie Morgan), Elected Member representatives from each ward, Neighbourhood Managers and any partners/stakeholders deemed appropriate. The membership of the Sub Group should be of a manageable size to help ensure fluidity and flexibility in light of timescale pressures.
- 3.7 It is suggested that the role of the sub group be purely a strategic one, helping to identify process and best practice. As per the 2013 Summer Holiday Activities programme, each Ward will have a strong degree of autonomy to develop its own approach to the commissioning youth activities albeit with an

overall steer from the Sub Group and involvement of young people in the decision making process .

- 3.8 As referenced in the report to Area Committee from Children's Services in June 2013, the Sub Group could start by building on existing consultation undertaken by both the Inner East and Seacroft Manston Clusters for the Summer Holiday Activities programme, as well as the subsequent feedback from these events, in order to identify best practice and where future spend should be targeted.
- 3.9 A key element of allocating any future monies will be the involvement of young people. The Sub Group could explore ways of involving young people in the commissioning of youth activities, be that via existing best practice such as a Youth Council or the National Citizen Service or by other means that could be developed in tandem with colleagues in Children's Services.
- 3.10 The youth activity funding also creates further opportunities to link with area cluster partnerships, schools and other partners to maximise activity and opportunities for children and young people.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 Further engagement with young people and partners are fundamental to any delegation model
- 4.1.2 Young people have been involved in training to support the commissioning process in localities through a range of workshops supported by the Children's Services Voice and Influence team, Youth Service and voluntary sector partners.
- 4.1.3 It will be the role of the Area Support Team to ensure that young people – particularly those from Inner East Leeds – are trained in supporting the commissioning process in localities and are involved in the Children's and Young People's Sub Group.

### **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 Youth activity funding delegated to Area Committees can support cohesion and integration in localities where identified as a local need with children and young people. The process envisaged encourages participation and engagement of young people and partners.

### **4.3 Council policies and City Priorities**

- 4.3.1 In order to support the delivery of the Children and Young People's Plan the activities will support the outcome: Children and Young People Have Fun Growing Up by providing play leisure, culture and sporting opportunity for all 8-17 year old across the city.

- 4.3.2 This process will also support the outcome: children and young people are active citizens who feel they have a voice and influence, the activities fund will increase participation, voice and influence in localities around the city.
- 4.3.3 This process will also support the aim to make Leeds the Best City... for children and young people as set-out in the City Priority Plan for 2011 – 2015 and the Vision for Leeds 2011- 2030.
- 4.3.4 This process will also help make Leeds a Child Friendly City. The activities and projects provided need to support what children and young people have told us is important to them:
- There are places and spaces to play and things to do, in all areas and open to all
  - More staff in places and spaces children and young people go
  - Things to do all year round, not just during holidays
  - Families and young people informed about what is going on across the city and how to get there e.g. bus routes

#### 4.4 Resources and value for money

4.4.1 The 8-17 populations by wards have been based on data received from NHSLeeds. The data is based on addresses of children and young people registered with GP's. This has been shown to be the most comprehensive, accurate and up to date source of data for the population of children and young people.

4.4.2 The budget allocation for each area committee is as follows:

<b>Local Breeze Activity</b>				
<b>Area Committee</b>	<b>Area</b>	<b>8-17 population</b>	<b>2013 /14 allocation</b>	<b>2014/15 allocation</b>
<i>Inner East</i>		11434	34162	68323
<i>Inner North East</i>		8647	25835	51670
<i>Outer North East</i>		6861	20499	40997
	<b>East North East</b>	<b>26942</b>	<b>80495</b>	<b>160990</b>
<i>Inner South</i>		8322	24864	49728
<i>Outer East</i>		9701	28984	57968
<i>Outer South</i>		10080	30116	60232
	<b>South</b>	<b>28103</b>	<b>83964</b>	<b>167927</b>
<i>Inner North West</i>		5986	17884	35769
<i>Inner West</i>		5423	16202	32405
<i>Outer North West</i>		9451	28237	56474
<i>Outer West</i>		7771	23218	46435
	<b>West North West</b>	<b>28631</b>	<b>85541</b>	<b>171083</b>
		83678	250000	500000

#### 4.5 Legal Implications, Access to Information and Call In

4.5.1 None.

#### **4.6 Risk Management**

4.6.1 A Project Plan will be developed for the Youth Activities Fund spend including identifying any potential risks and how they can be mitigated.

4.6.2 As part of the commissioning process, all prospective bids will be subject to the same scrutiny as other Wellbeing applications. Applicants will also be subject to rigorous checks regarding their safe guarding procedures.

### **5 Conclusions**

5.1 In conclusion, the Youth Activity Fund creates an opportunity to build on activity provided locally meeting identified need on a Ward by Ward basis. The process of involving children and young people in the decision making supports Leeds being a Child Friendly City and ensures children's needs are central to the process.

5.2 Locality budgets for activity will generate opportunity for creative ways to work across partnerships in localities.

### **6 Recommendations**

It is recommended that the Inner East Area Committee:

6.1 Agree to re-invest 50% of this year's Youth Activity Fund allocation - £17,081 or £5,693 from each ward – into the 2013 Summer Holiday Activities programme.

6.2 Approve the splitting of the remainder of this year's Youth Activity Fund allocation - £17,081- equally between the three wards that make up the Inner East Area Committee.

6.3 Approve the setting up a Children's and Young People's Sub Group involving the Area Lead Member for Children's Services, Elected Members from each ward, Neighbourhood Managers and any partners/stakeholders deemed appropriate.

### **7 Background documents<sup>1</sup>**

7.1 Inner East Area Committee 20<sup>th</sup> June 2013; Investing in Young People – Update of the Future Direction of Youth Services and delegated Functions for Area Committees.

7.2 Executive Board 13<sup>th</sup> March 2013; Investing in Young People: Future Direction for Youth Services in Leeds.

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

### Children & Young People Activities Funding Guidance Notes.

As a result of a Youth Review agreed in March 2013 an activities fund has been made available to provide local activity for children and young people age 8-17 years across the city.

The activities fund will be administered through area committees across the city using this guidance and grant application process. Area committees will be supported by council officers from cultural services along with the involvement of children and young people throughout the process.

The activities fund is for activities offering opportunities for play, arts, sport and cultural activities with young people age 8-17 years enabling young people to play, have fun, get creative, and have new experiences both after school and during the school holidays.

We are looking for creative, reliable and dynamic partners to deliver fresh and interesting ideas which will keep our young people engaged in positive activities.

#### Aims and Objectives

Each Area Committee is made up of the 9 Councillors whose wards cover an area of the city; their aim is to improve local services and quality of life outcomes for local people. The extended services clusters are partnerships of all of the schools, children's centres and other organisations providing services to children & families in the area and their priorities lie in achieving the objectives of the Leeds City Council Children and Young Peoples Plan.

Our aim is to build on existing local funding opportunities currently within cluster partnerships and area committee well-being fund. This will ensure a co-ordinated approach to provide local provision to each community with the involvement of children and young people.

Where projects show match funding from other sources they will be more favourably assessed as they give greater benefit for a smaller amount of funding from this pot OR a % of match funding is required OR nothing>?

#### Children and Young Peoples Plan

In order to support the delivery of the children and young people's plan the activities will support the outcome: Children and Young People Have Fun Growing Up by providing play leisure, culture and sporting opportunity for all 8-17 year old across the city.

This process will also support the outcome: children and young people are active citizens who feel they have a voice and influence, the activities fund will increase participation, voice and influence in localities around the city.

#### Child Friendly Leeds

In order to ensure we continue to make Leeds a Child Friendly City the activities and projects provided need to support what children and young people have told us is important to them:

There are places and spaces to play and things to do, in all areas and open to all

- More staff in places and spaces children and young people go
- Things to do all year round, not just during holidays
- Families and young people informed about what is going on across the city and how to get there e.g. bus routes

Consideration needs to be given to those young people who may not easily access provision and how they will be included or how your activities may be adapted to include all children and young people.

What are CDD plans/strategies to be included?

### Eligibility

To be eligible to tender your group must

Be registered with the Breeze Culture Network

Be an arts organisation

Be a Community or Voluntary Groups

Be a commercial organisation operating on a non-profit basis

Council Department?

### Quality Assurance, Monitoring and Evaluation

Providers will be required to keep registration forms and a register of attendance and to have attendees fill out evaluation forms (which will be supplied). Providers must complete monitoring reports at agreed intervals, templates for which will be supplied and agree to unannounced spot check visits to check that safeguarding procedures are being followed. You will also sign a funding contract/SLA to agree the details of what will be delivered. Providers are expected to capture data using young people's Breeze card and a hand held scanner for this method will be provided.

### Marketing

**Providers must....**

make sure that their activity is listed on the Breeze website through the Breeze Culture Network. You must also upload/scan Breeze card numbers of attendees at each activity.

provide information to be included in the Cluster 'What's on' guide, webpages and mail shots

agree to us sharing information about the work supplied in reports or promotional newsletters with other statutory bodies, VCF organisations, for use in surveys and consultations. This may include the providers contact name and details.

### Young Peoples Involvement

Young people will be present on the panel when assessing applications and making recommendation as with all panel members.



You must provide evidence within your application of young peoples need for this activity.

Through the Breeze card there will be a crowd voting process for each application. Within the application form there is a section for you to include a paragraph pitching your project. This will then be placed on the Breeze website and young people will vote on the projects.

### How we make decisions

As applications are received, a file is created for each proposal. An initial assessment will be made for each organisation and missing or inconsistent information will be followed up. This includes checking that the budget is sound and that all necessary policies and procedures, financial information and constitution (if not already received) have been enclosed.

Your paragraph (within your application) for young people will be published on the Breeze website and crowd voting for each activity will XXXXXXXXXX% of the overall score.

A panel of councillors with young people will assess the applications and score each application and add the crowd voting score.

Organisations will be notified once all applications have been assessed.

We only fund activity that meets the cities aims and objectives.

### Deadlines and process

Deadlines for applications is XXXXXXXXXXXX. You can send completed applications to

All applications will be put before a panel of Councillors, and children and young people who will make a provisional decision to be ratified at Area Committee XXXXXXXXXXXX, applicants will be notified of this decision after this date. XXXX whichever format is agreed.

**The maximum grant that can be applied for is £XXXX.**

### Checklist for your application

**Completed application form;** Fill in the whole application form unless there are sections you are asked not to complete.

**Supporting documents;** (if you are the lead organisation on a partnership bid, these must be documents for your organisation.

A copy of your audited/most up to date accounts or recent bank statement.

A copy of your constitution/governing document. This must have as a minimum the name, aim/purpose, objects and a dissolution clause for the organisation.

A list of trustees/Committee members and signatories.

A copy of your equality and diversity policy.

A copy of your Protection of Children and Vulnerable Adults policy.

A copy of your health and safety policy.

Provide a copy of your liability insurance.

Provide evidence of enhanced CRB checks of all staff and volunteers dated in the last 3 years

**Notes;**

**Is it worth adding..... Who cannot apply? What don't we fund?**

DRAFT



Report author: Andrew Birkbeck  
Tel: 0113 33 67642

**Report of ENE Area Leader**

**Report to East Inner Area Committee**

**Date: 3<sup>rd</sup> September 2013**

**Subject: Wellbeing Fund**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Burmantofts & Richmond Hill Gipton & Harehills Killingbeck & Seacroft
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary of main issues**

1. This report provides members with an update on the current position of the capital and revenue budget for the Inner East Area Committee.
2. Applications for funding are included in the report for member's consideration.

**Recommendations**

3. Members are asked to:
  - Note the spend to date and current balances for the 2013/14 financial year;
  - Note the 2012/13 allocation of Capital Receipts Incentive Scheme funding and agree to either:
    - Split the allocation equally between the three Wards that make up the Inner East Area Committee
    - Use the funding on an area wide basis for strategic priorities

- Consider the following project proposals and approve where appropriate the amount of grant to be awarded:

Al-Khidmat	£2,500
Lincoln Green Community Centre shutters and signage	£1,182
Burmantofts Neighbourhood News	£1,000
Litter Bins (Burmantofts)	£923
Seacroft Methodist Chapel Refurbishment	£10,000

### **Purpose of this report**

- 1.0 The purpose of this report is to provide the Area Committee with details of its Wellbeing fund spend, including details of new projects for consideration.

### **Background information**

- 2.0 Each of the ten Area Committees receives an allocation of revenue funding. The amount of funding for each Area Committee is determined by a formula based on 50% population and 50% deprivation in each area, which has been previously agreed by the Council's Executive Board.
- 2.1 It has been agreed that the revenue wellbeing budget for the Inner East Area Committee for 2013/14 is £261,760. This is the same revenue budget that was allocated last year. Carryover of uncommitted revenue funds from 2012/13 has also continued, and added to this the additional underspend as reported at May 16<sup>th</sup> Area Committee the total budget for 2013/14 is £376,826.41. It must be noted by the Area Committee that this figure includes schemes approved and ongoing from 2012/13 which are carried forward to be paid.
- 2.2 As agreed at the March 2013 meeting, once the agreed topsliced projects are removed the remaining budget will be split three ways between the wards. The amount available for each ward to spend in 2013/14 is £36,653 plus a small amount of carry forward from 2012/13 (see appendix A for more details).
- 2.3 From the ward allocations the Area Committee agreed to set aside a pot for small grants and pot for the Tasking teams as follows;

#### Killingbeck & Seacroft

Small grants	£5,000
Tasking	£6,000

#### Gipton & Harehills

Small Grants	£5,000
Gipton Tasking	£4,500
Harehills Tasking	£4,500

#### Burmantofts & Richmond Hill

Small Grants	£2,000
Tasking	£9,000

- 2.4 Wellbeing fund applications are considered at the relevant Ward Member meetings, where possible, for Members recommendations to the Area Committee prior to the meeting.
- 2.5 The Area Committee Wellbeing fund is used to commission activity and projects which support activities in the Neighbourhood Improvement Plans which in turn support the overarching priorities of the Area Business Plan, Community Charter and the themes of the Leeds Strategic Plan. Applications are also accepted from organisations in the local area who can demonstrate that their project supports these priorities. These projects are monitored quarterly on progress, with a final evaluation taking place when the project is completed.
- 2.6 Members should note that due to a projected underspend on the Neighbourhood Managers posts for 2013/14 there is an area wide saving of £24,536. Split three ways, this saving results in an additional £8,178 of Wellbeing money for each of three Wards that make up the Inner East Area Committee – **Appendix A** has been adjusted accordingly.
- 2.7 **Appendix A** to this report shows projects already approved in 2013/14. It also shows projects approved in 2012/13 which were carried forward for spend in this financial year. It will be submitted to the Area Committee for Members reference.

### **Small Grants**

- 2.8 Community organisations can apply for a small grant to support small scale projects in the community. A maximum of two grants of up to £500 can be awarded to any one group in any financial year, to enable as many groups as possible to benefit. These are approved by Councillors outside of the Area Committee meeting and are funded from a small grant pot set aside by ward members from their ward allocation.

The following amounts were allocated in the Small Grant pots for 2013/14:

Burmantofts & Richmond Hill	£2,000
Killingbeck & Seacroft	£5,000
Gipton & Harehills	£5,000

Details of small grants that have been approved so far for 2013/14 are detailed in **Appendix B**.

### **Community Engagement**

- 2.9 The Area Committee approved an amount of £3,000 at its March 2013 meeting for spend on Community Engagement activities

- 2.10 The funds are to be spent on room hire, refreshment and stationary costs associated with community meetings. The expenditure to date against this budget is **£1,233**.

### **Crime and Grime Tasking**

- 2.11 Each of the priority neighbourhoods in the Inner East Area has a multi-agency tasking team which focuses on tackling crime, anti-social behaviour and environmental problems. Ward members have set aside a portion of their ward allocation to support the work of these teams; this pot is managed by the Area Support Team. Details of the expenditure to date under this heading are detailed in **Appendix C**.

### **Project Monitoring Update**

- 2.12 Projects which are awarded wellbeing funding are required to submit project monitoring returns giving details of what the project has achieved. Project updates are detailed in **Appendix D**.

### **Capital Receipts Programme**

- 2.13 The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Wards on the basis of need.
- 2.14 Some receipts are excluded from the scheme and these are largely receipts that are already assumed to fund the Council’s budget or are earmarked in some other way to previous or future spend.
- 2.15 Consideration has been given as to how to distribute the 5% element on the basis of need and options have been appraised. It was proposed to allocate the 5% element to Area Committees using the already established methodology that exists for allocation of funding (based on need) between Area Committees. This option results in larger sums being available within Areas to enable larger capital schemes to progress and as the Area Wellbeing capital fund is now largely exhausted, this funding stream would provide Area Committees with an on-going, albeit relatively small, source of capital funding.
- 2.16 Future allocations will take place on a quarterly basis following regular update reports to Executive Board.
- 2.17 The distribution of the 5% element to Area Committees using the Area Wellbeing methodology has resulted in the shares set out in table below:

2012/13 allocation

<b>Area Committee</b>	<b>Percentage Allocation</b>	<b>Area Allocation</b>
-----------------------	------------------------------	------------------------

Inner South	12.50%	£14,070.76
Outer South	10.23%	£11,518.19
Outer East	10.31%	£11,607.81
<b>Subtotal South &amp; East</b>		<b>£37,196.76</b>
Inner West	7.61%	£8,567.67
Inner North West	12.00%	£13,510.48
Outer West	8.59%	£9,666.28
Outer North West	8.96%	£10,086.17
<b>Subtotal West/ North West</b>		<b>£41,830.61</b>
Inner North East	9.00%	£10,140.70
Inner East	14.57%	£16,404.60
Outer North East	6.23%	£7,019.09
<b>Subtotal East/ North East</b>		<b>£33,564.39</b>
Total – All Areas	100.00%	£112,591.76

- 2.18 At its meeting on 17<sup>th</sup> July 2013, the council's Executive Board approved that the existing 5% allocation from 2012/13 (£112.6k) and future CRIS receipts available for allocation across wards, be allocated to the Area Committees based on the existing Area Wellbeing needs based formula.
- 2.19 In light of this new money for capital projects, Area Committee is asked to consider how it wants to allocate this funding; either split equally between the three Wards or kept in an area wide pot for spending on strategic priorities.
- 2.20 In addition, the Area Committee has been approached by Heads Together Productions regarding help towards a funding shortfall on the £866,000 Seacroft Methodist Chapel Refurbishment project.
- 2.21 The Inner East Area Committee has previously supported the Seacroft Methodist Chapel Refurbishment project via Wellbeing funds, but due to pressures on existing budgets the £10,000 needed by Heads Together to meet this funding shortfall is proving difficult to source.
- 2.22 With this in mind, the Area Committee is asked to consider whether it wants to allocate £10,000 of the £16,404.70 CRIS allocation for Inner East area to support the Seacroft Methodist Chapel Refurbishment project (see point 3.5 for more details).
- 2.21 It should be noted by the Area Committee that it is only due to the unexpected nature of this funding shortfall that Heads Together Productions have made this request. Should Members approve this funding injection, £6,404.70 would remain in the CRIS pot until the next round of allocations made by the Executive Board.

### **3.0 New projects for Consideration**

- 3.1 **Project:** Al-Khidmat  
**Organisation:** Leeds Islamic Centre

**Wards affected:** Gipton and Harehills

**Amount applied for:** £2,500

**Projected year of spend:** 2013/14

Project overview:

- Running for a year, this project will provide professional advice to elderly users on the early detection of chronic diseases
- All users will benefit from regular physical activities that will be beneficial to their health such as walking and gym exercises
- Users will also benefit from professional dietary advice
- This project is to be jointly funded by the Inner North East Area Committee - total cost £5,000 - as users will come from the Harehills, Chapel Allerton and Roundhay areas

**Ward Member recommendations:** Ward Members are supportive of this project as this contributes towards Best City... for Health and Wellbeing

3.2 **Project:** Lincoln Green Community Centre Shutters and Signage

**Organisation:** LCC ENE Area Support Team

**Wards affected:** Burmantofts & Richmond Hill

**Amount applied for:** £1,182

**Projected year of spend:** 2013/14

Project overview:

This project comprises of two elements:

- Painting of the roller shutters to cover all the graffiti and assist with the re-branding of the centre as a place for the whole community rather than just for young people. Seagulls are to be commissioned to deliver this element of the project.
- Directional signs will be installed on Lincoln Green Road, Cromwell Street and Cromwell Mount. This follows feedback from people that the centre is not always that easy to find if you've never been there before. LCC Highways will carry out this part of the project.
- A bid is being presented to ENEHL Area Panel for the other 50% of the total project costs.

**Ward Member recommendations:** Ward Members are supportive of this project as this contributes towards Best City...for Communities

3.3 **Project:** Burmantofts & Richmond Hill Neighbourhood News

**Organisation:** LCC ENE Area Support Team

**Wards affected:** Burmantofts & Richmond Hill

**Amount applied for:** £1,000

**Projected year of spend:** 2013/14

Project overview:

- Following a first successful edition of the Burmantofts & Richmond Hill Neighbourhood News, it has been agreed with Ward Members that more copies of the next edition, scheduled for January, need to be printed.
- This funding is to cover the printing costs for approximately 1300 copies.

**Ward Member recommendations:** Ward Members are supportive of this project as this contributes towards Best City...for Communities



3.4 **Project:** Burmantofts & Richmond Hill Litter Bins

**Organisation:** LCC ENE Area Support Team

**Wards affected:** Burmantofts & Richmond Hill

**Amount applied for:** £923

**Projected year of spend:** 2013/14

Project overview:

- Funding is requested for the purchase of five additional litter bins.
- The litter bins will be located on Torre Road (2), Burmantofts Street (2) and East Park Grove (1).
- The request for the bins has come from local residents who attend the BRH Community Leadership Team.
- A bid is being presented to ENEHL Area Panel for the other 50% of the total project costs.

**Ward Member recommendations:** Ward Members are supportive of this project as this contributes towards Best City...for Communities.

3.5 **Project:** Seacroft Methodist Chapel Refurbishment

**Organisation:** Heads Together Productions

**Wards affected:** All

**Amount applied for:** £10,000 from the Capital Receipts Incentive Scheme

**Projected year of spend:** 2013/14

Project overview:

- This is the first and only dedicated arts venue in the whole of East Leeds, serving communities across the Inner and Outer East Leeds wards
- The new building will attract approximately 50 young people a week to its out of school activities, where they will have access to professional support and state of the art equipment
- Chapelfm will be available to schools in the area on five days per week, encouraging participation from Primary through to High School to enhance their curriculum
- Through partnerships with SSFN and other local groups in the area, special activities will be developed for older residents, such as Silver Screenings in the afternoon, as well as intergenerational activities such as recording oral history etc.
- Heads Together will be bringing £866,000 new money into the area; providing work placements, internships and apprenticeships for local youth; as well as recruiting a Building Manager from the local community.

**Officer recommendations:** The funding of this project, either in part or in full, is at the discretion of Members of the Inner East Area Committee.

## Corporate Considerations

### 4.0 Consultation and Engagement

In order for ward members to make an informed decision on wellbeing spending they are provided with details of the projects and the opportunity to discuss them at

ward member meetings. The Neighbourhood Managers are also consulted to assess how the project supports the relevant Neighbourhood Improvement Plans.

#### **4.1 Equality and Diversity / Cohesion and Integration**

All projects funded by wellbeing monies must demonstrate:

- Equality and diversity issues have been considered in the planning of the project;
- How equality and diversity issues have shaped the project delivery;
- The impact of the project will be on different groups;
- How the project will promote good community relations between different groups and how barriers that might prevent their involvement will be overcome.

#### **4.2 Council Policies and City Priorities**

Wellbeing funding is used to support the priorities set out in the Inner East Area Business and Community Charter which are agreed with the local communities of Inner East and key stakeholders. More detailed action plans, Neighbourhood Improvement Plans (NIPs) are prepared for each priority neighbourhood. Both the Area Business Plan, Community Charter and the NIPs support the Vision for Leeds.

#### **4.3 Resources and Value for Money**

Spending and monitoring of the Wellbeing budget is administered by the Area Support Team in accordance with the decisions made by this Area Committee.

#### **4.4 Legal Implications, Access to Information and Call In**

The Area Committee has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue wellbeing budgets within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.

There is no exempt or confidential information in this report.

In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Area Committees are not eligible for Call In.

#### **4.5 Risk Management**

All wellbeing funded projects must demonstrate that they have identified any potential risks for the project and what action would/will take to avoid or minimise them. Details of the risk assessments individual projects are available from the author of this report.

#### **5.0 Conclusions**

The Wellbeing fund provides financial support for projects in the Inner East Area which support the priorities of the Business Plan, Community Charter and Neighbourhood Improvement Plans.

## 6.0 Recommendations

The Area Committee is requested to:

### 1. Members are asked to:

- Note the spend to date and current balances for the 2013/14 financial year;
- Note the 2012/13 allocation of Capital Receipts Incentive Scheme funding and agree to either:
  - Split the allocation equally between the three Wards that make up the Inner East Area Committee
  - Use the funding on an area wide basis for strategic priorities
- Consider the following project proposals and approve where appropriate the amount of grant to be awarded:

Al-Khidmat	£2,500
Lincoln Green Community Centre shutters and signage	£1,182
Burmantofts Neighbourhood News	£1,000
Litter Bins (Burmantofts)	£923
Seacroft Methodist Chapel Refurbishment	£10,000

## 7.0 Background documents

### 7.1 Executive Board report of 11<sup>th</sup> October 2011 – Capital Receipts Incentive Scheme

Link:

<http://democracy.leeds.gov.uk/documents/s60292/Capital%20Receipts%20Incentive%20Scheme%20Report%20App%20300911.pdf>

### 7.2 Executive Board report of 17<sup>th</sup> July 2013 – Capital Programme 1 Update 2013 – 2016

Link:

<http://democracy.leeds.gov.uk/documents/s99484/Capital%20Programme%20Cover%20Report%20Apps%20A-E%20050713.pdf>



Funding / Spend Items	BURMANTOFTS AND RICHMOND HILL	GIPTON & HAREHILLS	KILLINGBECK & SEACROFT	Area Wide	Total
Balance b/f 2012-13	39,464.71	37,748.12	37,638.75	214.83	115,066.41
New Allocation for 2013-14	44,831.66	44,831.66	44,831.66	127,265.00	261,759.98
Investing in Young People Fund Allocation for 2013-14				34,160.00	34,160.00
Total available (incl b/f bal) 2013-14	84,296.37	82,579.78	82,470.41	161,639.83	410,986.39
Schemes Approved from 2012-13 budget to be spent in 2013-14	31,235.34	32,724.11	36,680.43	214.83	100,854.71
Amount of b/f budget available for new schemes 2013-14	53,061.03	49,855.67	45,789.98	161,425.00	310,131.68

2012-13 Schemes to be paid for in 2013-14	BURMANTOFTS AND RICHMOND HILL	GIPTON & HAREHILLS	KILLINGBECK & SEACROFT	Area Wide	Total
Alleygates - Lawrence Road	0.00	1,490.00	0.00		1,490.00
Dog Fouling signs for Seacroft x10	0.00	0.00	250.00		250.00
Lincoln Green Square Additional Litter Bins	700.00	0.00	0.00		700.00
Grit Bin Refil on Oakham Way	75.54	0.00	0.00		75.54
Rookwoods Covert Camera	1,000.00	0.00	0.00		1,000.00
New grit bin East Park Street Junction with Garton Terrace	168.38	0.00	0.00		168.38
New grit bin 40 Charlton Street	168.38	0.00	0.00		168.38
Spray Paint for Bin Stencils	23.94	0.00	0.00		23.94
Rectify and Install perspex screens to community notice boards	0.00	180.00	0.00		180.00
Repair broken glass Thorn Walk Noticeboard	0.00	150.00	0.00		150.00
Installation of dog fouling signs x 10	0.00	100.00	0.00		100.00
Leeds Rhinos Coaching at Woodlands Primary School	0.00	200.00	0.00		200.00
Solon Security - Purse strings	0.00	66.00	0.00		66.00
100 x Purse Bells	0.00	78.00	0.00		78.00
Repair broken window notice board Moresdale Lane	0.00	0.00	150.00		150.00
Installation of dog fouling signs x 10	0.00	0.00	100.00		100.00
Community Engagement	0.00	0.00	0.00	16.30	16.30
Community Engagement	0.00	0.00	0.00	10.98	10.98
Community Engagement	0.00	0.00	0.00	9.80	9.80
Community Engagement	0.00	0.00	0.00	4.95	4.95
Repair to Nowell Mount Community Centre Noticeboard	0.00	0.00	0.00	150.00	150.00
Red Ribbon for BRH Rookwood Event	0.00	0.00	0.00	3.00	3.00
Community Engagement	0.00	0.00	0.00	6.40	6.40
Community Engagement	0.00	0.00	0.00	6.40	6.40
Community Engagement	0.00	0.00	0.00	7.00	7.00
Cross Green Noticeboards (Refund to ENEH for cancelled scheme)	1,410.00	0.00	0.00		1,410.00
Youth Service / Tradex Sports Project	0.00	2,460.00	0.00		2,460.00
South Gipton Community Centre Furniture	0.00	343.75	0.00		343.75
Body and Soul Project	0.00	0.00	6,958.00		6,958.00
Apprenticeship - Area Support Team	2,500.00	2,500.00	2,500.00		7,500.00
Saxton Gardens Traffic Regulation Order (£3,000 approved + income)	6,000.00	0.00	0.00		6,000.00
Beechwood Mushroom Bollards	0.00	0.00	840.00		840.00
Pigeon Cote Road Seacroft	0.00	0.00	5,000.00		5,000.00
Burmantofts Community Gala 2013	3,500.00	0.00	0.00		3,500.00
Lincoln Green IT Suite (additional funding)	1,120.44	0.00	0.00		1,120.44
Multi Sports Training	3,150.00	0.00	0.00		3,150.00
Blossom Hill Domestic Violence	589.66	589.66	589.68		1,769.00
Harehills Child Sexual Exploitation Worker	0.00	2,311.00	0.00		2,311.00
Opportunities Inspiring Learning	0.00	0.00	5,000.00		5,000.00
Seacroft & Manston Cluster Gymnastic Provision	0.00	0.00	5,041.00		5,041.00
Work Plan Club	0.00	12,165.00	0.00		12,165.00
Ashton Park Hub	0.00	10,000.00	0.00		10,000.00
Farm Road Dropped Kerb	0.00	0.00	10,000.00		10,000.00
Holistic Health	2,329.00	0.00	0.00		2,329.00
Ebor Gardens IT Suite	7,500.00	0.00	0.00		7,500.00
G&H Holiday Programme (Small Grant)	0.00	90.70	0.00		90.70
Creative Fun (Small Grant)	0.00	0.00	251.75		251.75
Burmantofts & Richmond Hill Summer Activities	1,000.00	0.00	0.00		1,000.00
<b>Total of schemes approved in 2012-13</b>	<b>31,235.34</b>	<b>32,724.11</b>	<b>36,680.43</b>	<b>214.83</b>	<b>100,854.71</b>

Approved 2013-14 Schemes	BURMANTOFTS AND RICHMOND HILL	GIPTON & HAREHILLS	KILLINGBECK & SEACROFT	Area Wide	Total
Tasking	9,000.00	9,000.00	6,000.00		24,000.00
Small Grants	2,000.00	5,000.00	5,367.00		12,367.00
Investing in Young People Fund				34,160.00	
Community Engagement				2,000.00	2,000.00
Neighbourhood Manager Posts	0.00	0.00	0.00	68,181.00	68,181.00
NM Phones (from 12/13 underspend)	0.00	0.00	0.00	1,084.00	1,084.00
Environmental Action Team	0.00	0.00	0.00	40,000.00	40,000.00
Work Plan Club	0.00	0.00	12,165.00	0.00	12,165.00
Youth Service / Tradex Sports Project	0.00	3,750.00	0.00	0.00	3,750.00
Summer Holiday Sports Programme 2013	10,000.00	10,000.00	9,633.00	0.00	29,633.00
Inner East CCTV	0.00	0.00	0.00	15,000.00	15,000.00
Seacroft Galas 2013	0.00	0.00	0.00	1,000.00	1,000.00
Burmantofts & Richmond Hill Litter Bins	1,660.50	0.00	0.00	0.00	1,660.50
Haselwood Dene Underpass	3,619.23	0.00	0.00	0.00	3,619.23
Lark in the Park 2013	1,000.00	0.00	0.00	0.00	1,000.00
Pigeon Cote Road	0.00	0.00	2,500.00	0.00	2,500.00
Off Road Motor Cycles	833.33	833.33	0.00	0.00	1,666.66
Gipton Gala 2013	0.00	1,000.00	0.00	0.00	1,000.00
Ebor Gardens IT Suite (additional funding)	3,691.00	0.00	0.00	0.00	3,691.00
Rigtons & Haselwoods Parking Solutions	7,500.00	0.00	0.00	0.00	7,500.00
<b>Total of schemes approved in 2013-14</b>	<b>39,304.06</b>	<b>29,583.33</b>	<b>35,665.00</b>	<b>161,425.00</b>	<b>231,817.39</b>

<b>Grand Total Projected Spend 2013-14 (incl b/f schemes)</b>	<b>70,539.40</b>	<b>62,307.44</b>	<b>72,345.43</b>	<b>161,639.83</b>	<b>366,832.10</b>
<b>Total Budget Available for 2013-14 (incl b/f Bal)</b>	<b>84,296.37</b>	<b>82,579.78</b>	<b>82,470.41</b>	<b>161,639.83</b>	<b>410,986.39</b>
<b>Remaining Budget Unallocated</b>	<b>13,756.97</b>	<b>20,272.34</b>	<b>10,124.98</b>	<b>-</b>	<b>44,154.29</b>

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Project Name	Organisation	Amount approved	Project Summary
Swimming Pilot	Change4Life	£240 – B&RH	This project will deliver a pilot swimming scheme at Fearnville Leisure Centre to try and encourage more inactive families across the Richmond Hill area to access some swimming provision at their local leisure centre.
Leeds Gathering 2013	Irish Arts Foundation	£500 – Split between BRH & G&H	The aim of this project is to: (a) to introduce and actively encourage the understanding, playing, listening, and celebration of traditional Irish music, arts and Irish cultural heritage amongst the wider community (b) to incubate a sense of awareness, ownership, pride and personal empowerment among Irish people in their own artistic and cultural heritage and, in so doing, to go some way towards attempting to offset older Irish peoples internalisation of anti-Irish racism, discrimination and oppression
Family Fun Day Out	Kentmere Children's Centre	£384 – G&H	The aim of this project is to offer families a fun activity day that promotes positive interaction between parent/carers and children. Low cost activities are provided to offer suggestions of activities that could be reproduced in the home.
Mums the Word	Mums the Word/Connexions	£500 – G&H	Mums the word meets once every three weeks at Crossgates Manston Childrens Centre. Mums the word is a group made up of young people who are teen parents or pregnant. The group is run in partnership between igen Connexions TIAG, Childrens centre staff and Youth Service. The group is designed to provide a safe meeting space for peer interaction and informal education around parenting skills and advice and information. The group invites speakers from organisations to encourage interaction with services and opportunities for engaging in education, training and employment.

			The group has utilised a wide skill base from all workers to provide fun activities which will encourage good parenting and home skills.
Visit to Holocaust Museum	Council of Christians and Jews, Leeds Branch	£250 – K&S	The aim of the project is assist teaching staff of the David Young Academy Community Academy (DYCA) to promote inter-racial harmony and demonstrate the consequences of not doing so. The Group, including 40 students from the David Young Community Academy, will visit the Holocaust Centre at Laxton, Newark and this will be a full day's event. Guides will be provided at no additional cost.
Family Fun Day	Gipton Children's Centre	£500 – K&S	The Children Centre currently run a group with learning partnerships who are helping the adults of the group to gain new skills to make small steps to gain employment. The group are gaining confidence looking at interview skills and devising CVs. The group have organised an end of term trip to a theme park. None of the group or their children has ever experienced a day at the theme park. Learning partnerships are funding the entry fee and the Area Committee is contributing towards the transport costs.
Summer Camp	Cross Gates Youth Opportunities	£500 – K&S	<p>Cross Gates Youth Opportunities run an annual Summer Camp for Year 6 pupils from the Killingbeck &amp; Seacroft area. The summer camp was held in Scargill House (near to Kettlewell/Skipton). The programme is especially geared to help young people prepare for the big move from junior school to high school.</p> <p>As part of this project CGYO, in conjunction with the Heateachers of the schools involved, identified 12 children from financially-challenged families to attend the summer camp from 29 July to 1 August 2013. GCYO also identified three young adults to attend the camp - who will be given the opportunity to better their skills of working with young people - but who</p>



			are not currently in employment so are unable to contribute towards the cost of the trip.
Crossgates Festive Lights	Leeds City Council	£555 – K&S	To part fund, with South Area Support Team, Christmas festive motif lights on Station Road (Library side of the road) in Crossgates.

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Burmantofts & Richmond Hill Tasking		Actual Spend	Committed	Ear 12-13	Ear 13-14	Total	Remaining
	Skips	710.00	810.00				
BRH 01	Burmantofts Welcome Stone		175.00				
BRH 02	Maintain Flowerbeds in Burmantofts		1,411.48				
BRH 03	Crime Prevention Session (Bev)			120.00			
BRH 04	Operation Champion Supplies (B&Q spray paint)	13.30					
	<b>9,000.00</b>	<b>723.30</b>	<b>2,396.48</b>	<b>120.00</b>	<b>-</b>	<b>3,239.78</b>	<b>5,760.22</b>

Burmantofts & Richmond Hill - Tasking (Skips Breakdown)		Actual Spend	Goods Rec'd	Ear 13-14	Ear 14-15	Total	Remaining
04/04/13	15 Buller Close	150.00					
25/04/13	18 Torre Close			150.00			
09/05/13	18 Torre Close	150.00					
23/05/13	Snake Lane Pitches x 2	260.00					
16/05/13	6 Torre Close	150.00					
10/07/13	Nowell Place/Street Junction x 3			450.00			
16/07/13	Lincoln Green Mosque and Education Centre			130.00			
23/07/13	12 Rigton Lawn			150.00			
01/08/13	Cromwell Mews, Rear of Lincoln Green CC			150.00			
	<b>1,500.00</b>	<b>710.00</b>	<b>-</b>	<b>1,030.00</b>	<b>-</b>	<b>1,740.00</b>	<b>-</b>

Gipton Tasking		Actual Spend	Committed	Ear 12-13	Ear 13-14	Total	Remaining
	Skips	-	1,000.00				
	<b>4,500.00</b>	<b>-</b>	<b>1,000.00</b>	<b>-</b>	<b>-</b>	<b>1,000.00</b>	<b>3,500.00</b>

Gipton - Tasking (Skips Breakdown)		Actual Spend	Goods Rec'd	Ear 12-13	Ear 13-14	Total	Remaining
08.08.13	10x skips for Operation Champion on 08.08.13				1,500.00		
	<b>1,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>-</b>

Harehills - Tasking		Actual Spend	Committed	Ear 12-13	Ear 13-14	Total	Remaining
	Skips	280.00	720.00				
H 01	Hawkshead CCTV Camera		100.00				
H 02	New Litter Bin - Roundhay Road	330.00					
H 03	Trolley Coin Keyring (agreed 11/12 but not on sheet)	174.00					
H 04	Distraction Burglary Event July 13 (Feeling Good Theatre Co)			60.00			
H 05	Solon Order (11/12) - sirens, pens and bag clips	340.50					
H 06	New Litter Bin - Roundhay Road			330.00			
H 07	Metal DPPO Sign Bexley Grove/Harehills Road			60.00			
	<b>4,500.00</b>	<b>1,124.50</b>	<b>820.00</b>	<b>450.00</b>	<b>-</b>	<b>2,394.50</b>	<b>2,105.50</b>

Harehills - Tasking (Skips Breakdown)		Actual Spend	Goods Rec'd	Ear 12-13	Ear 13-14	Total	Remaining
05/06/13	4 Ashley Avenue	150.00					
14/06/13	Hovingham Allotments	130.00					
	<b>1,000.00</b>	<b>280.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>280.00</b>	<b>720.00</b>

Killingbeck & Seacroft - Tasking		Actual Spend	Committed	Ear 12-13	Ear 13-14	Total	Remaining
	Skips	-	2,000.00				
K&S 01	St James Church Ginnel - remove trees & fence	695.00					
K&S 02	Kentmere Avenue - install mushroom bollards						
K&S 03	Shoes Initiative (Barratt Shoes)			250.00			
K&S 04	Beechwood WMC Improvements	1,250.00					
K&S 05	IE.13.14.LG - Off Road Motorcycles (£2.5k total from LG)		833.00				
K&S 06	The Rein - electrics for installation of covert camera			302.50			
	<b>6,000.00</b>	<b>1,945.00</b>	<b>2,833.00</b>	<b>552.50</b>	<b>-</b>	<b>5,330.50</b>	<b>669.50</b>

Killingbeck & Seacroft - Tasking (Skips Breakdown)		Actual Spend	Goods Rec'd	Ear 12-13	Ear 13-14	Total	Remaining
	<b>2,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,000.00</b>

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## Monitoring returns on Wellbeing projects

<b>Project: Burmantofts Gateway Stone</b>	
<b>Lead organisation: Groundwork Leeds</b>	<b>Wellbeing Funding: £3,750</b>
<p>The Burmantofts Gateway Stone was installed by Groundwork staff in July 2013. The stone was dedicated to PC Tony Sweeney who sadly passed away in December 2012. An official opening event is planned for autumn. Photos of the stone are available on request from the Area Support Team.</p>	
<b>Project: Opportunities for Inspired Learning</b>	
<b>Lead Organisation: O.I.L Committee</b>	<b>Wellbeing Funding: £5,000</b>
<p>The OIL motor project opened its doors in April 2013. The project has so far had 40 pre and post 16 learners through its doors. The Project has provided the Opportunity for young people to have the vocational experience of motor cycle mechanics in a safe environment, with qualified staff. The young people have started to build up portfolios of work towards accreditation. The Young people have been referred from the local high schools specifically John Smeaton and Leeds East Academy.</p> <p>One young person who was extremely un-manageable in the school environment has made brilliant progress attending the OIL project. The young man's behaviour is very good whilst he is attending the workshop environment and his involvement in ASB around his home has subsided. The young man's parents have also commented that the young man is coming in early on an evening when he has the OIL project the next day, this is in itself a massive improvement in attitude and outlook on life.</p> <p>The OIL project attended the Seacroft Gala and generated interest with regard to the Youth Bike summer programme. Also local residents were keen to ask about the Project and were complimentary about the change to the building and a positive venue for young people to learn in.</p> <p>All the equipment requested in the bid has been purchased for the project to enable full and efficient delivery to the young people.</p> <p>Post 16 young people have been attending the project one day a week. The young people are eager to learn new skills and learn transferable skills. Discussions with the post 16 learners have developed a secure link to future jobs and training. 2 members of the post 16 attendees have also secured interviews with Amber Train as a result of engagement with the Project and the link to Connexions.</p> <p>The projects initial lead tutor has resigned from the project therefore creating the difficulties with this paperwork etc. A new lead mechanic has now been interviewed and appointed this has enabled the project to have a new focus and direction. This has also resulted in the project starting Go Kart groups in September. A number of young people are very interested in attending these groups.</p> <p>The project also had its opening launch 8th July which was extremely well attended by all parties involved in the design, building and donation of parts and material to the Project. The apprentices from East North East homes who were responsible for the plastering and major building work were present at the Launch and were personally thanked by the chair of the Committee.</p>	

The Project is shaping up to be a progressive learning environment with the potential to expand into car mechanics and horticulture.

The project has benefitted from one volunteer from the local community who has again applied and been shortlisted and interviewed for the ENE homes apprenticeship jobs. The project is proving to be a great opportunity for development of confidence and self-esteem and self-worth not just for the young people but the volunteer also.

### **Project : Seacroft Methodist Chapel Refurbishment Project**

**Lead organisation: Heads Together Productions**

**Wellbeing Funding: £10,000**

We launched the start of the Seacroft Methodist Chapel refurbishment project - chapelFM, on February 6th 2013 with an event in the chapel itself. It was great to see such a good turn-out: a chapel full of funders, volunteers, staff, board-members, young people, parents, teachers... all people who shared our excitement in announcing that our ambition to create the first-ever dedicated arts venue in East Leeds had just taken a massive step forward: we could confirm that we had all the money we needed to go forward into the final design and construction phase. Now the work begins!

We have appointed Yvonne Deane, as our Project Consultant. Yvonne has extensive knowledge of capital build projects in the voluntary sector. She began by running a special training session with our Board and Staff Team at the beginning of March, with the aim of sharing some of her knowledge about how a capital building programme works and what would (or should) be happening when. Certainly everyone went away afterwards much clearer about the plan and the programme. We created a timeline of the project from now through until we launch chapelFM in the autumn of 2014 Adrian Sinclair, Creative Director with Heads Together, is leading on the chapelFM development, working closely with architect, Matt Strong from Groundworks Architects.

Katy Hayley has been employed to cover Adrian's project management responsibilities. We have a very strong, committed staff and freelance team at Heads Together, which means that the planning stage for this refurbishment can go ahead as smoothly as possible.

The big job for us in March was to invite a range of Architects to tender for the job of taking the project through to completion (from reviewing Stage D [Design Development] to Stage L [Post Practical Completion] as defined by RIBA [Royal Institute of British Architects]). Yvonne, our consultant, took a lead for us in preparing the Invitation to Tender and in creating a rigorous structure for the appointment process, which involved the Chapel Sub-Group of the Heads Together Board. Following Matt Strong and Groundworks' appointment, we have re-visited our previous designs; with fresh eyes and new ideas.

We have also been consulting with sound specialist Russ Hepworth-Sawyer from Mottosound. Russ designed our current studios at ELFM and will be joining the Design Team initially to advise about the integration of the equipment we need to run our broadcast operations and the impact that might have on design of spaces; mechanical and electrical Services; acoustic needs etc.

Simon Sherwood from Mills & Reeve Solicitors has been acting for us in negotiations regarding the 99-year lease for the building. He has much experience in this kind of work (particularly involving public funding), and also offered to do the work pro bono (without charge) as a contribution to the project. We finally signed the lease on 27th June 2013. An article in Yorkshire Evening Post covers the signing of the lease <http://www.yorkshireeveningpost.co.uk/news/latest-news/top-stories/east-leeds-church-to-be-radio-station-s-new-home-1-5816376>

Alan Ross-Sercombe from Omnis VAT Consultancy has been acting for Heads Together with regard to the complex issue of VAT since we first registered with HMRC in 1998. Alan has successfully negotiated with HMRC so that we will be able to reclaim all VAT on the building works.

On a Saturday in May, we invited volunteers to ELFM, local residents and other organisations in the area to come to the Chapel to take part in further consultation. We had large sets of the latest plans with us and we physically marked out the areas with tape in the old Chapel building so that people could feel how it would work in the real life as opposed to on a sheet of paper. The response was very positive. Helen Burke is a poet who has performed at the Chapel during our Live@Chapel festivals and has also been involved with our educational work with local schools. She has also been part of our Access Group; looking to make the Chapel as accessible as possible for disabled people. After this latest event Helen wrote:

"The new layout for the lift to enable wheelchair users to access the stage is a much improved design. Very useable and user-friendly, no noise aspects and much less intrusive. The whole place looks better also! I liked very much the idea of lots of glass windows on the left hand side—and therefore lots of light coming in. And the downstairs layout — it feels welcoming and has a very 'free' feeling to it—easy to understand. Everything has been changed, but the character of the building has not been lost."

Inviting our volunteers to the Chapel also gave us an opportunity to introduce our newly appointed Public Artist for the project, Zoe Eady. Many of our volunteers had met Zoe before—as a musician and performer; as a volunteer and intern with Heads Together; and as a paid ELFM Station Manager. What they might not have realised is that Zoe also apprenticed as a glass blower's assistant on the Isle of Wight and recently started her own business—the Glass Garden. A combination of her creative skills and her understanding of the ethos of ELFM meant that she was successful in the competitive process of choosing a Public Artist for the chapelFM project. Zoe jumped straight into the role; asking the ELFM volunteers a series of questions, such as how everyone imagines the Chapel might be in fifty years' time.

The architect, working alongside the Quantity Surveyor, sent out the tender documents at the beginning of July. All tenders have to be submitted by contractors by 24th August 2013.

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Report author: Andrew Birkbeck  
Tel: 0113 3367642

**Report of ENE Area Leader**

**Report to East Inner Area Committee**

**Date: 3<sup>rd</sup> September 2013**

**Subject: Area Update Report**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill, Gipton & Harehills, Killingbeck & Seacroft	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. This report provides members of the Inner East Area Committee with updates from its four Sub Groups and has minutes attached.

**Recommendations**

1. That members of the Inner East Area Committee note the contents of the report and make comment where appropriate.

## **1 Purpose of this report**

- 1.1 To provide an overview of the work being carried out by the Inner East Area Committee Sub Groups to help address the Area Committee's agreed priorities.

## **2 Sub Groups**

- 2.2 At its meeting in June 2012 the Inner East Area Committee agreed to establish a number of sub groups to make recommendations for progress against key headings in the Area Committee Business Plan.

- 2.3 At its meeting in June 2013, the membership of these sub groups was renewed with the agreement that they meet six times a year coinciding with the Area Committee cycle. The headings below contain updates on the work carried out by these sub groups.

### **2.3.1 Environmental Sub Group**

The Environmental Sub Group met on 17<sup>th</sup> July 2013 and discussed issues relating to the new 'One Environmental Service', Environmental Improvement Zones and refuse issues. Minutes are attached in full at **Appendix A**.

### **2.3.2 Community Centres Working Group**

The Community Centres Working Group met on 27<sup>th</sup> June 2013 and discussed issues relating to the future use of Alston Lane and Nowell Mount Community Centres as well as a future management model for the Henry Barren Centre. Minutes are attached in full at **Appendix B**.

### **2.3.3 Health & Wellbeing sub group**

The Health and Wellbeing Sub Group met on 9<sup>th</sup> July 2013 and discussed issues relating to Niche Tobacco, alcohol misuse, suicide and mental health. Minutes are attached in full at **Appendix C**.

### **2.3.4 Planning Sub Group**

The Planning Sub Group met on 11<sup>th</sup> July 2013 and discussed issues relating to Employment and Skills opportunities created by new development, the Site Allocations process and significant developments in the Inner East Area. Minutes are attached in full at **Appendix D**.

## **3 Corporate Considerations**

### **3.1 Consultation and Engagement**

- 3.1.1 An integral part of the work in the four priority neighbourhoods that make up the Inner East Area Committee is to ensure that local people are involved with and consulted on the activities taking place where they live. There are currently three Community Leadership Teams (CLTs) established and operational for Burmantofts & Richmond Hill, Gipton and Seacroft. A representative of each of these CLTs currently sits as co-optee on the Inner East Area Committee. Work is underway to form a CLT for Harehills.

- 3.1.2 The above mentioned collectives have been directly involved in setting the current priorities we are working towards as part of the Neighbourhood

Improvement Plans, which in turn link into the Inner East Area Committee Business Plan and Community Charter priorities.

### **3.2 Equality and Diversity / Cohesion and Integration**

3.2.1 An equality screening document was completed as part of the development of; Neighbourhood Improvement Plans; 'Local Management Teams' which are a central function of the officer working groups; and Community Leadership Teams.

### **3.3 Council policies and City Priorities**

3.3.1 The priorities of the Inner East Area Committee Business Plan, Community Charter and Neighbourhood Improvement Plans directly link into the Council's 'Best City' priorities for Leeds, the City Priority Plan for 2011 – 2015 and the Vision for Leeds 2011 - 2030

### **3.4 Legal Implications, Access to Information and Call In**

3.4.1 There are no legal implications associated with this report.

3.4.2 There is no exempt or confidential information

3.4.3 In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Area Committees are not eligible for Call In

### **3.5 Risk Management**

3.5.1 There are no major risks associated with the content of this report.

## **4 Conclusions**

4.1 There are a number of actions on-going to achieve the Inner East Area Committees' priorities and fulfil its work programme - including the work of the four Sub Groups - but despite this, the Area Support Team recognises that there is still a significant amount of work to be done.

## **5 Recommendations**

5.1 That members of the Inner East Area Committee note the contents of the report and make comment where appropriate.

## **6 Background documents<sup>1</sup>**

6.1 None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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# Minutes



**INNER EAST ENVIRONMENT SUB GROUP**  
**DATE/ TIME: 17th July 2013, Reginald Centre**  
**CHAIR: Cllr Graham Hyde**

**Present:** Councillor Graham Hyde, Chair (CGH), Councillor Asghar Khan (CAK),

**In attendance:** Hayley Thackwray (HT), John Woolmer (JW), Steve Vowles (SV), Simon Frosdick (SF), Laura Eagle (LE), Andrew Birkbeck (AB)

**Apologies:** Councillor Arif Hussain, Ben Grabham and Nicholas Bartrum

ITEM DISCUSSED	ACTION
<b>1.0</b> <b><u>Minutes of previous meeting and apologies</u></b>	
1.1     The minutes of the last meeting were agreed as an accurate record.	
1.2     Members expressed their disappointment that representatives from the Refuse Service were not present. Members raised issues around refuse collection in Bailey's Hill (Seacroft), the Dawlish's and Dorsets (East End Park) and the Nowell's and Bellbrookes (Burmantofts). CGH also reported that there were issues with litter opposite Harehills Labour Club - Details were passed on to JW to pass on to colleagues in the Refuse Service.	<b>JW</b>
1.3     CGH said that he had heard reports of mechanical problems with the refuse lorries that was adversely affecting collections.	
1.4     Members also expressed concerns of the potential for increased fly tipping as a result of the closure of the Stanley Street Recycling Facility in Harehills.	
<b>2.1</b> <b><u>New 'One Environmental Service' Update – Phase 1 update</u></b>	
<b>2.1.1</b> LE explained that the 'Grot Spot' team had been appointed and was now up-and-running. The team had begun its eight week deep-cleanse of the identified hot-spots in Harehills, Cross Green, Richmond Hill, the Nowells, the Bellbrookes and Lincoln Green. On completion of the deep-cleanse, the team will maintain the hot-spots on half-day visits.	
<b>2.1.2</b> CGH said that the work of the Grot Spot team would need to be monitored effectively. JW said the work of the team would be reported back at six monthly intervals.	
<b>2.1.3</b> LE said she would provide hardcopies of the maps covered by the Grot Spot Teams to Elected Members – to be distributed by AB.	<b>LE &amp; AB</b>

2.2	<b><u>New 'One Environmental Service' Update – Phase 2 consultation with Sub Group</u></b>	
2.2.1	JW opened up a discussion amongst the group about a future model of working that would involve a localised, multi-skilled team working to a specific patch rather than a broad geographical area. CGH said this approach was similar to that used in parts of Germany.	
2.2.2	JW said that he needed feedback from the Sub Group in terms of what Elected Members considered as essential functions or 'red lines' for the current service and what Elected Members thought could be looked at as part of the remodelling exercise.	
2.2.3	<p>Elected Members fed back to JW and SV that they considered the following sacrosanct in both the current EAT and ALMO services:</p> <ul style="list-style-type: none"> <li>• Seven day-a-week service</li> <li>• Estate Caretakers</li> <li>• Litter picking</li> <li>• Bulky Waste Service</li> <li>• Maintenance of overgrown hedges, gardens and footpaths</li> <li>• Enforcement</li> </ul>	
2.2.4	CAK said that any re-modelled service should be accountable and monitored effectively.	
2.2.5	CGH said an ideal scenario would be a combination of the best bits of the two existing services. JW said he would do his best to address Members concerns with a reduced budget.	
2.2.6	JW said he would work up a model for mid-October 2013, with an anticipated implementation date of April 2014. JW added that the Trade Unions would be consulted on any plans and he would seek to address any concerns over job descriptions and pay-scale anomalies.	JW
2.2.7	JW said he would also be re-visiting the seasonal working arrangements with colleagues in the Parks & Countryside department to better utilise staff during the Winter months.	
2.2.8	Elected Members agreed to reconvene the Sub Group in the second week of October to allow JW time to work-up some proposals. JW said he would look at doing some consultation with Elected Members in the interim period.	AB
3.0	<b><u>Environmental Improvement Zones (EIZs) including latest perception reports and legal actions</u></b>	
3.1	JW said that his team were putting the finishing touches to the EIZ perception reports. JW reported that, broadly speaking, the EIZs had seen a mixed range of results which was to be expected during the initial bedding-in stage.	
3.2	JW said that his team was now fully staffed after a recruitment exercise. JW furthered that the EIZs need to become a main focus for his team and working practices need adjusting to reflect this.	
3.3	CAK asked how often the EIZs were specifically targeted for action. JW said it varied from EIZ to EIZ.	

3.4	JW said that the Sub Group should primarily remain concerned with strategic matters and that any local intelligence regarding environmental or refuse issues should be fed through to him via email, phone or via the monthly Ward Member meetings – AB to ensure that JW is put on Ward Member meeting agendas were possible.	<b>AB</b>
4.0 4.1	<b><u>Any other business</u></b> SF said that if Elected Members had any small-scale maintenance issues relating to Parks or Greenspaces in their area they should get in contact with him via email at: <a href="mailto:Simon.Frostdick@leeds.gov.uk">Simon.Frostdick@leeds.gov.uk</a> or via telephone on: (0113) 3957445.	
5.0 5.1	<b>TIME AND DATE OF NEXT MEETING</b> Wednesday 9 <sup>th</sup> October at 2pm – AB to book venue	<b>AB</b>

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**INNER EAST COMMUNITY CENTRE WORKING GROUP**

Thursday 27<sup>th</sup> June 2013, Reginald Centre

**In Attendance:** Councillor Hyde (Chair), Cllr Khan (BRH), Trudie Canavan (Strategy & Commissioning), Sarah May & Clare Wiggins (ENE Area Support Team),

<b>1.0</b>	<b>Introductions and apologies</b>
	Councillor Hyde welcomed everyone to the meeting. Apologies were received from Cllr Maqsood and Cllr Morgan.
<b>2.0</b>	<b>Minutes of the last meeting and matters arising</b>
2.1	Minutes of the meeting held on 7 <sup>th</sup> March were agreed as an accurate record.
2.2	2.3 – <ul style="list-style-type: none"> <li>Funding has been secured for installation of wifi at Richmond Hill Community Centre through the Connecting Cities programme. SM has chased Peter Harding on this and is still awaiting a response re the wi-fi installation date. All other IT issues at Richmond Hill CC have been resolved.</li> <li>CW to develop a business case for installation of IT at Henry Barran, Kentmere and DFWCC.</li> </ul>
2.3	The Lincoln Green IT suite is currently operating 4 days per week and will shortly be increased to 5 days.
<b>3.0</b>	<b>City-wide review</b>
3.1	The city-wide review has in effect been subsumed within the Asset Review, as part of the Citizens @ Leeds programme. Cllr Hyde's budget group is supportive of the proposals and a report is due back in September. However, TC confirmed that the Dennis Healey CC would be coming across to the Area Committee imminently. A report would have to go through Children's Services and to AMB before Area Committee.
3.2	Lettings is still an issue and work needs to be undertaken to make the system work more effectively in ENE and ensure a better customer experience. This will be a continued focus for this group.
3.3	A brief discussion took place around the new outreach advice hubs, within the 'Citizens @ Leeds' model.
<b>4.0</b>	<b>Updates on priority centres: Alston Lane, Lincoln Green, Nowell Mount</b>
4.1	<u>Alston Lane</u> Cllr Hyde expressed his dissatisfaction with process of putting Alston Lane forward as part of the HCA bid. The group agreed that they were not able to support conversion to unsupported 1 bed flats within that specific area of Seacroft as these had been proven to be unsuccessful. CW to ask officers to liaise with HCA to explore if any other options available.  It was agreed that some initial consultation could be undertaken with user groups

	and wider consultation with CLT etc. There would also need to be some initial discussions with user groups around future rental charges.
4.2	<u>Nowell Mount</u> Discussions focused on Nowell Mount. Cllr Khan confirmed that BRH ward Members were broadly supportive of the plans to close Nowell Mount Community Centre. This would be considered at the next ward Member meeting and then proceed to September Area Committee. The site is designated within the UDP as 'community use' and this may need to be reviewed.
4.3	<u>Lincoln Green</u> The meeting was advised that there was an issue with the centre not being opened up for Cllr surgeries. Cllr Ingham taking this up with Les Reid.
<b>5.0</b>	<b>Updates on other community centres</b>
5.1	Joanne Buck (JB) is progressing discussions with ENEHL to look at IT provision in Henry Barren and Dame Fanny Waterman Community Centre. This is through ENEHL's digital inclusion project and will hopefully result in no charge to the Area Committee. Sharon Hughes is also looking at this through the Welfare Reform Project Team. JB has also asked ENEHL to consider Kentmere as part of this project.
5.2	Discussions are on-going to develop alternative management models for Kentmere and Henry Barren.
<b>6.0</b>	<b>Date of next meeting – to be confirmed</b>

5.3	<u>Dame Fanny Waterman Community Centre</u> TC agreed to convey a message to Lettings stating that all lettings should be free for 12 months, as agreed at Area Committee.
5.4	<u>Kentmere &amp; Henry Barran</u> Colleagues from the Area Support Team and Strategy & Commissioning have been working with North Seacroft Good Neighbours and Gipton Together to develop effective and sustainable future management models for these centres.
<b>6.0</b>	<b>AOB</b>
6.1	TC raised the issue of a potential transfer of the Shantona Women's Centre to Children's Services. The group confirmed that this seemed a sensible option and they supported it.
<b>7.0</b>	<b>Date and time of next meeting</b>
	Thursday 2 <sup>nd</sup> May 2013 at The Reginald Centre

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# Minutes



**INNER EAST HEALTH & WELLBEING SUB GROUP**  
**DATE/TIME: 9<sup>th</sup> July 2013, 10am, Reginald Centre**  
**CHAIR: Cllr Roger Harington**

**1.0 Present:** Councillor Ron Grahame (CRG): Councillor Roger Harington (CRH), Councillor Vonnie Morgan (CVM), Liz Bailey (LB), Louise Cresswell (LC), Janet Smith (JS), Andrew Birkbeck (AB)

**Apologies:** None

ITEM DISCUSSED	ACTION
<b>1.00</b> <u>Minutes &amp; matters arising</u>	
<b>1.1</b> The minutes were approved as an accurate record.	
<b>1.2</b> <ul style="list-style-type: none"> <li>• 3.2 – CRH reiterated his request to be invited to the next Harehills Obesity meeting – JS to ensure this happens.</li> <li>• 3.4 – CVM said that as much as she could, she would attend future meetings of the IE H&amp;W Sub Group, but due to workload pressures she may - on occasion - have to pass on her apologies.</li> <li>• 4.4 - CRH reported that since the last meeting, he had attended a number of smoking cessation sessions across the ENE patch and had been impressed by the inclusive approach. Cllr Grahame raised the issue of E-Cigarettes and had concerns around their use. Cllr Grahame also asked about the availability of a leaflet/factsheet detailing all of the chemicals and carcinogens in an average cigarette – AB to provide this leaflet to CRG.</li> <li>• 6.3 – CRG reported that there had been 171 suicides recorded in Leeds in the past 3 years and this remained a major area of concern for him.</li> </ul>	<b>JS</b>          <b>AB</b>
<b>1.3</b> AB to ensure in future that both the agenda and Health Tracker are circulated to attendees a week (7 days) prior to the meeting.	<b>AB</b>
<b>2.00</b> <u>Health Tracker</u>	
<b>2.1</b> LB presented a matrix of projects that their team is currently involved in the Inner East area. Members agreed that this should be a working document to be regularly added to and updated for the group's reference. LB, JS and LC drew particular attention to the following issues:	<b>LB</b>

2.2	<p><u>Niche Tobacco</u>: JS reported that a NT project is currently underway in Harehills and is being jointly run with West Yorkshire Trading Standards. JS further reported that this project, which includes the employment of an Outreach Worker, is progressing well and engagement with local community - to date - has been positive.</p>	
2.3	<p>CRH asked what the law was regarding NT and in particular Shisha Bars. LB said she would provide CRH with the contact details of lead officer for the Health and Safety Team, whose remit this fell under.</p>	LB
2.4	<p><u>Alcohol</u>: LB reported that she had met with representatives from the Police and the Head of the Leeds Addiction Unit about a project that is to start in October 2013 around referring drunk and disorderly offenders to attend a course on alcohol abuse as an alternative to the statutory £80 fine.</p>	
2.5	<p>CRG said he had heard of repeated alcohol-related issues involving people drinking on the corner of Cherry Row and Lincoln Road. LC said that she was aware of these incidents and East Leeds Health for All were looking to help tackle these issues by holding a alcohol awareness drop-in sessions at Lincoln Green Practice every Thursday (<a href="http://www.nhs.uk/services/gp/overview/defaultview.aspx?id=43871">http://www.nhs.uk/services/gp/overview/defaultview.aspx?id=43871</a>). LC also mentioned the increased role of the alcohol sub group in addressing local issues and the possibility of more outreach work.</p>	
2.6	<p>CRG raised concerns about the closure of alcohol-rehabilitation centres across Leeds and the prospect of the increased re-direction of patients to Richmond Hill (i.e. the possible redevelopment of the Butterfield Manor site). CRG asked LB to make contact with Rob McCartney of Leeds Housing Options to discuss this matter further.</p>	LB
2.7	<p><u>Suicide</u>: LB reported that she had met with Connect Housing and was exploring ways of engaging vulnerable tenants who have mental health issues and may be contemplating thoughts of suicide.</p>	
2.8	<p>CRH asked LB whether the Samaritans are being fully utilised in a bid to reduce suicide rates. LB said she would talk to representatives of the Smaritans to ensure that they were being involved in conversations about reducing suicide rates in future.</p>	LB
2.9	<p>LB said she would shortly be sending out a list of bursaries to partners that could help them fund training for their staff in how to support and interact with vulnerable people.</p>	
2.10	<p><u>Welfare Reform/Financial Inclusion</u>: LC said that 30 frontline staff had recently been given training on the threats posed by money lenders and loan sharks to residents across Inner East Leeds. LC furthered that the Ebor Gardens Advice Centre had received lots of referrals on this issue.</p>	
2.11	<p>CRG and CRH said that there was a need to better promote services on offer to local residents, particularly in light of the changes to benefits system. LC said a promotional video was being rolled out in GP's surgeries across the patch and that Feel Good Factor was being commissioned to do door-to-door work around the area.</p>	

2.12	<u>Housing</u> : LB reported that there was a workshop on Fuel Poverty planned for September and any actions following that workshop would be picked up by LB and her team.	
2.13	LB said that Gypsy and Travellers had the poorest health of all the ethnic minorities in Leeds and indeed the wider UK; an issue that she would be giving more attention to.	<b>LB</b>
2.14	Work was underway regarding the standard of private housing provision in Cross Green - LB to provide more details.	<b>LB</b>
2.15	CRG asked for details on the budget relating to the Families First (Troubled Families) agenda. LB agreed to provide a breakdown.	<b>LB</b>
3.00	<b><u>Any Other Business (A.O.B)</u></b>	
3.1	CRH asked for a full list of the consortiums, partners (and their projects) currently working in the Inner East area – LC to provide to the Sub Group.	<b>LC</b>
3.2	CRH asked for update as to the state of play with a Health Trainer in Gipton. JS explained a resource would be allocated in the near future - JS to update.	<b>JS</b>
4.00	<b><u>Time and Date of next Meeting</u></b>	
4.1	10 <sup>th</sup> September 2013, 10am, Reginald Centre – AB to book venue	<b>AB</b>

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# Minutes



**INNER EAST PLANNING SUB GROUP**  
**DATE/ TIME: 11<sup>th</sup> July 2013; Civic Hall (Room A)**  
**CHAIR: Cllr Asghar Khan**

**Present:** Councillor Brian Selby (Cllr BS – K&S), Councillor Asghar Khan (CllrAK – B&RH), Andrew Birkbeck (AB - Area Officer, LCC), Andrew Crates (AC – Principal Planner, LCC), Alice Winter (AW – Head of Employment Leeds, LCC), Heather Suggate (HS – Neighbourhood Planner, LCC) and John Hall (JH – Planner, LCC)

**Apologies:** Councillor Arif Hussain

ITEM DISCUSSED	ACTION
<b>1.0</b> <b><u>Minutes and matters arising</u></b>	
1.1	The minutes of the last meeting were agreed as an accurate record.
1.2	In relation to 2.3, AB gave an update regarding the land adjacent to Burmantofts Health Centre known as the former Burmantofts Boxing Club. AB reported that he had requested this site had been added to the derelict sites list and that at a recent DS working group meeting it was proposed that a small Groundwork scheme be undertaken to tidy up the site and create a recreation area for the local community until its developed.
	In relation to 3.5, AC explained the shop frontages policy to CllrAK as agreed at the last meeting.
<b>2.0</b> <b><u>Employment and Skills Opportunities</u></b>	
2.1	AW explained her role and highlighted that last year there was a scrutiny investigation into how to maximise employment and skills opportunities in Leeds: <a href="http://www.leeds.gov.uk/docs/Emp%20and%20Skills%20powers%20inquiry%20report.pdf">http://www.leeds.gov.uk/docs/Emp%20and%20Skills%20powers%20inquiry%20report.pdf</a> . A number of recommendations came out of this report including that the Director of City Development sets the following threshold to trigger S106 Employment and Skills obligations - Retail Developments of over 2000m <sup>2</sup> , Residential developments of over 100units, all developments over 10,000m <sup>2</sup> . The recommendations contained within this report were being monitored and progress reported back to scrutiny at regular intervals.
2.2	AW said in terms of forthcoming developments in Inner East Leeds, AW had discussions regarding Thorpe Park and Victoria Gate (aka Hammerson's John Lewis) as well as holding talks with Persimmon Homes.
2.3	AW said whilst developers are encouraged to talk to the Employment and Skills team as a planning condition, this is not obligatory – neither is the provision of job opportunities as a result of new development.
2.4	AW said she is currently involved in a project relating to the Energy from Residual Waste site in Cross Green (Newmarket Lane). AW said there was to

	be a two-fold Job Fair happening in early August (5 <sup>th</sup> – tbc); the morning session for local trades people and suppliers and the afternoon session for local people regarding potential employment opportunities. Members enquired how opportunities would be advertised and AW responded this would be done via a number of means facilitated by Job Centre Plus.	
2.5	CllrBS asked whether skilled, middle-aged+ people were being specifically targeted for any new job opportunities that may arise. AW said this wasn't a specifically targeted demographic but this is something that will be explored	<b>AW</b>
2.6	CllrAK said the employment opportunities arising from the Trinity development for residents in Inner East Leeds had been extremely disappointing. CllrBS said the same could be said of the new Direct Line Arena development. AW said she had taken these comments on board and would provide the current number of potential retail-related job opportunities in Inner East Leeds to Elected Members as they become available	<b>AW</b>
2.7	CllrAK stated that job fairs/shops need better coordinating as one afternoon in his Ward three sessions took place in different venues but at the same time. AW indicated she was not aware of the sessions referred to and would feed this back.	<b>AW</b>
2.8	Members requested the latest unemployment figures for Inner East Leeds – AW said she would supply these to Area Committee members via AB.	<b>AW &amp; AB</b>
2.9	AW said she would supply more detail on the work carried out by Job Centre Plus and Hammersons with regards to job opportunities provided by forthcoming Victoria Gate development as the plans are outlined .	<b>AW</b>
<b>3.0</b>	<b><u>Site Allocations Update</u></b>	
3.1	HS gave a brief overview of the site allocations process in the context of the existing Unitary Development Plan (UDP) as well as the emerging Core Strategy: <a href="http://www.leeds.gov.uk/council/Pages/Core-Strategy-Introduction-Page.aspx">http://www.leeds.gov.uk/council/Pages/Core-Strategy-Introduction-Page.aspx</a> .	
3.2	Consultation on the site allocations process is currently on-going but concludes on 29 <sup>th</sup> July 2013: <a href="http://www.leeds.gov.uk/council/Pages/Site-Allocations-Plan-%e2%80%93-Issues-and-Options.aspx">http://www.leeds.gov.uk/council/Pages/Site-Allocations-Plan-%e2%80%93-Issues-and-Options.aspx</a> . HS did caveat this information that this date was not fixed and representations could be received – either written or via email – at any time : <a href="http://www.leeds.gov.uk/council/Pages/Site-Allocations-Plan-%e2%80%93-Issues-and-Options.aspx">http://www.leeds.gov.uk/council/Pages/Site-Allocations-Plan-%e2%80%93-Issues-and-Options.aspx</a>	
3.3	HS distributed three booklets relating to the site allocations consultation that detailed the Issues and Options for both Inner Leeds and East Leeds. HS took Members through the format of the booklets, including the RAG (Red, Amber, and Green) rating of sites.	
3.4	CllrBS drew attention to the scope for brownfield land to be contaminated in the Inner East area. JH said whilst initial site assessments had been carried out it was clear that further tests would need to be done should a site go forward for development.	
3.5	CllrAK and CllrBS expressed concern that there had not been enough consultation in the Inner East area on the site allocations process. Members suggested that officers from planning attend future Community Leadership Team (CLT) meetings in order to engage with local residents – AB to supply details to HS.	<b>AB &amp; HS</b>
<b>4.0</b>	<b><u>Significant development updates</u></b>	
4.1	AC informed the meeting that the planning application for the proposed Clean Power site on Bridgewater Road was still invalid. AC will provide further details when available.	<b>AC</b>

4.2	Discussions with Highways were still on-going regarding the new mixed-use proposal at Thorpe Arch. AC to update at a future meeting.	<b>AC</b>
4.3	York Road Library is still currently being looked at by Phil Ward of the council's Conservation Team. CllrBS asked if legal action could be explored – AC said he would investigate this option and report back to Elected Members.	<b>AC</b>
4.4	In relation to the Killingbeck Fire Station site, AC reported that the council and WYFA had come to an agreement and that money for Greenspace improvements would be forthcoming.	
<b>5.0</b>	<b><u>Any other business</u></b>	
5.1	None.	
<b>6.0</b>	<b><u>Time and date of next meeting</u></b>	
6.1	Tuesday 3 <sup>rd</sup> September at 11.30am – AB to book venue	<b>AB</b>

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**Attendance:**

Councillors: P. Gruen (Chair), G. Hyde, G. Hussain, G. Wilkinson, A. McKenna, A. Gabriel, K. Bruce, J. Akhtar, P. Wadsworth, J. McKenna, J. Jarosz  
Officers: J. Rogers, K. Kudelnitzky, R. Barke, S. Mahmood, J. Maxwell

Minutes: S. Warbis

Attending for specific items: H. Pinches, I. Mackay, K. Morton, Cllr. J. Blake, P. Broughton

<b>Item</b>	<b>Description</b>	<b>Action</b>
<b>1.0</b>	<b>Apologies</b>	
1.1	None	
<b>2.0</b>	<b>Minutes and Matters Arising</b>	
2.1	The minutes of the previous Area Chairs Forum meeting on 1 <sup>st</sup> March 2013 were agreed as an accurate record.	
2.2	Cllr Gruen thanked the efforts of the Area Chairs and officers over the previous year with this being the last meeting before the new municipal year. Good progress has been made over the use of and monitoring of Area Committee budgets, and also regarding the review of area working and the development of new and improved delegations.	
2.3	<u>3.9 of previous minutes – Financial Inclusion</u> The March round of Area Committee meetings came too quickly after the last Area Chairs Forum meeting for David Roberts to arrange attending meetings with his presentation on Financial inclusion. David Feeney is able to attend future meetings if Area Chairs feel this is appropriate.	
2.4	<u>5.9 of previous minutes – Transform Leeds Programme</u> It was agreed that discussions regarding transform Leeds would continue outside of this meeting.	
2.5	<u>6.7 of previous minutes – Environmental Enforcement Fines</u> The question had been raised as to whether income from environmental fines could be used in the areas where they had been gathered. The meeting was informed that although this was possible, in practice there is little left over after costs for administering the fines are taken into account.	
2.6	<u>7.1 of previous minutes – Health</u> Due to diary commitments it was not possible to arrange appropriate attendance at this meeting to have a focused agenda on health matters. It was agreed that this would be arranged for a future meeting.	<b>Sarn Warbis</b>
<b>3.0</b>	<b>Area Lead Member Report</b>	
3.1	Heather Pinches attended to provide an update on progress in the development and implementation of the Area Lead Member role.	
3.2	A report is being taken to the Executive Board meeting on 9 <sup>th</sup> May which is asking for Area Committees to appoint to the roles in the new municipal year. Concerns over capacity of Area Committees and the number of roles has been taken into account, and details of the number and scope of the new roles will be considered at the Annual General Council Meeting as necessary amendments to the constitution are made.	
3.3	It was felt that a background supporting brief for the role would be more	

appropriate than a prescriptive description, to enable some consistency across Area Committees but to also allow appropriate local variations. A draft supporting brief indicating the potential content was circulated.

3.4 Heather Pinches informed the meeting that a report is being taken to Member Management Committee on 4<sup>th</sup> June to give Area Committees the role of appointing elected members to school clusters.

3.5 Concerns were raised over the increased work for Area Committees and resulting pressures on agendas at meetings. It was explained that in areas where the current champion role is working effectively there wouldn't be an increase in workload. The intention is to build in close links with appropriate executive members and also establish effective support from and links to relevant services. The new roles will be closely monitored and adjustments will be possible as the roles develop.

#### **4.0 Neighbourhood Planning**

4.1 Ian Mackay attended to give an update on Neighbourhood Planning.

4.2 There has been progress since his last attendance at the Area Chairs Forum. There have been 14 designations in parished areas with 4 more on the verge of being designated. 18 expressions of interest have been received including 14 from non-parished areas.

4.3 Meetings with Area Chairs to discuss the role of Area Committees in Neighbourhood Planning went well. Although there is no formal role in the process Area Committees have a critical role in influencing and promoting neighbourhood plans.

4.4 There are now better relationships between communities and planning officers in many areas. Links need to be established with Neighbourhood Planning activity and other Area committee work.

4.5 Ian Mackay went through a table identifying the role of Area Committees at various stages in the neighbourhood planning process. This had been drawn up following discussions with elected members. The key roles are seen as being promoting plans and encouraging communities, consultation on plans drawn up, delivery/monitoring of non-planning elements of neighbourhood plans.

4.6 Area Chairs mentioned good work that was being carried out in Inner West and Outer South in encouraging and informing communities about neighbourhood plans and Ian was thanked for his efforts in these areas.

4.7 It was mentioned that there were some practical issues around the capacity of staff in Area teams and planning to manage the amount of interest that had been generated. There were also issues about the level of support that LCC can give to communities while plans are being developed.

#### **5.0 Youth Services Review**

5.1 Cllr Judith Blake and Ken Morton attended to provide an update on the review of youth services.

5.2 It is important to link up LCC youth activity funding with other streams. There has been a recent government announcement about additional sports resource going into primary schools. Ken Morton has also been talking to schools about the post 16 agenda and issues around efficiencies regarding small 6ht form provision.

5.3 A briefing note provided an initial estimate of youth Activity budget to be allocated to each Area Committee in 2013/14 and the increased allocation in 2014/15. Budgets should be transferred over to Area Committees during this

month.

5.4 Vicky Marsden will be co-ordinating the transition of responsibility. Sessions are being organised with members to map existing provision. Area Support Teams will be provided with named links within Children's Services and City Development to provide support with youth work, sport, arts, music experience and connections.

5.5 Cllr Gruen requested a timeline to be drawn up and brought back to this meeting outlining the stages when provision will be transferred over to Area Committees.

**Ken Morton**

5.6 Some concerns were raised by Area Chairs over the level of funding being transferred for breeze activities in 2013/14. It was questioned what was the total amount in pounds, including staffing costs, that was being delegated. It was raised that members would be more interested in the £2.53m targeted youth budget rather than small activity budgets. It was also raised that there was a risk of more work being put onto the Area Support Teams. Issues were also raised regarding asset transfers, particularly regarding the South Leeds Hub.

5.7 It was pointed out that this delegation was a positive step forward and included new money for Area Committees to spend to add value to their local areas. More would be delegated next year.

5.8 Cllr Blake pointed out that there was a real attempt to bring more influence to the Area committees here. There will be support from within the service, particularly around commissioning. It was vital that young people could contribute and also feedback on performance.

5.9 Ken Morton added that a team will be pulled together to support the Area Teams, and this will include a role in quality assurance over the commissioned provision. This team will evolve over time.

5.10 Cllr Gruen asked for a paper to be brought back to Area Chairs detailing how commissioning could be carried out more locally, to meet both local needs and central requirements.

**Ken Morton**

5.11 It was also requested that capacity issues needed to be discussed openly between Ken Morton and Area Leaders on how the teams in Children's Services can link to the Area Teams. Cllr Akhtar offered to be involved in discussions on capacity and engagement particularly in relation to reaching into Muslim communities.

**Ken Morton  
/ Area  
Leaders**

5.12 Cllr Blake informed the meeting that early intervention grant funding had been removed by government which has affected the capacity for youth work. Much of the resource is tied up with staffing and external providers which needs to be rationalised before handing over to Area Committees. A paper on the targeted youth formula should be going to Executive Board in June. A restructuring of Youth Services is underway, and although the proposals are not firm yet, they are radical. There will be a review of management posts, an intention to increase the number of Youth Support Workers, and a review of 9-5 roles.

5.13 Regarding the South Leeds Hub, there have been issues with the facility not meeting the needs of the whole of South Leeds and there are now options to bring in a partner to improve the facility. Discussions will take place between Cllr Blake and local Members as options are developed.

## **6.0 Locality Asset Planning**

6.1 Paul Broughton attended to provide an update on the asset review and talked through a presentation handout.

- 6.2 The review is about rationalising the LCC asset portfolio in the face of increasing financial pressures. It will attempt to tackle the issues of a backlog in required maintenance and repairs, and the financial burden associated with this, and also will look to realise the capital value of some of our assets.
- 6.3 Previous attempts to rationalise assets have always had some service perspective; this is the first time that rationale has been based on the needs of localities. There are many buildings in use that could be linked better with other services and that could be used to integrate services more effectively.
- 6.4 The locality approach to looking at assets will look at:
- The citizens and households in an area
  - The condition of properties
  - What services local people need
  - Where do current visitors come from
  - Changes in customer demands
- 6.5 Work is being undertaken with Area Leaders and Area Team staff using Area Committee areas as a starting block. Pilots will be undertaken in each of the three areas to identify issues around stock profiles, customer needs and service requirements. There are some services that clearly need a locality base and others that clearly don't.
- 6.6 The asset review will consist of a two stage process focusing on quick wins and medium to longer term approaches. The pilots will inform the approaches taken in other areas.
- 6.7 Leeds is also taking part in the "one public estate" programme, along with 11 other councils, which is a government approach to looking at assets used by communities.
- 6.8 It was requested that the presentation should be emailed to Area Chairs.
- 6.9 The question was asked as to what the policy was for the use of any capital receipts. Currently 15% of receipts will remain for use in the locality. It was suggested that there needed to be more pace to the work on asset disposal and that there should be better use of external agencies. Also that there should be better exit strategies across the council, and that asset transfers should be sped up with less time arguing about rents and rebates.
- 6.10 It was generally agreed that services should be focussed on activities and not buildings. There needs to be better use of assets and this will need a move away from parochial attachments to buildings.
- 6.11 The next steps will be informed discussions with Members in pilot areas and establishing approaches for each of the areas.
- 7.0 Wellbeing Budgets**
- 7.1 A positive story has resulted from a lot of hard work by Area Committees and Area teams. There was a £366k carry forward at the end of 2012/13 opposed to approx. £1m the previous year. Thanks were given to all concerned.
- 8.0 Area Leaders Annual Roundup**
- 8.1 A report was circulated outlining the key achievements and future challenges for each of the Area Leader's areas. See appendix 1.
- 8.2 Positive comments from Area Chairs included:
- good work with faith leaders forum, Jobfair and Asian Women's groups
  - environmental delegation embedded and working well
  - anticipation for the Youth Service delegation

**Sarn  
Warbis**



- innovative and fresh approaches from Area Staff
- good use of wellbeing money
- neighbourhood networks are extending the reach into communities
- agendas of meetings becoming more localised
- the work of Youth Councils
- the work of Planning Officer with parish councils
- welfare reform support – partnership approach
- themed approach to Area Committee meetings
- partners working better together
- outcomes improving

8.3 Challenges highlighted included:

- tackling fear of crime in certain areas
- promoting the use of sub groups
- improving engagement with wider communities by Area committees and services
- joined up commissioning

8.4 There was general thanks to the Area Leaders and their teams for their efforts and commitment in the current climate for local government.

8.5 It was highlighted that three years ago there had been frustrations within Area Committees and there had been a concerted effort to reinvigorate them. The work carried out on the environmental delegation, and the re-engineering of the service would be used to inform changes to other services.

8.6 It is important that Area Committees don't allow certain parts of their areas to be neglected, and that initiatives and focus should be spread across the whole area.

8.7 It was mentioned that there should be concerted efforts to raise the profile of Area Committees and to promote the work that is carried out and supported by Area Committees. It was mentioned that at the moment the titles of area committees don't have much meaning to residents. People could not explain what Inner South or Inner North East meant to them.

**9.0 Any Other Business**

9.1 It was agreed that the Housing Management review should be brought to the next meeting.

**Sarn Warbis**

9.2 It was requested that future Area Chairs Forum meetings should be scheduled on Fridays or Mondays where possible.

**Sarn Warbis**

**10.0 Date of Next Meeting**

10.1 Friday 28<sup>th</sup> June 2013, 11:00 – 13:00, Committee Room 4 - Civic Hall

# Area Committees

## Achievements and Challenges of Locality Working 2012-2014

### Area Chairs Forum 3 May 2013

#### EAST NORTH EAST

##### 2012/13 Achievements

- Excellent start to the environmental services delegation/SLA to Area Committees. Increased satisfaction reported from Councillors, Parish Councils and the public. New Environmental Improvement Zones working well to improve targeted 'grot spot' areas.
- Area Leadership Team priorities being successfully addressed to-
  - Work in partnership to reduce numbers of NEETS in ENE Leeds Welfare Reform partnership project team has raised awareness, increasing digital access, targeting vulnerable families, established new projects supporting getting people back into work.
  - Multi-agency locality action agreed to tackle the priorities identified by the ALT consideration of the JSNA data
  - Work begun to embed restorative practices as the 'way we do business' across partner agencies involved in the ALT.
- Neighbourhood Planning supported with the ENE Parish Councils and now starting across the inner East Area linked to the existing community leadership teams.
- Total Crime across North East Police Division reduced by 10.6% (2,290 less crimes) during 2012/13 compared with the previous year, an improvement on the 7% reduction made last year. Overall year to date offences for burglary is down 28.35% on the same period last year (833 less offences).
- Collaboration between the Area Support Team, the police, ENEHLtd, and two private sector businesses to support two new apprentices funded by the inner NE and inner East Area Committees.
- Generally improving indices of multiple deprivations across the ENE priority neighbourhoods – supported by a 'team neighbourhood' approach and community leadership teams overseeing Neighbourhood Improvement Plans.
- Partnership support for gang prevention work, community cohesion activities, youth activities (successful diversionary projects linked to key dates such as bonfire night) and the new 'families first' initiative.

##### 2013/14 Challenges

- Implementation of the actions from the Review of Area Working.

- Delivery of the asset rationalisation agenda whilst improving service delivery and making significant savings.
- Remaining responsive to the issues arising from Welfare Reform.
- Development of neighbourhood planning in the inner urban areas.
- Supporting new delegations to Area Committees and the wider locality working agenda.
- Improving integrated partnership work to address worklessness.

## **SOUTH EAST**

### **2012/13 Achievements**

- Area Committee chairs delivered a refreshed approach to Area Committee business. Cross ward and cross area committee working improved considerably with sharing of resources increasingly normalised. 90% of wellbeing fund spent, committed, or approved within the financial year
- Ginnel priority lists developed and mechanical sweeping routes revised leading to improvements in the cleanliness of the environment and response rates. Crime and grime collaborative arrangements reviewed and revised by Area Champions.
- Employment and Skills Board pilot delivered aligning employability and skills, NEET, welfare reform, and the enabling of local economies. 'Windows of Opportunity' project delivered. South East NEET Reduction Plan developed and currently being implemented. Frontline staff briefings on welfare reform for 150 staff delivered improving knowledge, awareness and the quality of customer response.
- South Leeds Community Life Magazine, South Leeds Life Blog and Middleton and Belle Isle Neighbourhood Improvement Board Facebook page established for a modern 'sociable' approach to communication, improving resident engagement levels.
- Project to reduce smoking rates initiated, action plan developed and weekly smoking cessation drop-in clinic delivered. Local Alcohol Licensing Policy for South East Leeds developed and being implemented. Obesity review completed and next steps being considered.
- Neighbourhood Plans (planning) in rural and urban areas underway supporting local people to shape their area with further planning areas being considered. Neighbourhood Framework developed and delivered in consultation with local residents shaping their places alongside their local elected members.
- Derelict land redeveloped through 3<sup>rd</sup> Sector social enterprise approaches providing for greater local ownership. Derelict and nuisance properties substantially reduced improving local conditions for residents. Community centres successfully supported towards community led operations providing for greater local ownership.
- Neighbourhood Improvement Plans delivered with and alongside residents improving the quality of the environment and access to local services to improve outcomes.

- 27 community events supported e.g. Beeston Festival, Morley Literature Festival and Older Peoples Event Week improving the civic life of areas. 2 Area Committee celebration events delivered highlighting the achievements of projects funded by Area Committee and promoting local groups & services.
- Excellent programme of out of school activities for children and young people delivered and a further comprehensive programme of children and young people activities commissioned to improve NEET levels, attendance, and transition to high school.

### **2013/14 Challenges**

- Maximising employability and skills
- Shaping our local neighbourhood economies
- Minimising the impact of poverty
- Maximising the efficient and effective use of local council assets and their rationalisation.
- Implementing new delegations & the actions of the Area Working Review.
- Tackling significant local health and wellbeing issues.

### **WEST NORTH WEST**

#### **2012/13 Achievements:**

- Environmental delegation well embedded. Environmental sub-groups working well and leading to member-led improvements and challenge.
- Good progress on developing a working relationship with West CCG. Local discussions and priorities have influenced the CCG resource priorities e.g. specific programme of investment in alcohol identified and community well-being around suicide prevention and joint working with the WellBeing Centre developments.
- Local partnership infrastructures in place to respond to challenges in disadvantaged communities and support integrated working at locality level. Examples include Neighbourhood Boards and new format for Community Forums increasing community involvement.
- Over 50 Community Forums have taken place and new forum events have been developed. Various community events have been supported such as Christmas Lights, community fund days and community days of action. Social media has been piloted as a way of communicating with residents and it is attracting 1,080 followers.
- Enabling community asset transfer to local community organisations. Strong support from Area Committees to facilitate the development of locally-led and community responsive asset transfers.
- Good progress with the Big Local project – elected Community led-Board in place, community profile complete and a programme for community engagements in place.

- Progress with Neighbourhood Planning and engagement with Area Committees. A number of Neighbourhood Forums have been supported. Effective working relationships are in place with the Town Councils.
- The Council's Partnership around Student Changeover and Fresher's week continues to improve. There has been excellent resident and partner engagement and last year was viewed as very successful. Despite continued environmental challenges there has been an improvement in resident satisfaction with the management of the changeover process.
- Good progress through Area Committees and the Area Leadership Team to drive programmes of work focused on:
  - Employability –locally-led programmes for some of the inner city communities and working with partners and clusters on local action to support targeted work with people who need access to training support and job guidance.
  - Welfare Reform – good partnership with the ALMO and Health to promote better understanding of the Welfare Reform changes.
  - Health and Well Being – Locally led programmes of work on Suicide Prevention and Alcohol misuse
  - Communities- Locally led approach to Operation Optimal to reduce burglary.

## **2013/14 Challenges**

- Further work to integrate environmental services locally using the opportunities of the Parks and Countryside delegation and the ALMO Review
- Asset Review – managing the change and exploring the new opportunities around the reconfiguration of the asset base
- Implementing the Area Review and driving the pace of and shaping new delegations
- Driving a local approach to Poverty – focusing on Employability, Welfare and Debt.

## **Authors**

Rory Barke – Area Leader ENE  
 Shaid Mahmood – Area Leader SE  
 Jane Maxwell – Area Leader WNW

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